

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

Plot – 5, Block – BP, Sector – V,
Salt Lake, Kolkata – 700091.

NOTICE INVITING e-TENDER

Online Tender documents are invited for implementation of “**Rectification and 03 Years Maintenance of Existing CCTV Surveillance System at New Town Business Club, New Town, Kolkata**” Bids are invited from reputed System Integrators having sufficient experience and credentials for successful completion of “Similar Nature” of work in a Central or State Government Department/PSU/Autonomous Body. WTL has been chosen as the execution authority for the same. Bidder must have adequate Service Engineer for providing on-site support service within the stipulated time as prevalent for CCTV Surveillance System setups.

| | | |
|-----|---|--|
| 1. | Tender No. & Date | WTL/NBC/CCTV-AMC/23-24/016 dated 13.07.2023 |
| 2. | Tender Version | 1.0 |
| 3. | Brief description of material | Rectification and 03 Years Maintenance of Existing CCTV Surveillance System at New Town Business Club, New Town, Kolkata. |
| 4. | Tender Fee | ₹ 4000.00 (Rupees Four Thousand only). The amount to be transferred online through e-tender portal. |
| 5. | Earnest Money Deposit | ₹ 50,000.00 (Rupees Fifty thousand only). The amount to be transferred online through e-tender portal. |
| 6. | Date of Downloading | 13.07.2023 |
| 7. | Pre-Bid Meeting date & time | 20.07.2023 at 12.00 Hrs. (On-Line Meeting) <ul style="list-style-type: none">• Pre-Bid meeting will be organizing online platform only.• Only queries reaching WTL by 19.07.2023 at 15.00 Hrs. will be taken for decision.• Interest bidders are requested to send mail to purchase@wtl.co.in for participation of online pre-bid meeting. Based on request WTL will share meeting id / links for meeting. If there is any change in date and time, then will inform.• Only queries reaching WTL by 10.07.2023 at 15.00 Hrs. will be taken for decision.• Queries will be sent to Purchase Department (purchase@wtl.co.in) |
| 8. | Bid Submission Start date & time | 24.07.2023 at 14.00.hrs |
| 9. | Last date & time of EMD & Tender Fee submission intimation. | Before Uploading of Tender |
| 10. | Last date & time of Bid Submission | 28.07.2023 at 13.00.hrs. |
| 11. | Date & time of Technical Bid opening | 31.07.2023 at 13.00.hrs. |
| 5. | WTL Address | WEBEL TECHNOLOGY LIMITED (A Govt. of West Bengal Undertaking) Plot - 5, Block – BP, Sector – V, Salt Lake City, Kolkata – 700091. |
| 5. | Contact Number | 033-23673403-06 |

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CONTENTS OF THE TENDER DOCUMENT

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- SECTION – D INSTRUCTIONS TO BIDDER
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SECTION – A

EXISTING SYSTEM STATUS REPORT

Based on our inspection, we found that the existing CCTV system at Newtown Business Club is partially functional, but it has several areas that require improvement. Some cameras were not placed in strategic locations, resulting in blind spots. Additionally, some cameras were not focused correctly or there might be any other fault within those cameras, which resulted in poor image quality. Few cameras running with poor picture quality also due to its cable issue. Few cameras and Recorders/ Storage Device found completely dead position.

We also noticed that there were several instances where the cameras did not capture critical events, primarily due to non-availability or faulty of storage device. We recommend upgrading the current storage capacity or implementing an automatic deletion process to ensure that the system maintains adequate space.

Another notable issue is that there is a mismatch solution of very old absolute technology Analog CCTV Camera and four years old IP cameras which is not at per solution for this kind of high profile and prestigious installation location of Newtown Business Club

| | | |
|-----|------------------------------|--|
| 1. | Name of Project / Initiative | Rectification and 03 Years Maintenance of Existing CCTV Surveillance System at New Town Business Club, New Town, Kolkata. |
| 2. | Project User | New Town Kolkata Development Authority |
| 3. | Execution Partner | Webel Technology Limited |
| 5. | Location | New Town Business Club |
| 6. | Scope of the Project | The System Integrator is responsible for end-to-end execution of the turnkey project from procurement of Software and Hardware Items, Installations and commissioning, making necessary adjustment and rewiring/proper dressing of cables. |
| 8. | Period of Project | 3 Years Maintenance |
| 9. | Total No of Installed Camera | 100 Nos. Cameras |
| 10. | Total No of IP Camera | 68 Numbers |
| 12. | Total No of Analogue Camera | 32 Numbers |

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SECTION – B

SCOPE OF WORK & BILL OF MATERIAL

The following section provides summarized details of the project detailed mentioned

1.1 PROJECT SCOPE

Rectification and 03 Years Maintenance of Existing CCTV Surveillance System at New Town Business Club.

The System Integrator is responsible for end-to-end execution of the turnkey project from procurement of Software and Hardware Items, Installations and commissioning, making necessary adjustment and rewiring/proper dressing of cables.

The System integrator needs to conduct a periodic preventive Checking of the entire system and prepare a Monthly report to be submitted to NKDA Authority.

The WTL/NKDA Authority may provide further AMC to the existing system integrator after satisfactory completion of 3 years' AMC period.

The NKDA will Provide Necessary VMS & Analytic Server along with GPU Card (as per Videonetics requirement) and 24 x 7 Air conditioning system in server room.

The NKDA will Provide Necessary Power Source at rack point and all other Switch locations.

The existing CCTV system in NTBC is already integrated through API in ICCC platform implemented by WTL. The AMC should ensure that integration in ICCC should be continued for the entire period of AMC contract.

Scope of work for NTBC CC TV Surveillance system.

a) Day & Night online surveillance of various locations of NTBC on a 24 X 7 X 365 days basis. Connectivity and monitoring from all the locations of installation should be available at monitoring Control Room.

b) The recording facility available should be for a Minimum period of 30 days for all cameras installed in the NTBC.

c) Storage facility of recording in the form of back-up storage should be available in NTBC Monitoring room.

d) Rectification, installation, modification of whole System at NTBC (inside & outside), will be coming under the responsibility of vendor along with three years post warranty maintenance.

e) Tools and tackles, measuring instruments, test equipment along with others related materials required for the job during the period of rectification / installation and maintenance would come under the responsibility of vendor.

f) Vendors are requested to visit the site as per the above said requirement of various locations of NTBC before quoting rates for this tender.

g) Rewiring / wiring, including installation of POE (Power over Ethernet) injector, conduits and FO / UTP / STP Cables installation from switch to the camera, along with electrical power supply from the nearest Electrical Power Point, will be vendor's responsibility. NKDA Representative will show the power point (JB), from where power is to be taken for the job and I E rules is to be ensured at the time of installation & maintenance period.

h) Installation to be done under supervision of authorized qualified experience personnel.

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After completion of rectification / installation job-unwanted materials is to be shifted from the Site and any damage found due to installation, repair will come under the scope of Vendors responsibility.

i) Any hardware, software, Licenses required for the complete job during the installation and maintenance will come under the responsibility of Vendor.

j) During the maintenance period, all the installed materials active and passive equipment, Cables (F.O, UTP / STP & Electrical), Connectors, Patch Cords, etc. will come under the scope of work of Vendor.

i) It will mandatory part of the Vendor to enter into 3 years Comprehensive Maintenance Contract for servicing existing all the installed Cameras at various locations of NTBC.

l) During this 3-year post warranty period, Vendor has to undertake preventive maintenance & breakdown maintenance, if any. Vendor shall ensure the availability of spares during maintenance period.

iii) Vendor shall make necessary arrangements for keeping the sufficient spares at site to minimising the down time.

m) The vendor shall not disclose to any one, any information marked as confidential and communicated or made available or accessible by the Vendor during execution of the work other than NKDA Officials.

n) During the period of contract the Vendor shall maintain proportionate progress on the basis of a Programme Chart submitted by the Vendor immediately before commencement of work and agreed to by the EIC of NKDA. Contractor should also include planning for procurement of scarce material well in advance and reflect the same in the programme chart so that there is no delay in completion of the project

o) A data sheet / check list is to be filled on monthly basis by the vendor personal for the health monitoring of the whole system during the maintenance period, as per instruction o from EIC.

m) Any old footage required (within previous one month) is to be handed over to the EIC or his authorised person within two to six hours from the telephonic / Email / Written confirmation, from the NKDA authority.

p) Defect liability period: Six months from the date of 'acceptance / completion" of whole job as per satisfaction of EIC.

q) Maintenance period will be three years and it will starts after completion of the defect liability period only.

r) Job completion period (installation and commissioning of whole System) is two months from the date of acceptance OR issue of firmed work order, whichever is earlier, however EIC shall have power to extend the period on the basis of actual requirement a genuine case intimated by the Vendor in writing.

s) Uninterrupted service for (active and passive equipment / accessories) of the whole CC TV System installed is to be assured during the maintenance period for all the CC Cameras provided in the various locations of NTBC.

t) The whole system is to be integrated with the ICCC through API and should be available during the three years post warranty maintenance period.

t) The whole CCTV system at various locations of NTBC during the installation and maintenance period if any items / equipment / tools and tackles are required other than mentioned in the BOQ to complete successfully functioning of the System, will come under the responsibility of Vendor, as per instruction of EIC.

