

Advt No. : WTL/ HR&A /Advisor /2025/01 dated 04.04.2025

Position Summery	Advisor (Software Project Management)
Qualification:	B.E./ B.Tech / MCA and higher qualifications (desirable) in the field of Computer Sc, IT, Electronics & Telecommunication or equivalent from a recognized University / any reputed institution recognized by AICTE /UGC.
Reporting Matrix:	The CEO
Age :	Maximum 62 years
Post Qualification Exp :	<ul style="list-style-type: none"> • Must have at least 30- 35 years' experience in IT, Software Application Development, e-Governance project management in an organization of repute preferably in Central / State PSUs in ICT/ ITeS sector. Knowledge on digital transformation & transformational technologies e. g. Data Science, analytics, AI, ML, Block Chain is preferable. • Hands on experience with dealing with Senior officials in various Govt Dept environment. • Must have in depth experience in handling the induction and management of Vendors in developing and delivery of the technology services to the clients.
Job Role/Responsibility handling:	<ul style="list-style-type: none"> • Liaising with senior officials specially with the CTOs of different Government departments (Clients) for understanding their need as well as pitching in for up to date technology the solutions suiting best to the clients requirements and coordinating with internal team and business partners. • Estimate and establish cost parameters and budgets for Projects (Effort estimation). • Preparation of proposal documents of various kinds of technology services, software development & delivery, turnkey projects in response to tender documents and processing of the same. • Preparation & finalization of Contract /Agreement, SLA documents of various turnkey projects monitoring, Software development lifecycle and review of the same ensuring timeliness, quality control and bottom-line growth. • Handling teams of professionals and have command over communication (both speaking and writing) with higher authorities in the Govt Depts and Directorates.
Remuneration (CTC)	Rs.25 Lacs p.a. (Approx). Negotiable, commensurate with experience
Nature of engagement	Contractual appointment initially for a period of 1 year which is renewable depending upon the performance and requirement of the Company.

How to Apply & General Terms and Conditions :

1. All candidates should submit their applications in the prescribe format only directly in to the mail id: career@wtl.co.in . Persons already in regular service, whether in permanent or temporary capacity are required to apply through proper channel or produce 'NOC' at the time of interview, if called so.

The date for determining the eligibility of all candidates in every respect shall be the closing date for submitting the application.

2. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. All qualifications as required to be possessed by the candidates to be eligible for the positions advertised are supposed to be from such institutions as are explicitly recognised by AICTE and UGC. In case of any doubt, the decision of the management would be final and binding.

3. Candidates will be short-listed for interview only on the basis of the information provided by them in their applications. No communications seeking clarifications etc would be entertained from the candidates in this regard. The engagement is purely of contractual nature and does not entitle to be considered on the permanent roll of the organisation

4. If at any subsequent stage or at the time of interview any information given by a candidate or any claim made by a candidate in his /her applications is found to be false, his/her candidature is liable to be rejected and if already inducted in contractual service, his/her engagement may be terminated immediately and also liable for such other action as deem fit by the management.

5. Candidates, if called for interview, should attend the same at their own expenses.

6. If selected, the appointments of the candidates are subject to being declared medically fit by such medical authority as may be prescribed by the management.

1. All relevant updates about the selection process for the advertised positions would be made available in website i.e. www.wtl.co.in .
2. Canvassing in any form will disqualify a candidate.
3. **Call letters for Interview will be sent by e-mail only. Hence, the candidates are particularly requested to provide correct email id (should be their own personal id) in their application and they are advised to check their emails including spam folders regularly.**
4. **Applications received after the last date will not be accepted. The authority will not be responsible for any delay due non availability / disruption of public internet network facility by the ISPs**

<p>APPLICATIONS NOT RECEIVED IN THE PRESCRIBED PROFORMA SHALL BE REJECTED. LAST DATE OF RECEIPT OF APPLICATION IS 14.04.2025</p>

APPLICATION FORMAT

NAME OF THE POST APPLIED FOR: (IN BLOCK LETTERS):

1. Name of the Candidate (IN BLOCK LETTERS):

2. Name of Father/Husband :

3. Date of Birth :

4. Gender (M/F) :

5. Nationality:

6 .Domicile:

7. Religion:

8. Caste:

9. Present occupation and remuneration (if employed)

10. Name of the organization with address (if employed)

11. Address for communication-_____

Recent
Pass port Photo

email-----

Phone no----- Mobile-----

Examination	Board/Council/University	Year of Passing	Subject taken	Percentage/Grade **

- Enclose attested copies of all Mark Sheets and Testimonials (Scanned softcopy)
- Mention conversion factor, if any.

Sl. No.	Department/Organization	Gross Salary per annum	Duration of job		Nature of job
			From	To	

(To be supported by authenticated experience certificates)

14. Declaration:

I do hereby declare that all the information given by me in this application are true and correct to the best of my knowledge and belief. I am also aware that the post I have applied for is purely temporary with fixed remuneration and on contract basis for on (year duration to be posted anywhere in West Bengal and does not have any possibility of being permanent any point of time in future. I also note that if any of the above statements are found to be incorrect or false or any information or particular have been suppressed or omitted in this form, I am liable to be disqualified for appearing in the interview, or if detected later, my appointment will be liable for cancellation without any notice. I shall abide by the decision of the selection board and in no way whatsoever would dispute the selection process.

Signature