

WEBEL TECHNOLOGY LIMITED

NOTICE INVITING e-TENDER

e-Tender are invited for Annual Comprehensive Maintenance of existing of Desktop Computers at various PoP rooms under WBSWAN project throughout WEST BENGAL.

Reputed System Integrators having sufficient experience and credentials for successful completion of “**Similar Nature**” of work in a Government Department/PSU/Autonomous Body or any reputed organization. Bidder must have adequate Service Engineer for providing on-site warranty service within the stipulated time.

1	Tender No. & Date	WTL/WBSWAN/AMC/21-22/005 dated 09.06.2021
2	Tender Version No.	1.0
3	Brief description of Job	Annual Comprehensive Maintenance of existing of Desktop Computers at various PoP rooms under WBSWAN project throughout West Bengal
4	Tender Fee	Rs. 4000.00 (Rupees Four thousand only). The amount to be transferred electronically as per the details given in Clause – 9, Section - D.
5	Earnest Money Deposit	Rs.75000.00 (Rupees Seventy five thousand only) The amount to be transferred electronically as per the details given in Clause – 9, Section - D.
6	Date of Downloading	09.06.2021
7	Pre-Bid Meeting date & time	16.06.2021 at 12.00 Hrs. (On-Line Meeting) <ul style="list-style-type: none">• Pre-Bid meeting will be organizing online platform only.• Only queries as per format (Section - N) reaching WTL by 15.06.2021 at 15.00 Hrs. will be taken for decision.• Interest bidders are requested to send mail to purchase@wtl.co.in for participation of online pre-bid meeting. Based on request WTL will share meeting id / links for meeting. If there is any change in date and time then will inform.• Only queries as per format (Section - N) reaching WTL by 15.06.2021 at 15.00 Hrs. will be taken for decision.• Queries will be sent to Manager (Purchase)(purchase@wtl.co.in)
8	Bid Submission Start date & time	24.06.2021 at 14.00 Hrs.
9	Last date & time of EMD & Tender Fee submission intimation.	01.07.2021 at 15.00 Hrs.
10	Last date & time of Bid Submission	30.06.2021 at 12.00 Hrs.
11	Date & time of Technical Bid Opening	02.07.2021 at 12.00 Hrs.
12	Venue of Pre-Bid Meeting	WEBEL TECHNOLOGY LIMITED (A Govt. of West Bengal Undertaking) Plot - 5, Block – BP, Sector – V, Salt Lake City, Kolkata – 700091.
13	Contact person	033-23673403-06

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1. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary cost of tender fee may be remitted through Demand Draft issued from any Scheduled Bank in favour of “Webel Technology Limited”, payable at Kolkata and also to be documented through e-filing. Cost of Earnest Money Deposit (EMD) may be remitted through electronically and also to be documented through e-filing. The remittance details against Tender Fees & Earnest Money Deposit (EMD) should be emailed to the Manager (Purchase)/Manager (Finance), Webel Technology Limited, Plot – 5, Block – BP, Sector-V, Salt Lake City, Kolkata-700 091 on or before 15:00 Hrs. of 01.07.2021. The details given in Clause – 9, Section – D.
2. Both Techno Commercial Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>
3. Tender documents may be downloaded from website and submission of Techno Commercial Bid and Financial Bid will be done as per Time Schedule stated in Section – C of this Tender Document.
4. The Financial Bid of the prospective Bidder will be considered only if the Techno Commercial Bid of the bidder is found qualified by the Tender Committee. The decision of the ‘Tender Committee’ will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

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CONTENTS OF THE TENDER DOCUMENT

The Tender document comprises of the following:

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SECTION – E	BID FORM
SECTION – F	TECHNO COMMERCIAL EVALUATION & AWARDING OF CONTRACT
SECTION – G	GUIDANCE FOR E-TENDERING
SECTION – H	EXISTING INFRASTRUCTURE
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SECTION – J	DETAILS OF ORDERS EXECUTED BY BIDDER
SECTION – K	FINANCIAL CAPABILITY OF BIDDER
SECTION – L	BIDDER'S DETAILS
SECTION – M	SUPPORT SERVICE CENTER & MANPOWER DETAILS OF BIDDER
SECTION – N	FORMAT FOR PRE-BID MEETING QUERY
SECTION – O	LIST OF CLIENTS OF SIMILAR ORDERS
SECTION – P	PROFORMA FOR PERFORMANCE BANK GUARANTEE
SECTION – Q	NIT DECLARATION
SECTION – R	LIST OF LOCATIONS

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SECTION – A

SCOPE OF WORK & RESPONSIBILITY

OBJECTIVE

The objective of this tender is to have a systematic, comprehensive annual maintenance contract to ensure minimum downtime of existing Desktop PCs with accessories at all WBSWAN PoPs room (SHQ, i.e State Head Qtrs at Webel Bhavan, Writers' Building), DHQs i.e. District Head Qtrs, SDHQs i.e. Sub Divisional Head Qtrs, BHQs i.e. Block Head Qtrs throughout West Bengal.

SCOPE OF WORK

The bidder shall provide onsite Comprehensive Annual Maintenance of Desktop computers installed at SHQNOG, Writers' Buildings and all District Head Quarters (DHQs), Sub Divisional Head Quarters (SDHQs) & Block Head Quarters (BHQs) across West Bengal.

This includes replacement and /or repair of unserviceable parts with either new parts or parts equivalent/ upgraded in performance to the new parts with the approval of the user. Any problem related to operating system (OS), Device Drivers or network configuration will have to be attended by the bidder within 4 hours from docketing.

In case of intermittent failures and repetitive problems due to improper diagnosis or repair, the system will be treated as continuously down.

Scheduled preventive maintenance needs to be carried out at least once in a quarter. Preventive maintenance can be clubbed with corrective maintenance. The bidder shall submit these call sheets/preventive maintenance report to WBSWAN department of WTL.

Bidder needs to submit confirmation (MAF) from the respective OEMs for the back to back AMC support of the products / renewal of subscription.

The total number of hardware items and computer-peripherals may increase or decrease during the period subsistence of the Contract. In that case, payment will increase/decrease proportionately.

The assignment will be initially for a period of 1 (one) year and subject to satisfactory performance and mutual acceptance, may be extended up to maximum 2 (two) more years at the approved rate, terms and conditions.

Service & Technical Assurance:-

- a. The bidder shall have to ensure physical deployment of their support engineers for resolution of issues, if required.
- b. For attending any call and setting right any malfunction, a down time of more than 6 hours shall not be allowed and time taken beyond this permissible down time of 6 hours shall be liable for a penalty as per the penalty clause.
- c. Maintenance services will be rendered by the bidder during working hours on working days as applicable for the respective site. Maintenance services may be needed outside working hours or on non working days in certain cases.
- d. The bidder will replace necessary parts, with equivalent or updated / branded parts, free of cost, if found defective, provided by the office. In case of replacement, the defective spares covered under this contract shall remain the property of this office