The following are the Existing Camera location

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| Sl. No | Camera Location | Camera Type | | | Total Camera | Make |
|--------|---------------------------------------|-------------|------|-----|--------------|-----------|
| | | Bullet | Dome | PTZ | | |
| 1 | Main Entry | 1 | | | 1 | CP Plus |
| 2 | Gym Lobby- Right | 1 | | | 1 | CP Plus |
| 3 | Gym Lobby- Left | 1 | | | 1 | CP Plus |
| 4 | Reception Outside Gym | | 1 | | 1 | CP Plus |
| 5 | Floor Above The Gym | 1 | | | 1 | Hikvision |
| 6 | Outside Conference Room | 1 | | | 1 | Hikvision |
| 7 | Back gate Lobby | 1 | | | 1 | CP Plus |
| 8 | Banquet Backside-Left | 1 | | | 1 | CP Plus |
| 9 | Banquet Backside-Right | 1 | | | 1 | Hikvision |
| 10 | Banquet Outside Lobby-1 | 1 | | | 1 | Hikvision |
| 11 | Banquet Outside Lobby-2 | 1 | | | 1 | Hikvision |
| 12 | Office Building Outside Front Lobby-1 | 1 | | | 1 | Hikvision |
| 13 | Office Building Outside Front Lobby-2 | 1 | | | 1 | Hikvision |
| 14 | Office Building Outside Front Lobby-3 | 1 | | | 1 | Hikvision |
| 15 | Athithi Banquet Outside-1 | | 1 | | 1 | Hikvision |
| 16 | Athithi Banquet Outside-2 | | 1 | | 1 | Hikvision |
| 17 | Laa Mojarela Restaurant 1st Floor | | 1 | | 1 | Hikvision |
| 18 | Pantry Entry Backside-1 | | 1 | | 1 | Hikvision |
| 19 | Pantry Entry Backside-2 | | 1 | | 1 | Hikvision |
| 20 | Pantry Backside Stair & Lift | | 1 | | 1 | Hikvision |
| 21 | Main Office Building Reception (GF) | | 1 | | 1 | Hikvision |
| 22 | Main Office Building Reception (GF) | | 1 | | 1 | Hikvision |
| 23 | Main Office Building Reception (GF) | | 1 | | 1 | Hikvision |
| 24 | Main Office Building Reception (GF) | | 1 | | 1 | CP Plus |
| 25 | Main Office Building Reception (GF) | | 1 | | 1 | CP Plus |
| 26 | Art Gallery | | 1 | | 1 | Hikvision |
| 27 | Art Gallery | | 1 | | 1 | Hikvision |
| 28 | B Side Of Server Room | | 1 | | 1 | Hikvision |
| 29 | Inside Server Room | | 1 | | 1 | CP Plus |
| 30 | Aahare Restaurant 1st Floor kitchen | | 1 | | 1 | Hikvision |
| 31 | Aahare Restaurant 1st Floor kitchen | | 1 | | 1 | Hikvision |
| 32 | Aahare Restaurant 1st Floor kitchen | | 1 | | 1 | Hikvision |
| 33 | Madhusala Bar | | 1 | | 1 | Hikvision |

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| | | | | | |
|----|---|---|---|---|-----------|
| 34 | Madhusala Bar | | 1 | 1 | Hikvision |
| 35 | Frist Floor Lobby Main Building | | 1 | 1 | Hikvision |
| 36 | Khela Dhula | | 1 | 1 | Hikvision |
| 37 | Wellness Centre Lobby | | 1 | 1 | Hikvision |
| 38 | Staircase & Lift Main Building Ground Floor | | 1 | 1 | Hikvision |
| 39 | Staircase & Lift Main Building 1st Floor | | 1 | 1 | Hikvision |
| 40 | Staircase 2nd Floor | | 1 | 1 | Hikvision |
| 41 | Staircase 2nd Floor | | 1 | 1 | Hikvision |
| 42 | Staircase 2nd Floor | | 1 | 1 | Honeywell |
| 43 | Rooftop Open Area | 1 | | 1 | Hikvision |
| 44 | Rooftop Open Area | 1 | | 1 | Hikvision |
| 45 | Rooftop Open Area | 1 | | 1 | Hikvision |
| 46 | Rooftop Open Area | 1 | | 1 | Hikvision |
| 47 | Rooftop Open Area | 1 | | 1 | Hikvision |
| 48 | Rooftop Counter-1 | | 1 | 1 | Hikvision |
| 49 | Rooftop Counter-2 | | 1 | 1 | Hikvision |
| 50 | Rooftop Counter-3 | | 1 | 1 | Honeywell |
| 51 | Changing Room Surrounding Area | 1 | | 1 | Hikvision |
| 52 | Changing Room Surrounding Area | 1 | | 1 | Hikvision |
| 53 | Changing Room Surrounding Area | 1 | | 1 | Hikvision |
| 54 | Changing Room Surrounding Area | 1 | | 1 | Hikvision |
| 55 | Outside Life Guard Room | 1 | | 1 | Hikvision |
| 56 | Outside Life Guard Room | 1 | | 1 | Hikvision |
| 57 | Outside Life Guard Room | 1 | | 1 | Hikvision |
| 58 | Garden Area | 1 | | 1 | Hikvision |
| 59 | Garden Area | 1 | | 1 | Hikvision |
| 60 | Garden Area | 1 | | 1 | Hikvision |
| 61 | Garden Area | 1 | | 1 | Hikvision |
| 62 | Tennis Court Shooting Range | | 1 | 1 | Hikvision |
| 63 | B Side Shooting Room | | 1 | 1 | Hikvision |
| 64 | Inside Tennis Court | 1 | | 1 | Hikvision |
| 65 | Inside Tennis Court | 1 | | 1 | Hikvision |
| 66 | Inside Tennis Court | 1 | | 1 | Hikvision |
| 67 | Inside Tennis Court | 1 | | 1 | Hikvision |
| 68 | Inside Tennis Court | 1 | | 1 | Hikvision |
| 69 | Inside Tennis Court | 1 | | 1 | Hikvision |

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| | | | | | | |
|-----|----------------------------------|-----------|-----------|----------|------------|-----------|
| 70 | VIP Gallery (Tennis Court) | 1 | | | 1 | Hikvision |
| 71 | Rest Room | | 1 | | 1 | Hikvision |
| 72 | Outside Garden Area | 1 | | | 1 | |
| 73 | Green Verge Booking Office | | 1 | | 1 | Hikvision |
| 74 | Tennis Court Outside Area | 1 | | | 1 | Hikvision |
| 75 | Tennis Court Outside Area | 1 | | | 1 | Hikvision |
| 76 | Tennis Court Outside Area | 1 | | | 1 | Hikvision |
| 77 | Tennis Court Outside Area | 1 | | | 1 | Hikvision |
| 78 | Tennis Court Outside Area | 1 | | | 1 | Hikvision |
| 79 | Tennis Court Outside Area | 1 | | | 1 | Hikvision |
| 80 | Tennis Court Outside Area | 1 | | | 1 | Hikvision |
| 81 | Tennis Court Outside Area | 1 | | | 1 | Hikvision |
| 82 | Kitchen Green Verge | 1 | | | 1 | CP Plus |
| 83 | Benquet Entry Green Verge-1 | 1 | | | 1 | CP Plus |
| 84 | Benquet Inside Green Verge-1 | 1 | | | 1 | CP Plus |
| 85 | Benquet Inside Green Verge-2 | 1 | | | 1 | CP Plus |
| 86 | Benquet Exit Green Verge-2 | 1 | | | 1 | CP Plus |
| 87 | Gate No4 Green Verge -2 | 1 | | | 1 | CP Plus |
| 88 | Green Verge-1 Ground Surrounding | 1 | | | 1 | CP Plus |
| 89 | Green Verge-1 Ground Surrounding | 1 | | | 1 | CP Plus |
| 90 | Green Verge-1 Ground Surrounding | 1 | | | 1 | CP Plus |
| 91 | Green Verge-1 Ground Surrounding | 1 | | | 1 | CP Plus |
| 92 | Green Verge-2 Ground Surrounding | 1 | | | 1 | CP Plus |
| 93 | Green Verge-2 Ground Surrounding | 1 | | | 1 | CP Plus |
| 94 | Green Verge Store-1 outside Wall | 1 | | | 1 | CP Plus |
| 95 | Surrounding Lawn Tennis Court | 1 | | | 1 | CP Plus |
| 96 | Surrounding Lawn Tennis Court | 1 | | | 1 | CP Plus |
| 97 | Surrounding Lawn Tennis Court | | | 1 | 1 | CP Plus |
| 98 | Parking Area In | 1 | | | 1 | CP Plus |
| 99 | Parking Area Out | 1 | | | 1 | CP Plus |
| 100 | Outside Main Gate | | | 1 | 1 | CP Plus |
| | | 62 | 36 | 2 | 100 | |

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The scope of the project shall include:

- **Final Inspection of Sites** – Project Management, Installation & Maintenance team must visit all the existing Camera Locations for details final site inspection and understanding about present site status location wise, camera installation, power availability, junction box installation.
- **Joint site visit with NKDA Authority** – A joint site visit is essential along with L1 Bidder and WTL after receiving the PO from WTL.
- **Supply and Material Delivery** – L1 Bidder shall prepare and supply the materials as per the BOQ.
- **Training & Documentation** – L1 bidder shall prepare and train NKDA nominated representative for Systems operation.
- **Support and Maintenance**
 - ❖ Warranty support requirements for all items shall be governed by the scope of work for warranty support mentioned in Section B.

1.2 BILL OF MATERIALS (BOM)

| SL. NO. | DESCRIPTION | Make | UNIT | QTY. |
|---------|--|---------------------|------|------|
| 1 | Videonetics IVMS- Base License Upgradation | Videonetics | Nos | 1 |
| 2 | VIDEONETICS IVMS 3.0 - Software Support Agreement - Annual basis 3 years from Date of Base License Upgradation (GPU needed for running updated Video Analytics version) | Videonetics | Nos | 1 |
| 3 | Professional Support for Software Testing, Training (maximum 3-man days on remote basis) | Videonetics | Job | 1 |
| 4 | Replacement & additional materials to run the 100 Nos. Cameras (68 Nos. IP Camera & 32 Nos. Analogue Cameras) with the following items | CP Plus / Hikvision | Lot | 1 |
| i | 2 MP IP Dome / Bullet Camera | " | | |
| ii | 4 MP IP Bullet Camera | " | | |
| iii | 1 or 1.3 MP Analogue Dome / Bullet Camera | " | | |
| iv | 8-Port PoE Switch | " | | |
| v | 10/100 Single Mode Fiber Optic Transceiver | Branded | | |
| vi | Jack, Connectors & Other accessories | Branded | | |
| vii | Termination Junction Box for OFC | Branded | | |
| viii | RJ-45 Connector | D-link | | |
| ix | UTP CAT-6 Patch Cord | D-link | | |
| x | UTP CAT-6 Cable | D-link | | |
| xi | 2 Nos. 1 KVA UPS | Branded | | |
| xii | Surface Cable Laying Charge | NA | | |
| xiii | Installation & commissioning of all above items | Branded | | |
| xiv | Splicing Charge for OFC Cable (if required) | NA | | |
| 5 | Comprehensive Annual Maintenance Charge for 100% Running system on the date of contract commencement | | Year | 3 |

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SUPPLY OF EQUIPMENT

The following are the key requirements under the scope of the contract:

- Propose the make, model and detailed specification, meeting the minimum requirements, for each type of equipment for each item in the BoQ.
- SI must indicate a firm price for each item quoted, inclusive of GST rates prevailing. SI must provide prices for all items for type of equipment/SKU listed in the BOQ.
- OEMs must authorize the SI for bidding the project, with MAF (enclosed format), for the purpose of supply, installation and support for each type of equipment for Camera, VMS, Network (Active/Passive), items.
- The OEM/SI may be penalized/blacklisted, in case the supply or installation, delivery of support services are not as per the requirements. Integration of all CCTV components supplied existing system with the New installation is a pre-requisite and any deviation to the requirement shall lead to penalty/black-listing of the SI/OEMs.
- All items quoted shall be provided with onsite warranty, and OEMs/Authorized partners must adhere to the support and maintenance process and SLAs, specified in this section.
- The scope of work for the supply and maintenance of the items to be supplied under the scope of this contract shall be applicable to OEMs and authorized partners for implementation of the project.

1.3 REPAIR CENTER

Repair center will be available from OEMs in Kolkata for rectification of faults and will ensure. Repair center must complete proper repair and send back the item within 2 days to ensure healthy stock status, as part of SLA. In case of any delay, the OEM must arrange for replacement of the faulty item.

1.4 SERVICE & SUPPORT INFRASTRUCTURE SETUP IN KOLKATA.

The successful bidder (contractor) shall have the required services and support setup, with qualified manpower and adequate spares to ensure delivery of the support services as per the SLA required, in Kolkata. Details of existing setup, manpower and location, must be provided with documentary proof, for the purpose of technical evaluation of bid.

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AMC Policy & SLA

The OEMs and their authorized partners must adhere to the support and comprehensive maintenance support required onsite. The OEM/authorized partners must have their own call center, support management system and support center in Kolkata to adhere to the following SLA.

- The supplied equipment must be provided with comprehensive onsite warranty support for minimum 3 years.
- Calls must be attended within 1 day / 24 hours of logging of complaint / reporting. If complaint logged within 10.00 AM then the same day should be countable as day 1.
- Call resolution within 2 days / 48 hours of logging of complaint / reporting. If complaint logged within 10.00 AM then the same day should be countable as day 1.
- Penalty amount – If the vendor unable to rectify or operate the camera beyond 2 days' time / 48 hours period, then from 3rd days onwards (starting from 10.00 Hrs) there will be a penalty of 3 times of a camera daily AMC Rate (Total AMC Cost / 100 Cameras / 36 Months / 30 Days) without GST. Vendor will not being libel If there were any electrical failure / cut off. The concern person of NKDA Business Club will take care the same.
- A SLA shall have to be signed between WTL and SI ensuring 24 X 7 service to maintain 99% uptime of the system its entirely.
- Bidder Should do the Monthly Preventive maintenance and a documents should be singed from the concerned authority of NTBC.
- A Physical Log book to be maintained by SI and the documents should be Signed by NTBC officials as well as WTL. This report will be considered for payment process.

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SECTION – C

MINIMUM ELIGIBILITY CRITERIA

A) To Pre-qualify all the CCTV Equipment's should satisfy the Eligibility Criteria mentioned below:

- 1) The maintenance service provider should be a System integrator of CCTV surveillance system having experience of minimum 3 years.
- 2) In case the CCTV OEM is not participating directly, bidder should be an authorized reseller or channel partner of the OEM. A project specific authorization letter from the OEM need to be submitted in original. (Tender No should be written on the MAF)
- 3) The CCTV OEM should have own online-dedicated support centre available during working hours and a fully equipped repair and maintenance office in Kolkata. This is to be supported with documentary evidence.
- 4) All the existing Cameras and NVRs are either from CP Plus or Hikvision or Honeywell brand. Bidder should consider new Cameras & NVRs from these mentioned brands only. If any new brand will be introduced in this project during this AMC contract period, then the Bidder have to submit an Integration confirmation letter from VMS OEM M/S. Videonetics for this purpose. (Note:- Hikvision / CP Plus DVR already integrated with Videonetics through API and Videonetics VMS already Integrated with ICCC Platform through API Server.)
- 5) The CCTV OEM should have its own service centre (not through joint venture, partnership firms or through any other association). 100% Subsidiary will be also consider for direct presence.
- 6) Quoted CCTV OEM should be member of ONVIF and same will cross check online in ONVIF Website.
- 7) The VMS OEM should have CMMI certification of Level 5. (Certificate should be attached).
- 8) The CCTV OEM Should have ISO – 9001, 14001, 27001 Certification. (Certificate should be attached.)
- 9) MAC address of Camera should be registered in the name of OEM who are supplying the Cameras.
- 10) The CCTV OEM should not be blacklisted or barred by any Ministry of Government of India or globally or any of the Government / PSUs or any other government department at the time of bidding. The OEM should not have any common directors who are also on the board of blacklisted companies.

B) BIDDERS' ELIGIBILITY CRITERIA

1. The bidder must be a company registered under Companies Act, 1956/2013 or Partnership or LLP or OPC or Proprietary Firm. Documentary (Certificate of incorporation/Relevant document)

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evidence to be submitted.

2. The bidder must be a System Integrator in IT/ ITeS/ ICT /CCTV sector. Relevant document to be submitted.
3. The bidder should have been operating for the last 3 years in India. Certificate of Incorporation and/ or Certificate of Commencement of Business issued by the Registrar of Companies/ Partnership Registration/ sole proprietorship registration under the Shops & Establishments Act / Trade License to be submitted.
4. The bidder must have their Registered/ Branch office in West Bengal (Preferably in Kolkata). Valid trade license and local GST Registration Certificate are to be submitted.
5. The bidder should have valid GST Registration Certificate & PAN. Bidder shall have to submit photocopy of the documents.
6. The bidder shall have an order of “Similar Nature” of single order an amount not less than **Rs. 10 Lac (Ten Lac)**. in last 03 (Three) financial years (considering FY – 2019-20, 2020-21 & 2021-22) in Government Department / PSU / Autonomous Body. Documentary evidence should be enclosed.
7. The bidder should have a minimum **average annual turnover** of not less than Rs. **1.00 Crore (One Crore)** in the last 3 financial year (2019-20, 2020-21 & 2021-22). Bidder shall have to submit Audited Balance Sheet / Audited Accounts / Auditor Certificate in support of their claim.
8. The bidder must submit the Manufacturers Authentication Form (MAF) for All type of Cameras, DVR & NVR, VMS (M/s. Videonetics) as per prescribed format enclosed (Section - N), along with Technical Compliance statements. Without these documents from the OEMs, the offer will be treated as non-responsive and summarily may be rejected.
9. The bidder shall not have been blacklisted by any State/Central Government or PSU Organization or bilateral / multilateral funding agencies for breach of ethical conduct or fraudulent practices as on date of submission of the proposal (as per DIT guidance note issued on 26-Dec-2011). Declaration on bidder’s letter head to be submitted.
10. The bidder shall submit Bid Form (Section – K) duly signed by the authorized signatory of the company as per the format enclosed. Deviation in format may not be accepted.
11. Bidder shall submit NIT Declaration (Section – R) duly signed by the authorized signatory of the company as per the format. Deviation in format may not be accepted.

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SECTION – D

INSTRUCTION TO BIDDER

1. DEFINITIONS

In this document, the following terms shall have following respective meanings:

“Agreement” means the Agreement to be signed between the successful bidder and WTL including all attachments, appendices, all documents incorporated by reference thereto together with any subsequent modifications, the Enquiry, the bid offer, the acceptance and all related correspondences, clarifications, presentations.

“Acceptance Test Document” means a document, which defines procedures for testing the functioning of installed system. The document will be finalized with the contractor within 7 days of issuance of the Letter of Award.

“Bidder” means any firm offering the solution(s), service(s) and /or materials required in the RFP. The word Bidder when used in the pre award period shall be synonymous with Bidder, and when used after award of the Contract shall mean the successful Bidder.

“Contract” is used synonymously with Agreement.

“Contract Price” means the price to be paid to the Contractor for providing the Solution, in accordance with the payment terms.

“Contractor” means the Bidder whose bid to perform the Contract has been accepted by Tender Committee and is named as such in the Letter of Award.

“Default Notice” mean the written notice of Default of the Agreement issued by one Party to the other.

“Installation” means installation of supplied Hardware & Software.

“Fraudulent Practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial noncompetitive levels and to deprive WTL and eventually Departments of Gov. of W. Bengal of the benefits of free and open competition.

“GoWB” means Government of West Bengal.

“NKDA” means New Town Kolkata Development Authority

“AMC” Annual Maintenance Contract

“WTL” means Webel Technology Limited

“Personnel” means persons hired by the Bidder as employees and assigned to the performance of the Infrastructure Solution or any part thereof.

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“**Similar Nature of Work**” means Supply, Installation, Testing and Commissioning or AMC of any IT/ ITeS/ ICT /CCTV Surveillance / ANPR / Speed Detection project for any Govt. Departments or Public Sector Undertakings.

“**Project**” means Rectification and 03 Years Maintenance of Existing CCTV Surveillance System at New Town Business Club, New Town, Kolkata,

“**Services**” means the work to be performed by the Bidder pursuant to this Contract, as described in the detailed Scope of Work.

“**Interest rate**” means “364 days Government of India (GoI) Treasury Bills” rate.

“**Law**” shall mean any Act, notification, bye law, rules and regulations, directive, ordinance, order or instruction having the force of law enacted or issued by the Central Government and/or the Government of West Bengal or any other Government or regulatory authority or political subdivision of government agency.

“**LOI**” means issuing of Letter of Intent shall constitute the intention of the WTL to place the Purchase Order with the successful bidder.

“**Requirements**” shall mean and include schedules, details, description, statement of technical data, performance characteristics, standards (Indian as well as International) as applicable and specified in the Contract.

“**Service**” means provision of Contracted service viz., operation, maintenance and associated services for DEPLOYED SYSTEMS as per Section titled “Scope of Work”.

“**Termination Notice**” means the written notice of termination of the Agreement issued by WTL.

“**Uptime**” means the time period when specified services are available with specified technical and service standards as mentioned in section titled “WARRANTY SUPPORT” “**%Uptime**” means ratio of ‘up time’ (in minutes) as mentioned in section titled “Warranty support”.

“**Service Down Time**” (SDT) means the time period when specified services with specified technical and operational requirements as mentioned in section titled “WARRANTY SUPPORT” are not available to Gov. of W. Bengal and its user departments and organizations.

2. PRE BID MEETING

Pre Bid Meeting will be held on 20.07.2023 at 12.00 hrs. (**On-Line Meeting**). Bidder can send their queries as per format (Section - Q) to Purchase Department (purchase@wtl.co.in). Only the queries received within the stipulated date prior to the Pre Bid Meeting will be answered. Interest bidders are requested to send mail to (purchase@wtl.co.in) for participation of online pre-bid meeting Based on request WTL will share meeting id / links for meeting. If there is any change in date and time then will inform.