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SECTION – B

ELIGIBILITY CRITERIA

1. The bidder must be a company registered under Companies Act, 1956/2013 or Partnership or LLP or OPC or Proprietary Firm. Documentary (Certificate of incorporation/Relevant document) evidence to be submitted.
2. The bidder should have their presence in Kolkata with own office. Valid proof should be submitted along with the bid.
3. The bidder should have valid GST Registration Certificate & PAN. Bidder shall have to submit photocopy of the documents.
4. The bidder shall have executed “Similar Nature” of one order an amount not less than Rs.8.00 Lakhs in total in last five financial years (considering FY - 2014-15, 2015-16, 2016-17, 2017-18, 2018-19) & current financial year in Government Department /PSU/Autonomous Body any reputed organization. References order copy for the project to be provided.
5. Bidder should have call center number. Call Center details for Bidder with number & detailed to be submitted.
6. The bidder should have an annual turnover of not less than Rs 2.00 Crore each year in the last three financial years (FY –2017-18, 2018-19& 2019-2020). Bidder shall have to submit Audited Accounts / Auditor Certificate in support of their claim.
7. The Bidder should have positive net worth in last three financial years (FY – 2017-18, 2018-19& 2019-2020). Auditor Certificate in support of their claim to be submitted.
8. Bidder should submit Earnest Money Deposit (EMD) of Rs. 75000.00 (Rupees Seventy five thousand only) electronically to Webel Technology Limited as per the details given in Clause – 9, Section - D.
9. Bidder should submit Tender Fee of Rs. 4000.00 (Rupees Four thousand only) electronically to Webel Technology Limited as per the details given in Clause – 9, Section - D.
10. The bidder should submit Manufacturer’s Tender Specific Authorization of OEMs related Desktop. Authorization to be submitted on OEM’s letter head and signed by authorized signatory.
11. The bidder shall have Quality Certificate (ISO 9001:2015). Copy of valid Certificate to be submitted.
12. The Bidder must have Support Service Centre with Manpower in Kolkata and Service personnel at least at three Districts (specially one at North Bengal) in West Bengal so that any call reported is attended within the response time. The detailed Support Service with manpower for the bidder should be submitted as per format (Section - M).
13. The bidder shall submit Bid Form (Section – E) duly signed by the authorized signatory of the company as per the format enclosed. Deviation in format may not be accepted.
14. The bidder shall not have been blacklisted by any State/Central Government or PSU Organization or bilateral/multilateral funding agencies for breach of ethical conduct or fraudulent practices as on date of submission of the proposal (as per DIT guidance note issued on 26-Dec-2011). Declaration on bidder’s letter head to be submitted.

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SECTION – C

DATE AND TIME SCHEDULE

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	09.06.2021
2	Documents download/sale start date (Online)	09.06.2021
3	Last Date and time of sending the queries (On Line)	15.06.2021 at 16.00 hrs.
4	Pre Bid Meeting at WTL Office (On Line)	16.06.2021 at 12.00 hrs.
5	Corrigendum, if any will be published (On Line)	-
6	Bid Submission start date & time (On line)	24.06.2021 at 14.00 Hrs.
7	Last Date & time of submission of Earnest Money Deposit & submission of remittance details	01.07.2021 at 15.00 Hrs
8	Last Date & time of submission of Tender Fee & submission of remittance details	01.07.2021 at 15.00 Hrs.
9	Bid Submission closing date & time (On line)	30.06.2021 at 12.00 Hrs.
10	Bid opening date & time for Technical Proposals (Online)	02.07.2021 & 12.00 Hrs.
11	Date of uploading the final list of Technically Qualified Bidder (online) after disposal of appeals, if any	-
12	Date for opening of Financial Bid (Online)	-

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SECTION – D

INSTRUCTION TO BIDDER

1. DEFINITIONS

In this document, the following terms shall have following respective meanings:

“Acceptance Test Document” means a document, which defines procedures for testing the functioning of installed system. The document will be finalized with the contractor within 7 days of issuance of the Letter of Award.

“Bidder” means any firm offering the solution(s), service(s) and /or materials required in the RFP. The word Bidder when used in the pre award period shall be synonymous with Bidder, and when used after award of the Contract shall mean the successful Bidder.

“Contract” is used synonymously with Agreement.

“Contract Price” means the price to be paid to the Contractor for providing the Solution, in accordance with the payment terms.

“Contractor” means the Bidder whose bid to perform the Contract has been accepted by Tender Committee and is named as such in the Letter of Award.

“Default Notice” mean the written notice of Default of the Agreement issued by one Party to the other.

“Fraudulent Practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial noncompetitive levels and to deprive the Directorate of Commercial Taxes and eventually Gov. of W. Bengal of the benefits of free and open competition.