3. COST OF BIDDING

The bidder shall bear all costs associated with the preparation and submission of the bid and WTL will no case be responsible for those costs regardless of the conduct or outcome of the bidding process.

4. BID DOCUMENT

Bidder is expected to examine all instructions, forms, terms and requirement in the bid document. The invitation to bid together with all its attachment thereto shall be considered to be read, understood and accepted by the bidder unless deviations are specifically stated in the seriatim by the bidder. Failure to

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furnish all information required by the bid document or a bid not substantially responsive to the bid document in every respect may result of the bid.

5. AMENDMENT OF BID DOCUMENT

At any time prior to the deadline for submission of proposals, WTL reserves the right to add/modify/delete any portion of this document by issuance of a Corrigendum, which would be published on the website and will also be made available to the all the Bidder who have been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.

6. MODIFICATION AND WITHDRAWAL OF BIDS

The bidder cannot modify or withdraw its bid after submission.

7. LANGUAGE OF BID & CORRESPONDENCE

The proposal will be prepared by the Bidder in English language only. All the documents relating to the proposal (including brochures) supplied by the firm should also be in English, and the correspondence between the Bidder & WTL will be in English language only. The correspondence by fax/E-mail must be subsequently confirmed by a duly signed formal copy.

8. BIDDER'S SOLUTION

The bidders are requested to study the Bill of Material supplied with this document carefully. While working out the solution the bidder has to work with the broad minimum specification provided in the tender documents, conforming to the model, make and Part number (wherever provided). While submitting the bid the bidder has to detail out all components needed to complete the system BOM. The bidder is required quote for each item retaining all major components/sub system detailed and specified. As the contractor will be responsible for smooth functioning of the system, availability of spares during the tenure of the warranty period have to be take care by the contractor to maintain the guaranteed uptime.

9. EARNEST MONEY DEPOSIT (EMD) / TENDER FEE

The bidder shall furnish Online Receipt against payment of Tender Fees and Earnest Money Deposit.

10. REFUND OF EMD

EMD will be refunded to the unsuccessful bidders without interest by following guidelines of circular 3975-F(Y) dated 28/07/2016 on final selection of Successful Bidders.

11. FORFEITURE OF EMD

EMD made by Bidder may be forfeited under the following conditions:

If Bidder withdraws the proposal before the expiry of validity period.

During the evaluation process, if a Bidder indulges in any such activity as would jeopardize the process, the decision of WTL regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances.

If Bidder violates any of the provisions of the terms and conditions of the proposal.

In the case of a successful Bidder, if Bidder fails to:

- a) Accept the work order along with the terms and conditions.
- b) Furnish performance security.
- c) Violates any of the work conditions of this proposal or indulges in any such activities as would jeopardize the work.
- d) Submitting false/misleading information/declaration/documents/proof/etc.

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The decision of WTL regarding forfeiture of EMD shall be final and shall not be called upon to question under any circumstances, besides, forfeiture of EMD even the Bidder will be deferred from participating in any job for a period of one year.

12. FORMS AND FORMATS

The various inputs for the Techno Commercial as Financial Bids are to be submitted in the format specified. The bidder shall use the form, wherever specified, to provide relevant information. If form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information. For all other cases, the bidder shall design a form to hold the required information.

13. LACK OF INFORMATION TO BIDDER

The bidder shall be deemed to have carefully examined the Bid document to his entire satisfaction. Any lack of information shall not relieve the bidder of his responsibility to fulfill his obligation under the bid. If bidder has any queries relating to bid document, then he can send the queries before the Pre Bid Meeting.

14. CONTRACT EXECUTION

On receipt of the Letter of Award/Purchase Order the contractor should submit a Performance Bank Guarantee (PBG) equivalent to **10% of the total contract value** within three weeks from the date of receipt of Letter of Award/Purchase Order. The PBG should be valid for six months more than the AMC / warranty period. SITC has to be done within six months from the date of award. Subsequent to the award of contract, the contractor will have to arrange for the requisite material as per BOM.

15. TIME SCHEDULE FOR DELIVERY & INSTALLATION

Maximum 03 (Three) months from the date of PO

16. LOCATION FOR DELIVERY & INSTALLATION

Delivery location and installation sites will be given with PO.

17. LIQUIDATED DAMAGE / PENALTY

Hardware: LD clause:

- a. 0.5% of the total Hardware bill value of this segment for every 168 hours delay in meeting the delivery schedule
- b. Vendor Termination Clause: -
 - i. Termination possibility of MSI in the case of multiple cases of failure to meet SLA terms beyond monthly commitments for 6 continuous months

WTL reserves the right to terminate the contract and WTL will get the job completed by any other competent party. The difference of cost incurred by WTL will be recovered from the contractor and PBG will be invoked.

18. LIABILITY

In case of a default on bidder's part or other liability, WTL shall be entitled to recover damages from the Contractor. In each such instance, regardless of the basis on which WTL is entitled to claim damages from the Contractor (including fundamental breach, negligence, misrepresentation, or other contract or tort claim), Contractor shall be liable for no more than:

- Payment referred to in the Patents and Copyrights clause.
- Liability for bodily injury (including death) or damage to real property and tangible personal property limited to that cause by the Contractor's negligence.
- As to any other actual damage arising in any situation involving non-performance by Contractor

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pursuant to or in any way related to the subject of this Agreement, the charge paid by WTL for the individual product or Service that is the subject of the Claim. However, the contractor shall not be liable for

- For any indirect, consequential loss or damage, lost profits, third party loss or damage to property or loss of or damage to data.
- For any direct loss or damage that exceeds the total payment for Contract Price made or expected to be made to the Contractor hereunder.

19. SUSPENSION OF WORK

WTL shall have the power at any time and from time to time by notice to the Contractor to delay or suspend the progress of the work or any part of the work due to any other adequate reasons and on receipt of such notice the contractor shall forthwith suspend further progress of the work until further notice from WTL. The Contractor shall recommence work immediately after receiving a notice to do so from WTL. The whole or any part of the time lost for such delay or suspension shall, if WTL in its absolute discretion thinks fit, but not otherwise, be added to the time allowed for completion.

20. TERMS OF PAYMENT

Payment terms will be on back-to-back basis, i.e., payment will be made only on receipt of payment from customer. A scheduled payment for the supply, installation and warranty only, shall be made on back to back basis, by WTL, as depicted below:

- a. 100% Payment will be made after completion of rectification work against Sl. No – 1 to 4 item of BOQ.
- b. Quarterly Payment will be done after submission of bill along with performance report certified by concern authority after each quarterly against Sl. No- 5 item of BOQ

21. GOVERNING LAWS

This contract should be governed by and interpreted by Arbitration clause in accordance with Laws in force in India. The courts at Kolkata shall have exclusive jurisdiction in all matters arising under the contract. The selected vendor shall keep himself fully informed of all current national, state and municipal law and ordinances. The selected vendor shall at their own expense, obtain all necessary permits and license and pay all fees and taxes required by law. These will be selected vendor's entire obligation regarding any claim of infringement. The selected vendor hereto agrees that it shall comply with all applicable union, state and local laws, ordinances, regulations and codes in performing its obligations hereunder, including the procurement of licenses, permits certificates and payment of taxes where required. The selected vendor shall establish and maintain all proper records (particularly, but without limitation, accounting records) required by any law, code/practice of corporate policy applicable to it from time to time including records and returns as applicable under labor legislation.

22. CORRUPT OR FRAUDULENT

The Tender Committee requires that the bidders under this Tender observe the highest standards of ethics during the procurement and execution of such contracts. For this purpose, the definition of corrupt and fraudulent practices will follow the provisions of the relevant laws in force. The Tender Committee will reject a proposal for award if it detects that the bidder has engaged in corrupt or fraudulent practices in competing for the contract in question. The Tender Committee will declare a firm ineligible, either indefinitely or for a stated period of time, if it at any time determines that the firm has engaged in corrupt and fraudulent practices in competing for, or in executing, a contract.

23. BINDING CLAUSE

All decisions taken by the Tender Committee regarding the processing of this tender and award of contract shall be final and binding on all parties concerned.

The Tender Committee reserves the right:

- To vary, modify, revise, amend or change any of the terms and conditions mentioned above and,

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- To reject any or all the Tender/s without assigning any reason whatsoever thereof or to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

24. WORKMEN'S COMPENSATION

In every case in which by virtue of the provision of the workmen's compensation Act 1923 or any other relevant acts and rules, compensation to a workman employed by the contractor, is payable, then this should be done by the Contractor. If WTL is obliged to make any compensation under the said rules and acts, then the amount shall be recovered without prejudice, from the bills and due of the Contractor. WTL shall not be bound to contest any claim made against the Contractor in respect of workmen's compensation.

25. CONTRACTOR'S EMPLOYEES

The Contractor shall comply with the provision of all labour legislation including the requirement of the payment of Wage Act 1936 and the rules framed there under and modifications thereof in respect of men employed by him in carrying out the contract. The Contractor must ensure that he complies with PF, ESI regulation for all his deployed employees. The Contractor shall see that all authorized Sub Contractors under him similarly complied with the above requirement.

26. SAFETY MEASURES

The Contractor shall in the course of execution of the work take all necessary precaution for the protection of all persons and property. The Contractor shall take adequate measures to protect the work and prevent accident during the work. In the event of any accident to any person or persons or damage or injury of any description to any person or property due to failure on the part of the contractor in taking proper precautionary measures the contractor shall be responsible for and must make good the loss the damage at his own cost to the satisfaction of the department and employees of the department shall be indemnified from all claims or liabilities arising there from or any expenses incurred on account thereof.

27. EQUIPMENT

All tools & tackles necessary for the work shall have to be procured by the contractor unless otherwise specified elsewhere in these tender documents. The equipment used by the contractor for a particular work must be appropriate for the type of work. The contractor shall maintain the equipment used on the work properly so that they are in good working condition. In no case shall the contractor use defective or imperfect equipment in the work. The contractor shall arrange to replace or repair all defective equipment so that the progress of the work is not hampered. No defective equipment should be left at the site of work and the department shall not be responsible for any loss or damage to any of these equipment during the course of the execution of the work.

28. SUB-CONTRACT/CONSORTIUM

The purchaser (WTL) does not recognize the existence of Sub-Contractors. The Contractor's responsibility is not transferable. No consortium partner is allowed.

29. TERMINATION FOR DEFAULT

WTL may without prejudice to any other remedy or right of claim for breach of contract by giving not less than 30 days written notice of default sent to the contractor, terminate the order in whole or in part. If the contractor materially fails to render any or all the services within the time period specified in the contract or any extension thereof granted by WTL in writing and fails to remedy its failure within a period of thirty days after receipt of default notice from WTL. If the project (delivery, commissioning as well as warranty maintenance support is not carried out according to specification due to deficiency in service as per terms of the contract. In such case WTL will invoke the amount held back from the contractor as PBG.

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30. BANKRUPTCY

If the contractor becomes bankrupt or have a receiving order made against him or compound with his creditors or being a corporation commence to be wound up, not being a voluntary winding up for the purpose only or amalgamation or reconstruction, or carry on their business under a receiver for the benefit of their creditors or any of them, WTL shall be at liberty to terminate the engagement forthwith without any notice in writing to the contractor or to the liquidator or receiver or to any person in whom the contractor may become vested and without any compensation to give such liquidator or receiver or other person the option of carrying out the engagement subject to their providing a guarantee for the due and faithful performance of the engagement up to an amount to be determined by WTL.

31. FORCE MAJEURE

It is hereby defined as any cause, which is beyond the control of the Contractor or WTL as the case may be, which such party could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as

- War, Hostilities or warlike operations (whether a state of war be declared or not), invasion, act of foreign enemy and civil war.
- Rebellion, revolution, insurrection, mutiny, usurpation of civil or military, government, conspiracy, riot, civil commotion and terrorist area.
- Confiscation, nationalization, mobilization, commandeering or requisition by or under the order of any government or de facto authority or ruler, or any other act or failure to act of any local state or national government authority.
- Strike, sabotage, lockout, embargo, import restriction, port congestion, lack of usual means of public transportation and communication, industrial dispute, shipwreck, shortage of power supply epidemics, quarantine and plague.
- Earthquake, landslide, volcanic activity, fire flood or inundation, tidal wave, typhoon or cyclone, hurricane, nuclear and pressure waves or other natural or physical disaster.

If either party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances of the event of Force Majeure within fourteen days after the occurrence of such event. The party who has given such notice shall be excused from the performance or punctual performance of its obligations under the Contract for so long as the relevant event of Force Majeure continues and to the extent that such party's performance is prevented, hindered or delayed.

The party or parties affected by the event of Force Majeure shall use reasonable efforts to mitigate the effect of the event of Force Majeure upto its or their performance of the Contract and to fulfill its or their obligation under the Contract but without prejudice to either party's right to terminate the Contract.

No delay or nonperformance by either party to this Contract caused by the occurrence of any event of Force Majeure shall.

- Constitute a default or breach of the contract.
- Give rise to any claim from damages or additional cost or expense occurred by the delay or nonperformance. If, and to the extent, that such delay or nonperformance is caused by the occurrence of an event of Force Majeure.

32. WARRANTY & MAINTENANCE

- Contractor will have to provide comprehensive warranty on all components including software from the date of completion of rectification work.
- 3 Years Comprehensive AMC of all products & onsite maintenance support.
- After completion of comprehensive warranty period WTL may go for fresh AMC with the supplier. Hence bidder should maintain sufficient stock of spares with them even after the expiry of the warranty period.

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- The Contractor is liable for repairing all or any sort of damage detected during the warranty period completed free of cost except any kind of damage due to Force Majeure clause.

33. PERFORMANCE BANK GUARANTEE (PBG)

As a guarantee for timely delivery, installation and commissioning of equipment as well as performance of on-site warranty support, as mentioned in Bill of Material, from the date of final acceptance of systems and pertaining to proper running of the systems, the bidder will have to submit **10 % of the contract value** (Excluding TAX amount) as security in the form of Performance Bank Guarantee from any nationalized bank as per format enclosed (Section – O).

34. SI/BIDDER/CONTRACTOR'S RESPONSIBILITIES

Refer Section – A (BACKGROUND & OBJECTIVE OF THE PROJECT) & Section B (Scope of Work)

35. NO WAIVER OF RIGHTS

Neither the inspection by WTL or any of their agents nor any order by WTL for payment of money or any payment for or acceptance of the whole or any part of the works by WTL, nor any extension of time, nor any possession taken by WTL shall operate as a waiver of any provision of the contract or of any power reserved to WTL, or any right to damages here in provided, nor shall any waiver of any breach in the contract be held to be a waiver of any other subsequent breach.

36. ENFORCEMENT OF TERMS

The failure of either party to enforce at any time any of the provision of this contract or any rights in respect thereto or to exercise any option here in provided shall in no way be construed to be a waiver to such provisions, rights or options or in any way to affect the validity of the contract. The exercise by either party of any of its rights herein shall not preclude or prejudice either party from exercising the same or any other right it may have hereunder.

37. PERIOD OF VALIDITY OF OFFER

For the purpose of placing the order, the proposals shall remain valid till 180 days. During the period of validity of proposals, the rates quoted shall not change. In exceptional circumstances, WTL may ask for extension of the period of validity and such a request shall be binding on Bidders. WTL's request and the response to such a request by various Bidders shall be in writing. A Bidder agreeing to such an extension will not be permitted to increase its rates.

38. TAXES & DUTIES

- The prices shall be inclusive of all taxes & levies including GST and other statutory duties as applicable. Rate of taxes should be indicated separately in the Price Bid.
- Contract Price specified in Price Bid should be based on the taxes & duties and charges prevailing at the date one day prior to the last date of Bid submission.
- Statutory deduction, wherever applicable, shall be made from invoice as per government rules. Necessary certificate will be issued for such deductions.
- Bidder submitting a bid shall produce valid statutory documents / certificates with respect to GST, Income Tax, ROC, Prof. Tax, Trade License, etc. All such documents / certificates shall remain valid on the last date of tender submission.
- In case of inter-state transaction, WTL will provide "Waybill". However, statutory charges, if any will be borne by the bidder.
- GST component of the invoice of the bidder may be kept on hold in case there is any mismatch / irregularity in GST return filing on the part of the bidder.

39. DISCREPANCIES IN BID

- Discrepancy between description in words and figures, the rate which corresponds to the words quoted by the bidder shall be taken as correct.

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- Discrepancy in the amount quoted by the bidder due to calculation mistake of the unit rate then the unit rate shall be regarded as firm.
- Discrepancy in totaling or carry forward in the amount quoted by the bidder shall be corrected.

40. BID DUE DATE

The tender has to be submitted not later than the due date and time specified in the Important Dates Sheet. WTL may, at its discretion, on giving reasonable notice by email, or any other written communication to all prospective bidders who have been issued the bid documents, extend the bid due date, in which case all rights and obligations of the WTL and the bidders, previously subject to the bid due date, shall thereafter be subject to the new bid due date as extended.

41. LATE BID

Any proposal received by WTL after the deadline for submission of proposals may not be accepted.

42. OPENING OF BID BY WTL

Bids shall be opened and downloaded electronically through operation of the process in the e-Tender portal in presence of Tender Committee. Bidders interested to remain present during electronic bid opening may attend the bid opening session at WTL premises at scheduled date & time.

43. CONTACTING WTL

Bidder shall not approach WTL officers beyond office hours and/or outside WTL office premises from the time of the Bid opening to the time of finalization of successful bidder. Any effort by bidder to influence WTL office in the decision on Bid evaluation, bid comparison or finalization may result in rejection of the Bidder's offer. If the bidder wishes to bring additional information to the notice of WTL, must be in writing following the procedure mentioned hereinabove.

44. WTL'S RIGHT TO REJECT ANY OR ALL BIDS

WTL reserves the right to reject any bid and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

45. BID CURRENCIES

Prices shall be quoted in Indian Rupees, inclusive of all prevailing taxes, levies, duties, cess etc.

46. PRICE

- Price should be quoted in the BOQ format only. No deviation is acceptable.
- Price quoted should be firm, inclusive of packing, forwarding, insurance and freight charges.
- Percentage/specified amount of taxes & duties should be clearly mentioned otherwise WTL reserves the right to reject such vague offer.
- Price to be quoted inclusive of supply, installation & commissioning charges.

47. CANVASSING

Canvassing or support in any form for the acceptance of any tender is strictly prohibited. Any bidder doing so will render him liable to penalties, which may include removal of this name from the register of approved Contractors.

48. NON-TRANSFERABILITY OF TENDER

This tender document is not transferable.

49. FORMATS AND SIGNING OF BID

The original and all copies of the proposals shall be neatly typed and shall be signed by an authorized signatory(ies) on behalf of the Bidder. The authorization shall be provided by written Power of Attorney

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accompanying the proposal. All pages of the proposal, except for un-amended printed literature, shall be initialed by the person or persons signing the proposal. The proposal shall contain no interlineations, erase or overwriting. In order to correct errors made by the Bidder, all corrections shall be done & initialed with date by the authorized signatory after striking out the original words/figures completely.

50. WITHDRAWAL OF BID

Bid cannot be withdrawn during the interval between their submission and expiry of Bid's validity period. Fresh Bid may be called from eligible bidders for any additional item(s) of work not mentioned herein, if so required.

51. INTERPRETATION OF DOCUMENTS

If any bidder should find discrepancies or omission in the specifications or other tender documents, or if he should be in doubt as to the true meaning of any part thereof, he shall make a written request to the tender inviting authority for correction/clarification or interpretation or can put in a separate sheet along with his technical bid document.

52. SPLITTING OF THE CONTRACT AND CURTAILMENT OF WORK

WTL reserve the right to split up and distribute the work among the successful bidders and to curtail any item of work in the schedule partly or fully.

46. PRE-DISPATCH INSTRUCTION

All materials / equipment supplied against the purchase order shall be subjected to Inspection, check and /or test by the authorized representative from WTL.

47. FINAL INSPECTION

Final inspection will be carried by the authorized representative from WTL.

48. SITE INSPECTION

Bidder can inspect (at their own cost) the sites if required, for which they have to take necessary permission from WTL in writing. WTL will take at least four days to organize such permission.

49. ERASURES OR ALTERNATIONS

The offers with overwriting and erasures may make the tender liable for rejection if each of such overwriting/erasures/manuscript ions is not only signed by the authorized signatory of the bidder. There should be no hand-written material, corrections or alterations in the offer. Technical details must be completely filled up. Correct technical information of the product being offered must be filled in. Filling up of the information using terms such as "OK", "accepted", "noted", "as given in brochure/manual" is not acceptable. The Customer may treat offers not adhering to these guidelines as unacceptable. The Customer may, at its discretion, waive any minor non-conformity or any minor irregularity in the offer. This shall be binding on all bidders and the Tender Committee reserves the right for such waivers.