“GoI” shall stand for the Government of India.

“GoWB” means Government of West Bengal.

“Personnel” means persons hired by the Bidder as employees and assigned to the performance of the Infrastructure Solution or any part thereof.

“Similar Nature of Work” means AMC support of Desktop.

“Project” means Annual Comprehensive Maintenance of existing of Desktop Computers at various PoP rooms under WBSWAN project throughout West Bengal.

“AMC” means Annual Maintenance Contract.

“SHQ” means State Head Quarters (Webel Bhavan, Writers’ Building)

“DHQ” means District Head Quarters

“SDHQ” means Sub Divisional Head Quarters

“BHQ” means Block Head Quarters

“Services” means the work to be performed by the Bidder pursuant to this Contract, as described in the detailed Scope of Work.

“Interest rate” means “364 days Government of India (GoI) Treasury Bills” rate.

“Law” shall mean any Act, notification, bye law, rules and regulations, directive, ordinance, order or instruction having the force of law enacted or issued by the Central Government and/or the Government of West Bengal or any other Government or regulatory authority or political subdivision of government agency.

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“**LOI**” means issuing of Letter of Intent shall constitute the intention of the WTL to place the Purchase Order with the successful bidder.

“**Requirements**” shall mean and include schedules, details, description, statement of technical data, performance characteristics, standards (Indian as well as International) as applicable and specified in the Contract.

“**Service**” means provision of Contracted service viz., operation, maintenance and associated services for DEPLOYED SYSTEMS as per Section titled “Scope of Work”.

“**Termination Notice**” means the written notice of termination of the Agreement issued by WTL.

“**Uptime**” means the time period when specified services are available with specified technical and service standards as mentioned in section titled WARRANTY SUPPORT” “**%Uptime**” means ratio of 'up time' (in minutes) as mentioned in section titled “Warranty support”.

“**Service Down Time**” (SDT) means the time period when specified services with specified technical and operational requirements as mentioned in section titled “WARRANTY SUPPORT” are not available to Gov. of W. Bengal and its user departments and organizations.

“**WTL**” means Webel Technology Limited a Govt. of W. Bengal undertaking.

2. PRE BID MEETING

Pre Bid Meeting will be held on 16.06.2021 at 12.00 hrs. (On-Line Meeting). Bidder can send the queries as per format (Section - N) to Manager (Purchase) (purchase@wtl.co.in). Only the queries received within the stipulated date prior to the Pre Bid Meeting will be answered. Interest bidders are requested to send mail to (purchase@wtl.co.in) for participation of online pre-bid meeting. Based on request WTL will share meeting id / links for meeting. If there is any change in date and time then will inform.

3. COST OF BIDDING

The bidder shall bear all costs associated with the preparation and submission of the bid and WTL will no case be responsible for those costs regardless of the conduct or outcome of the bidding process.

4. BID DOCUMENT

Bidder is expected to examine all instructions, forms, terms and requirement in the bid document. The invitation to bid together with all its attachment thereto shall be considered to be read, understood and accepted by the bidder unless deviations are specifically stated in the seriatim by the bidder. Failure to furnish all information required by the bid document or a bid not substantially responsive to the bid document in every respect may result of the bid.

5. AMENDMENT OF BID DOCUMENT

At any time prior to the deadline for submission of proposals, WTL reserves the right to add/modify/delete any portion of this document by issuance of an Corrigendum, which would be published on the website and will also be made available to the all the Bidder who have been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.

6. MODIFICATION AND WITHDRAWAL OF BIDS

As per the bidding process available in the tender.

7. LANGUAGE OF BID & CORRESPONDENCE

The proposal will be prepared by the Bidder in English language only. All the documents relating to the proposal (including brochures) supplied by the firm should also be in English, and the correspondence between the Bidder & WTL will be in English language only. The correspondence by fax/E-mail must be subsequently confirmed by a duly signed formal copy.