50. COMPLIANCE WITH LAW

The contractor hereto agrees that it shall comply with all applicable union, state and local laws, ordinances, regulations and codes in performing its obligations hereunder, including the procurement of licenses, permits certificates and payment of taxes where required. The contractor shall establish and maintain all proper records (particularly, but without limitation, accounting records) required by any law, code/practice of corporate policy applicable to it from time to time including records and returns as applicable under labor legislation.

51. CLARIFICATION OF BIDS

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

Plot – 5, Block – BP, Sector – V,

Salt Lake, Kolkata – 700091.

During evaluation of the bids, the Customer/Tender Committee, at its discretion may ask the bidder for clarification of its bid. The request for the clarification and the response shall be in writing (fax/email) and no change in the substance of the bid shall seek offered or permitted.

52. QUALITY CONTROL

- The contractor is obliged to work closely with WTL and/or NKDA, act within its authority and abide by directive issued by them on implementation activities.
- The contractor will abide by the safety measures and free WTL and NKDA. from all demands or responsibilities arising from accident/loss of life, the cause of which is due to their negligence. The bidder will pay all indemnities arising from such incidents and will not hold WTL and NKDA. responsible.
- The contractor will treat as confidential all data and information about the system, obtained in the execution of its responsibilities in strict confidence and will not reveal such information to any party without the prior written approval of WTL/ NKDA.
- WTL reserves the right to inspect all phases of contractor's operation to ensure conformity to the specifications. WTL shall have engineers, inspectors or other duly authorized representatives made known to the contractor, present during the progress of the work and such representatives shall have free access to the work at all times. The presence or absence of representatives of WTL does not relieve the contractor of the responsibility for quality control in all phases.
- The Court of Kolkata only will have the jurisdiction to deal with and decide any legal matters or dispute whatsoever arising out of the contract.

53. SERVICE LEVEL FOR WARRANTY SUPPORT (SLA)

| SL | SLA Parameter | Turnaround Time for Support | Target Uptime/year |
|-----------|---|------------------------------------|---------------------------|
| 1 | Availability of Cameras and all other hardware network items | 24 Hrs. | 99.0% |
| 3 | Availability VMS | 48 Hrs. | 99.0% |
| 4 | Availability of Miscellaneous items | 24 Hrs. | 99.0% |

- A SLA shall have to be signed between WTL and SI ensuring 24 X 7 service to maintain 99.0% uptime of the system its entirely.

Definition:

1. "Availability" means availability of
 - Camera installed in the sites listed.
 - Active Components: - PoE Switch /UPS
 - Passive Components: All Network passive items, VMS Software
2. Turnaround time for support: Calculated based on No of Government working days

The support performance shall be calculated for a quarterly/half yearly basis, based on all equipment supplied and based on the calls logged and the resolution of the calls for support. WTL reserves the right to impose penalty on the bidder in case the support SLA performance is lower than the target turnaround time for repair/replacement.

- The PBG (Performance Bank Guarantee) may be forfeited if the penalty amount for any Quarter/6-month period is higher than 10% of the bill amount for the period (quarter/6 months) and no payment towards AMC/Support shall be made.

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The SLA for service support in compliance to the minimum SLA required must be submitted by the L1 bidder on placement of order. WTL reserves the right to change/modify the SLAs during the finalization of the contractual agreement with the successful bidder.

54. GENERAL TERMS

- a) All the documents to be submitted by the bidder along with their offer should be duly authenticated by the person signing the offer and if at any point of time during procurement process or subsequently it is detected that documents submitted are forged/tampered/manipulated in any way, the total responsibility lies with the bidder and WTL reserves the full right to take action as may be deemed fit including rejection of the offer and such case is to be kept recorded for any future dealing with them.
- b) No Technical/Commercial clarification will be entertained after opening of the tender.
- c) Quantity mentioned in the tender document is indicative only and orders shall be placed subject to actual requirement. WTL reserve the right to increase or decrease the quantity specified in the tender.
- d) WTL reserve the right to reject or accept or withdraw the tender in full or part as the case may be without assigning the reasons thereof. No dispute of any kind can be raised the right of buyer in any court of law or elsewhere.
- e) WTL reserve the right to ask for clarification in the bid documents submitted by the bidder. Documents may be taken if decided by the committee.
- f) Supporting technical brochures/catalogues indicating each feature in respect of offered model and make must be submitted along with the offer, in absence of which the offer is liable to be ignored.
- g) No dispute by the bidders in regard to Technical/Commercial points will be entertained by WTL and decision taken by the Tender Committee will be final.
- h) Discrepancy in the amount quoted by the bidder due to calculation mistake, the unit rate shall be regarded as firm and the totaling or carry in the amount quoted by the bidder shall be corrected accordingly.
- i) The price offers shall remain firm within the currency of contract and no escalation of price will be allowed.
- j) The acceptance of the tender will rest with the accepting authority who is not bound to accept the lowest or any tender and reserves the right to reject in part or in full any or all tender(s) received and to split up the work among participants without assigning any reason thereof.
- k) The customer/WTL at its discretion may extend the deadline for the submission of Bids.
- l) The Court of Kolkata only will have the jurisdiction to deal with and decide any legal matters or dispute whatsoever arising out of the contract.
- m) The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

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(A Govt. of West Bengal Undertaking)

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SECTION – E

TECHNO COMMERCIAL EVALUATION & AWARDING OF CONTRACT

1. EVALUATION PROCEDURE

- The Eligibility Criteria (Section - C) will be evaluated by Tender Committee and those qualify will be considered for further evaluation.
- The Tender Committee shall verify the Technical Specification (Technical Specification with Compliance Statement, (Section – N) Deviation in specification shall not be allowed. Bidder qualified in Technical Specification shall be considered for further evaluation.
- After qualifying in Eligibility Criteria, the qualified bidders will only be considered for Financial Bid evaluation.

2. FINAL EVALUATION

Financial Proposal of the bidders qualifying in the evaluation of Technical Specification will be evaluated. The bidder who has qualified in the Technical Specification evaluation and returns with lowest quote (L1) in financial bid would normally be awarded the contract subject to Post Qualification. Price to be quoted as per format given in Section – Q.

3. AWARDING OF CONTRACT

An affirmative Post Qualification determination will be prerequisite for award of the contract to the lowest quoted bidder. A negative determination will result in rejection of bidder's bid, in which event the WTL will proceed to the next lowest evaluated bidder to make a similar determination of that bidder's capability to perform satisfactorily. The successful bidder (s) will have to give security deposit in the form of Performance Bank Guarantee.

- a) L1 Bidder technically compliant shall be awarded the contract, provided the overall project is within the budget. WTL reserves the right to negotiate and finalize the project contract value, prior to award of contract.
- b) The successful bidder, meeting all technical and commercial terms and conditions of the project must submit a **PBG for 10%** of the Contract value (without Tax amount) **within 7 days from the received of PO**. The PBG should be **valid for a period of 42 Months**, counted from the date of acceptance and commission of the project. The format for PBG is attached.
- c) The successful bidder, **must submit within 15 days**, the project implementation plan, with details of
 - a) ordering of each and every component to the OEMs, who have provided authorization in the bid
 - b) communication with each NKDA and associated entity, with whose support the project shall be implemented, including contract agreements required for the project. The detailed project plan shall also include the implementation timeline for the project at granular level, including the installation plan for each point where camera and network shall be setup. The project plan must be jointly approved by WTL and NKDA, within 10 days from the award of the contract.
 - c) Assign the Project Management and implementation team, and submit a list of resources, Project Manager, Project engineers, other resources, responsible for the implementation of the project, along with their Bio-data, for approval by WTL.

If the above are not fulfilled by the bidder who is awarded the contract, WTL shall reserve the right to seek explanation, and after 30 days, in case of unsatisfactory written explanation or for lack of progress, may cancel the order and invite the next highest bidder to match the price and implement the project. WTL reserves the right to forfeit whole or part of the PBG in such case and may consider black listing of the bidder, under such circumstances.

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- d) If L1 bidder disagree to execute the job then WTL will award the job to L2 or higher matching the L1 price.
- e) This is a time bound job so if necessary WTL may distribute the job among the bidders matching the L1 price.

4. POST QUALIFICATION

The determination will evaluate the Bidder's financial, technical, design, Integration, customization, production, management and support capabilities and will be based on an examination of the documentary evidence of the Bidder's qualification, as well as other information WTL deems necessary and appropriate. This determination may include visits or interviews with the Bidder's client's reference in its bid, site inspection, and any other measures.

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SECTION – F

TECHNICAL CAPABILITY OF BIDDER

(Tender No. WTL/NBC/CCTV-AMC/23-24/016)

| Sl. No. | Project Name | Start Date | End Date / Status | Brief description of project & scope of work (Implementation, operation & maintenance) | Type of project | Approx value of the project | Contact details of the Customer |
|----------------|---------------------|-------------------|--------------------------|---|------------------------|------------------------------------|--|
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Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

NOTE:

- A. Type of Project shall indicate the implementation of services (CCTV Surveillance, Networking Setup, System Integration).
- B. Scope of work shall indicate whether it is implementation, Operation or maintenance.
- C. Submit Customer Order Copy details of the order indicating the project value, customer contact details, project completion certificate, customer satisfaction certificate etc.

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SECTION – G

FINANCIAL CAPABILITY OF BIDDER

(Tender No. WTL/NBC/CCTV-AMC/23-24/016)

FINANCIAL INFORMATION

| Sl. No. | Name of the Bidder | Turnover (Rs. / Crores) | | |
|---------|--------------------|-------------------------|---------|---------|
| | | 2019-20 | 2020-21 | 2021-22 |
| 1 | | | | |

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

Note:

Submit the audited financial statement/ audited annual report of the last three financial years.

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

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Salt Lake, Kolkata – 700091.

SECTION – H

BIDDERS'S DETAILS

(Tender No. WTL/NBC/CCTV-AMC/23-24/016)

| | | |
|----|---|--|
| 1 | Name of the Firm | |
| 2 | Registered Office Address | |
| | Contact Number | |
| | Fax Number | |
| | E-mail | |
| 3 | Correspondence / Contact address | |
| | Name & Designation of Contact person | |
| | Address | |
| | Contact Number | |
| | Fax Number | |
| | E-mail | |
| 4 | Is the firm a registered company? If yes, submit documentary proof | |
| | Year and Place of the establishment of the company | |
| 6 | Former name of the company, if any | |
| 7 | Is the firm <ul style="list-style-type: none">▪ a Government/ Public Sector Undertaking▪ a propriety firms▪ a partnership firm (if yes, give partnership deed)▪ a limited company or limited corporation▪ a member of a group of companies, (if yes, give name and address and description of other companies)▪ a subsidiary of a large corporation (if yes give the name and address of the parent organization). If the company is subsidiary, state what involvement if any, will the parent company have in the project. | |
| 8 | Is the firm registered with Sales Tax department? If yes, submit valid GST Registration certificate. | |
| 9 | Is the firm registered for Service Tax with Central Excise Department (Service Tax Cell)? If yes, submit valid Service Tax registration certificate. | |
| 10 | Total number of employees. Attach the organizational chart showing the structure of the organization. | |
| 11 | Are you registered with any Government/ Department/ Public Sector Undertaking (if yes, give details) | |
| 12 | How many years has your organization been in business under your present name? What were your fields when you established your organization | |
| 13 | What type best describes your firm? (Purchaser reserves the right to verify the claims if necessary) | |
| | ▪ Manufacturer | |
| | ▪ Supplier | |
| | ▪ System Integrator | |
| | ▪ Consultant | |
| | ▪ Service Provider (Pl. specify details) | |

WEBEL TECHNOLOGY LIMITED

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| | | |
|----|--|--|
| | <ul style="list-style-type: none">▪ Software Development▪ Total Solution provider (Design, Supply, Integration, O&M)▪ IT Company | |
| 14 | Number of Offices in district headquarters in West Bengal | |
| 15 | Is your organization having ISO 9001:2015 certificates? | |
| 16 | List the major clients with whom your organization has been / is currently associated. | |
| 17 | Have you in any capacity not completed any work awarded to you? (If so, give the name of project and reason for not completing the work) | |
| 18 | Have you ever been denied tendering facilities by any Government / Department / Public sector Undertaking? (Give details) | |

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Company Rubber Stamp: _____

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

Plot – 5, Block – BP, Sector – V,

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SECTION – I

LIST OF CLIENTS OF SIMILAR ORDERS

(Tender No. WTL/NBC/CCTV-AMC/23-24/016)

| Sl. No. | Name of the Client | Address | Contact Person | Designation | Contact Numbers |
|----------------|---------------------------|----------------|-----------------------|--------------------|------------------------|
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Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Company Rubber Stamp: _____

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

Plot – 5, Block – BP, Sector – V,

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SECTION – I

PROFORMA FOR PERFORMANCE BANK GUARANTEE

(On non-judicial stamp paper of appropriate value to be purchased in the name of executing Bank)

PROFORMA OF BANK GUARANTEE FOR SECURITY DEPOSIT –CUM-PRFORMANCE GUARANTEE

Ref Bank Guarantee no.....

Date.....

PROFORMA OF BG FOR SECURITY DEPOSIT

KNOW ALL MEN BY THESE PRESENTS that in consideration of WEBEL TECHNOLOGY LIMITED, a Government of West Bengal Undertaking incorporated under the Companies Act, 1956 having its Registered office at Webel Bhavan, Block EP&GP, Sector V, Kolkata-700 091 (hereinafter called "The Purchaser") having agreed to accept from _____ (hereinafter called "The Contractor") Having its Head Office at _____, a Bank guarantee for Rs. _____ in lieu of Cash Security Deposit for the due fulfillment by the Contractor of the terms & conditions of the Work Order No. _____ dated _____ issued by the Purchaser for _____ (hereinafter called "the said work order _____ dated _____"). We _____ (Name & detailed address of the branch) (hereinafter called "the Guarantor") do hereby undertake to indemnify and keep indemnified the Purchaser to the extent of Rs. _____ (Rupees _____) only against any loss or damage caused to or suffered by the Purchaser by reason of any breach by the Contractor of any of the terms and conditions contained in the said Work Order No. _____ dated _____ of which breach the opinion of the Purchaser shall be final and conclusive.

(2) AND WE, _____ DO HEREBY Guarantee and undertake to pay forthwith on demand to the Purchaser such sum not exceeding the said sum of _____ Rupees _____) only as may be specified in such demand, in the event of the Contractor failing or neglecting to execute fully efficiently and satisfactorily the order for _____ Work Order no. _____, dated _____

(3) WE _____ further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said order as laid down in the said Work Order No. _____ dated _____ including the warranty obligations and that it shall continue to be enforceable till all the dues of the Purchaser under or by virtue of the said Work Order No. _____ dated _____ have been fully paid and its claims satisfied or is charged or till the Purchaser or its authorized representative certified that the terms and conditions of the said Work Order No. _____ dated _____ have been fully and properly carried out by the said contractor and accordingly discharged the guarantee.

(4) We _____ the Guarantor undertake to extend the validity of Bank Guarantee at the request of the contractor for further period of periods from time to time beyond its present validity period failing which we shall pay the Purchaser the amount of Guarantee.

(5) The liability under the Guarantee is restricted to Rs. _____ (Rupees _____) only and will expire on _____ and unless a claim in writing is presented to us or an action or suit to enforce the claim is filed against us within 6 months from _____ all your rights will be forfeited and we shall be relieved of and discharged from all our liabilities (thereinafter)

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

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Salt Lake, Kolkata – 700091.

(6) The Guarantee herein contained shall not be determined or affected by liquidation or winding up or insolvency or closer of the Contractor.

(7) The executants has the power to issue this guarantee on behalf of Guarantor and holds full and valid power of Attorney granted in his favour by the Guarantor authorizing him to execute the Guarantee.

(8) Notwithstanding anything contained herein above, our liability under this guarantee is restricted to Rs. _____ (Rupees _____) only and our guarantee shall remain in force up to _____ and unless a demand or claim under the guarantee is made on us in writing on or before _____ all your rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

WE, _____ lastly undertake not to revoke this guarantee during the currency except with the previous consent of the Purchaser in writing. In witness whereof we _____ have set and subscribed our hand on this _____ day of _____.

SIGNED, SEALED AND DELIVERED

(Stamp of the executants)

WITNESS

1) _____

2) _____

(Name & address in full with Rubber Stamp)

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

Plot – 5, Block – BP, Sector – V,

Salt Lake, Kolkata – 700091.

INSTRUCTIONS FOR FURNISHING BANK GUARANTEE

1. Bank Guarantee (B.G.) for Advance payment, Mobilization Advance, B.G. for security Deposit-cum-Performance Guarantee, Earnest Money should be executed on the Non- Judicial Stamp paper of the applicable value and to be purchased in the name of the Bank.
2. The Executor (Bank authorities) may mention the Power of Attorney No. and date of execution in his/her favour with authorization to sign the documents. The Power of Attorney is to be witnessed by two persons mentioning their full name and address.
3. The B.G. should be executed by a Nationalised Bank/ Scheduled Commercial Bank preferably on a branch located in Kolkata. B.G. from Co-operative Bank / Rural Banks is not acceptable.
4. A Confirmation Letter of the concerned Bank must be furnished as a proof of genuineness of the Guarantee issued by them.
5. Any B.G. if executed on Non-Judicial Stamp paper after 6 (six) months of the purchase of such stamp shall be treated as Non-valid.
6. Each page of the B.G. must bear signature and seal of the Bank and B.G. Number.
7. The content of the B.G. shall be strictly as Proforma prescribed by WTL in line with Purchase Order /LOI/ Work Order etc. and must contain all factual details.
8. Any correction, deletion etc. in the B.G. should be authenticated by the Bank Officials signing the B.G.
9. In case of extension of a Contract the validity of the B.G. must be extended accordingly.
10. B.G. must be furnished within the stipulated period as mentioned in Purchase Order / LOI / Work Order etc.
11. Issuing Bank / The Bidder are requested to mention the Purchase Order / Contract / Work Order reference along with the B.G. No. For making any future queries to WTL.

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

**Plot – 5, Block – BP, Sector – V,
Salt Lake, Kolkata – 700091.**

SECTION - K

BID FROM

(Bidders are requested to furnish the Format given in this section, filling the entire Blank and to be submitted on Bidder's Letter Head)

To
Webel Technology Limited
Plot-5, Block-BP, Sector – V, Salt
Lake City,
Kolkata-700091.

Sub: Rectification and 03 Years Maintenance of Existing CCTV Surveillance System at New Town Business Club, New Town, Kolkata.

Dear Sir,

1. We the undersigned bidder/(s), having read and examined in details the specifications and other documents of the subject tender no. WTL/NBC/CCTV-AMC/23-24/016 dated 13.07.2023, do hereby propose to execute the job as per specification as set forth in your Bid documents.
2. The prices of all items stated in the bid are firm during the entire period of job irrespective of date of completion and not subject to any price adjusted as per in line with the bidding documents. All prices and other terms & conditions of this proposal are valid for a period of 180 (one hundred eighty) days from the date of opening of bid. We further declare that prices stated in our proposal are in accordance with your bidding.
3. We confirm that our bid prices include all other taxes and duties and levies applicable on bought out components, materials, equipment and other items and confirm that any such taxes, duties and levies additionally payable shall be to our account.
4. Earnest Money Deposit: We have transferred the Tender Fee & EMD Amount online through e-Tender portal.
5. We declare that items shall be executed strictly in accordance with the specifications and documents irrespective of whatever has been stated to the contrary anywhere else in our proposal. Further, we agree that additional conditions, deviations, if any, found in the proposal documents other than those stated in our deviation schedule, save that pertaining to any rebates offered shall not be given effect to.
6. If this proposal is accepted by you, we agree to provide services and complete the entire work, in accordance with schedule indicated in the proposal. We fully understand that the work completion schedule stipulated in the proposal is the essence of the job, if awarded.
7. We further agree that if our proposal is accepted, we shall provide a Performance Bank Guarantee of the value equivalent to ten percent (10%) of the Order value as stipulated in Financial Bid (BOQ).
8. We agree that WTL reserves the right to accept in full/part or reject any or all the bids received within successful bidders without any explanation to bidders and his decision on the subject will be final and binding on Bidder.

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

Plot – 5, Block – BP, Sector – V,

Salt Lake, Kolkata – 700091.

Dated, thisday of2023

Thanking you, we remain,

Yours faithfully

.....
Signature

.....
Name in full

.....
Designation

Signature & Authorized Verified by

.....
Signature

.....
Name in full

.....
Designation

.....
Company Stamp

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

Plot – 5, Block – BP, Sector – V,

Salt Lake, Kolkata – 700091.