8. BIDDER'S SOLUTION

The bidders are requested to study the Bill of Material supplied with this document carefully. While working out the solution the bidder has to work with the broad minimum specification provided in the tender documents, conforming to the model, make and Part number (wherever provided). While submitting the bid the bidder has to detail out all components needed to complete the system BOM. The bidder is required quote for each item retaining all major components/sub system detailed and specified. As the contractor will be responsible for smooth functioning of the system, availability of spares during the tenure of the warranty period have to be take care by the contractor to maintain the guaranteed uptime.

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9. EARNEST MONEY DEPOSIT (EMD) / TENDER FEE

The bidder shall furnish Tender Fee of Rs. 4000.00 (Rupees Four thousand only) and EMD of Rs. 75000.00 (Rupees Seventy five thousand only) by transferring the amount electronically to the undernoted Bank Account.

ACCOUNT NAME: WEBEL TECHNOLOGY LIMITED
BANK NAME: SYNDICATE BANK
CURRENT A/C NO.: 95981010003870
IFS CODE: SYNB0009760
MICR: 700025048

The bidder has to intimate the details of Remittance such as Tender No. / Tender Date / Tender Fee Amount / EMD Amount / UTR No. of Transaction(s) / Transaction Date, etc. through email to Mr. Rupak Roy – (rupak.roy@wtl.co.in) and copy to Mr. Arunava Saha – (purchase@wtl.co.in) prior to the opening of the bid.

The bidder shall also furnish the details of Tender Fee & EMD submission in the bid document. In absence of payment details prior to Bid Opening, then the bid will be considered as invalid bid. Any bid not accompanied with the EMD & Tender Fee shall be rejected.

The bidders are also requested to furnish the Bank Account details (Name of the Bank, Account Number, IFS Code, etc.) for refund of EMD in case of unsuccessful bidder.

10. FORFEITURE OF EMD

EMD made by Bidder may be forfeited under the following conditions:

If Bidder withdraws the proposal before the expiry of validity period.

During the evaluation process, if a Bidder indulges in any such activity as would jeopardize the process, the decision of WTL regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances.

If Bidder violates any of the provisions of the terms and conditions of the proposal.

In the case of a successful Bidder, if Bidder fails to:

- a) Accept the work order along with the terms and conditions.
- b) Furnish performance security.
- c) Violates any of the work conditions of this proposal or indulges in any such activities as would jeopardize the work.
- d) Submitting false/misleading information/declaration/documents/proof/etc.

The decision of WTL regarding forfeiture of EMD shall be final and shall not be called upon to question under any circumstances, besides, forfeiture of EMD even the Bidder will be deferred from participating in any job for a period of one year.

11. FORMS AND FORMATS

The various inputs for the Techno Commercial as Financial Bids are to be submitted in the format specified. The bidder shall use the form, wherever specified, to provide relevant information. If form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information. For all other cases, the bidder shall design a form to hold the required information.

12. LACK OF INFORMATION TO BIDDER

The bidder shall be deemed to have carefully examined the Bid document to his entire satisfaction. Any lack of information shall not relieve the bidder of his responsibility to fulfill his obligation under the bid. If bidder has any queries relating to bid document, then he can send the queries before the Pre Bid Meeting.

13. CONTRACT EXECUTION

On receipt of the Letter of Award/Purchase Order the contractor should submit a Performance Bank Guarantee (PBG) equivalent to 10% of the total contract value within three weeks from the date of receipt of Letter of Award/Purchase Order. The PBG should be valid for six months more than the AMC period. All delivery of the material will have to be completed within 45 days from the date of acceptance of contract and the contractor has to ensure all activities leading to the commissioning of the contract to be completed within 75 days from the date of award. Subsequent to the award of contract, the contractor will have to arrange for the requisite material as per BOM.

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14. TIME SCHEDULE FOR DELIVERY BACK-TO-BACK AMC SUPPORT

Back-to-Back AMC document from OEM will be provided.