SECTION - I

MAKE, MODEL & PART NUMBER

(Tender No. WTL/NBC/CCTV-AMC/23-24/016)

| SL. NO. | DESCRIPTION | Make / Brand | Model / Part no. |
|---------|--|--------------|------------------|
| 1 | Videonetics IVMS- Base License Upgradation | | |
| 2 | VIDEONETICS IVMS 3.0 - Software Support Agreement - Annual basis 3 years from Date of Base License Upgradation (GPU needed for running updated Video Analytics version) | | |
| 3 | Replacement & additional materials to run the 100 Nos. Cameras (68 Nos. IP Camera & 32 Nos. Analogue Cameras) with the following items | | |
| 4 | 2 MP IP Dome / Bullet Camera | | |
| 5 | 4 MP IP Bullet Camera | | |
| 6 | 1 or 1.3 MP Analogue Dome / Bullet Camera | | |
| 7 | 8-Port PoE Switch | | |
| 8 | 10/100 Single Mode Fiber Optic Transceiver | | |
| 9 | Jack, Connectors & Other accessories | | |
| 10 | Termination Junction Box for OFC | | |
| 11 | RJ-45 Connector | | |
| 12 | UTP CAT-6 Patch Cord | | |
| 13 | UTP CAT-6 Cable | | |
| 14 | 1 KVA UPS | | |

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Company Rubber Stamp: _____

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

Plot – 5, Block – BP, Sector – V,

Salt Lake, Kolkata – 700091.

SECTION - M

MANUFACTURER'S AUTHORIZATION FORM

Date:

To
Webel Technology limited
Plot-5, Block-BP, Sector-V
Salt Lake
Kolkata-700 091

Ref: Tender No.: WTL/NBC/CCTV-AMC/22-23/016 dated 13.07.2023

WHEREAS _____ who are official producers of
_____ and having production facilities at
_____ do hereby authorize
_____ located at
_____ (hereinafter, the "Bidder") to submit a bid of the following
Products produced by us, for the Supply Requirements associated with the above Invitation for Bids.

1. _____
2. _____

When resold by _____, these products are subject to onsite comprehensive warranty from the date of final acceptance of the system by the customer.

We assure you that in the event of _____, not being able to fulfill its obligation as our Service Provider in respect of our standard Warranty Terms we would continue to meet our Warranty Terms through alternate arrangements.

We also confirm that _____ is our authorized service provider/system integrator and can hence provide maintenance and upgrade support for our products.

We also confirm that the products quoted are on our current product list and are not likely to be discontinued with in from the day of this letter. We assure availability of spares for the products for the next five years after warranty.

We also confirm that the material will be delivered within six weeks from the date of placement of confirmed order.

We also confirm that adequate spare product will be kept available with the SI for 5 years.

Name _____ In the capacity of _____

Signed _____

Duly authorized to sign the authorization for and on behalf of _____

Dated on _____ day of _____ 2023

Note: This letter of authority must be on the letterhead of the Manufacturer and duly signed by an authorized signatory.

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

Plot – 5, Block – BP, Sector – V,

Salt Lake, Kolkata – 700091.

SECTION - N

DOCUMENTS TO BE SUBMITTED

| Sl. No. | Criteria | Document | Reference Document |
|----------------|--|-----------------|---------------------------|
| 1 | MAKE, MODEL & PART NUMBER (Section – L) | Yes/No | |
| 2 | MANUFACTURER AUTHORISATION FORM (Section – M) | Yes/No | |
| 3 | NIT DECLARATION (Section – R) | Yes/No | |
| 4 | TECHNICAL CAPABILITY OF BIDDER (Section – F) | Yes/No | |
| 5 | FINANCIAL CAPABILITY OF BIDDER (Section – G) | Yes/No | |
| 6 | BIDDER'S DETAILS (Section – H) | Yes/No | |
| 7 | LIST OF CLIENTS OF SIMILAR ORDER (Section – I) | Yes/No | |
| 8 | BID Form (Section – K) | Yes/No | |

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

WEBEL TECHNOLOGY LIMITED

(A Govt. of West Bengal Undertaking)

**Plot – 5, Block – BP, Sector – V,
Salt Lake, Kolkata – 700091.**

SECTION - O

DATE AND TIME SCHEDULE

| Sl. No. | Particulars | Date & Time |
|----------------|---|----------------------------|
| 1 | Date of uploading of N.I.T. & other Documents (online) (Publishing Date) | 13.07.2023 |
| 2 | Documents download/sale start date (Online) | 13.07.2023 |
| 3 | Last Date and time of sending the queries (Offline) | 19.07.2023 & 15.00 hrs. |
| 4 | Pre Bid Meeting (On Line) | 20.07.2023 & 12.00 hrs. |
| 5 | Corrigendum, if any will be published (On Line) | - |
| 6 | Bid Submission start date & time (On line) | 24.07.2023 & 14.00 hrs. |
| 7 | Last Date & time of submission of Earnest Money Deposit & submission of remittance details | Before Uploading of Tender |
| 8 | Last Date & time of submission of Tender Fee & submission of remittance details | Before Uploading of Tender |
| 9 | Bid Submission closing date & time (On line) | 28.07.2023 & 13.00 hrs. |
| 10 | Bid opening date & time for Technical Proposals (On line) | 31.07.2023 & 13.00 hrs. |
| 11 | Date of uploading the final list of Technically Qualified Bidder (online) after disposal of appeals, if any | - |
| 12 | Date for opening of Financial Bid (Online) | - |

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SECTION - P

GUIDANCE FOR E-TENDERING

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the Bidders to participate in e-Tendering.

A. REGISTRATION OF BIDDER:

Any Bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System through logging on to <https://wbtenders.gov.in>. The Bidder is to click on the link for e-Tendering site as given on the web portal.

B. DIGITAL SIGNATURE CERTIFICATE (DSC):

Each Bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated above. DSC is given as a USB e-Token.

The Bidder can search & download N.I.T. & BOQ electronically from computer once he logs on to the website mentioned above using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

C. MULTIPLE PARTICIPATION:

A prospective bidder shall be allowed to participate in the job as per qualifying criteria. If, found to be applied severally in a single job all the applications will be rejected.

D. SUBMISSION OF TENDERS:

Tenders are to be submitted through online to the website stated above in two folders at a time, one in Techno Commercial Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non-readable formats)

The proposal should contain copies of the following in two covers (folders).

Techno Commercial Cover:

Technical Document1

1. Bid Form as per format (Section – K)
2. Required documents

Technical Document2

1. Copy of N I T duly stamped & signed
2. Declaration of Eligibility Criteria, Section - C

Technical Compliance

1. Make, Model & Part Number, Section – L
2. Manufacturer Authorization/OEM Declaration, Section – M

Financial Cover:

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BOQ (Bill of Quantity) will be downloaded and same will be uploaded with quoted rates. While uploading BOQ file name shall remain unchanged. Absence of this document shall lead to summary rejection of the bid.

NON-STATUTARY COVER (MY SPACE) CONTAIN FOLLOWING DOCUMENT:

(In each folder, scanned copy will be uploaded with single file having multiple pages)

| Sl. No. | Category Name | Sub Category Name | Sub Category Description |
|----------------|----------------------|-------------------------------|---|
| A | CERTIFICATES | A1. CERTIFICATES | <ul style="list-style-type: none">• GST Certificate,• Trade License• PAN• ISO (If Available) |
| B | COMPANY DETAILS | B1. COMPANY DETAILS 1 | Bidder's Details / Company Details |
| | | B2. COMPANY DETAILS 2 | Technical Capability of the Bidder as per format (Section – F) |
| C | CREDENTIAL | CREDENTIAL 1 | Bidder's Credentials |
| | | CREDENTIAL 2 | Other Documents |
| D | DECLARATION | DECLARATION 1 | <ul style="list-style-type: none">• Other Declaration |
| | | DECLARATION 2 | <ul style="list-style-type: none">• Bidder's Details as per format |
| | | DECLARATION 3 | <ul style="list-style-type: none">• Non Black Listed Declaration |
| | | DECLARATION 4 | <ul style="list-style-type: none">• Bid Form as per Section – K• NIT Declaration as per Section - R |
| | | DECLARATION 5 | Other Documents |
| E | FINANCIAL INFO | P/L & BALANCE SHEET 2019-2020 | P/L & BALANCE SHEET 2019-2020 |
| | | P/L & BALANCE SHEET 2020-2021 | P/L & BALANCE SHEET 2020-2021 |
| | | P/L & BALANCE SHEET 2021-2022 | P/L & BALANCE SHEET 2021-2022 |

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SECTION – Q

FORMAT FOR PRE-BID MEETING QUERY

(Tender No. WTL/NBC/CCTV-AMC/23-24/016)

Name of the Bidder:

Queries

| Sl. No. | Section No. | Clause No. | Page No. | Queries |
|----------------|--------------------|-------------------|-----------------|----------------|
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Note: The filled form to be submitted in XLS & PDF Format. There is a cut off date for receiving of queries before Pre Bid Meeting. Queries received after the cutoff period will not be accepted. The Purchaser reserves the right to respond all queries over e-mail.

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Company Rubber Stamp: _____

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SECTION - R

NIT DECLARATION FOR BIDDER

(OEM's are requested to furnish the Format given in this section, filling the entire Blank and to be submitted on OEM's Letter Head)

To
Webel Technology Limited
Plot – 5, Block – BP, Sector -
V, Salt Lake City,
Kolkata – 700091.

Sub: Rectification and 03 Years Maintenance of Existing CCTV Surveillance System at New Town Business Club, New Town, Kolkata.

Dear Sir,

We the undersigned OEM/(s) declare that we have read and examined in details the specifications and other documents of the subject Tender No. WTL/NBC/CCTV-AMC/23-24/016 dated 13.07.23 for Rectification and 03 Years Maintenance of Existing CCTV Surveillance System at New Town Business Club, New Town, Kolkata published by Webel Technology Limited in e-Tender website.

We further declare that we have agreed and accepted all the clauses / sub-clauses / formats / terms & conditions other requirements related to the said tender and we will abide by the same as mentioned in the tender document while executing the said tender though our partner and comply the delivery schedule and maintain the Service Level Agreement during the entire warranty period as per tender terms.

Thanking you, we remain

Yours faithfully

.....
Signature

.....
Name in full

.....
Designation

.....
Company Stamp

Dated, thisday of2023