15. LOCATION SUPPORT DETAILS

As per Section - R

16. LIQUIDATED DAMAGE / PENALTY

The job includes the Annual Maintenance support of the materials as mentioned in the tender document. In the event of failure to meet the job completion in stipulated date/time liquidated damage may be imposed on the contractor for sum not less than 0.5% of the contract value for that item/job for each week or part thereof, subject to a ceiling of 10% of the total contract value (excluding all taxes & duties and other charges). In the event of LD exceeds 10% of the order value, WTL reserves the right to terminate the contract and WTL will get the job completed by any other competent party. The difference of cost incurred by WTL will be recovered from the contractor and PBG will be invoked.

WTL expects proper service support during contract period. The Hardware should be set right within 24 hours and 48 hours of reporting the complaint for Kolkata and outside Kolkata respectively. In case the machine is down for more than above hours and no substitute/standby system of similar or higher specification in good working condition is provided by the vendor, the penalty per day may be charged as under.

SL No	Hardware Item	Penalty Amount in RUPEES (Rs.)
1	Desktop	350
2	Web Camera	100
3	Microphone	100
4	External Speakers	100

The above penalty shall not exceed 3% of the AMC cost per quarter for the affected hardware unit. The penalty will be deducted from the quarterly payment of the A.M.C. to the vendor. The vendor can provide substitute/standby equipment for a maximum of 15 days.

17. LIABILITY

In case of a default on bidder's part or other liability, WTL shall be entitled to recover damages from the Contractor. In each such instance, regardless of the basis on which WTL is entitled to claim damages from the Contractor (including fundamental breach, negligence, misrepresentation, or other contract or tort claim), Contractor shall be liable for no more than:

- Payment referred to in the Patents and Copyrights clause.
- Liability for bodily injury (including death) or damage to real property and tangible personal property limited to that cause by the Contractor's negligence.
- As to any other actual damage arising in any situation involving non-performance by Contractor pursuant to or in any way related to the subject of this Agreement, the charge paid by WTL for the individual product or Service that is the subject of the Claim. However, the contractor shall not be liable for
- For any indirect, consequential loss or damage, lost profits, third party loss or damage to property or loss of or damage to data.

For any direct loss or damage that exceeds the total payment for Contract Price made or expected to be made to the Contractor hereunder.

18. PATENTS & COPYRIGHT

If a third party claims that a product delivered by the Contractor to WTL infringes that party's patent or copyright, the Contractor shall defend WTL against that claim at Contractor's expense and pay all costs, damages, and attorney's fees that a court finally awards or that are included in a settlement approved by the Contractor, provided that WTL.

- Promptly notifies Contractor in writing of the claim
- Allows Contractor to control and co-operate with Contractor in the defense and any related settlement negotiations.

Remedies: If such a claim is made or appears likely to be made, WTL would permit Contractor to enable WTL to continue to use the product, or to modify it, or replace it with one that is at least functionally equivalent. If Contractor determines that none of these alternatives is reasonably available, WTL agrees to return the product to Contractor on Contractor's written request. Contractor will then give WTL a credit equal to for a machine. WTL's net book value (provided WTL has followed generally accepted accounting principles for a generally available software product produced by Contractor (Program) the amount paid by WTL or 12 months charges (which ever is lesser) and for

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materials the amount paid by WTL for the materials. These will be Contractor's entire obligation regarding any claim of infringement.

19. SUSPENSION OF WORK

WTL shall have the power at any time and from time to time by notice to the Contractor to delay or suspend the progress of the work or any part of the work due to any other adequate reasons and on receipt of such notice the contractor shall forthwith suspend further progress of the work until further notice from WTL. The Contractor shall recommence work immediately after receiving a notice to do so from WTL. The whole or any part of the time lost for such delay or suspension shall, if WTL in its absolute discretion thinks fit, but not otherwise, be added to the time allowed for completion.

20. TERMS OF PAYMENT

Payment terms will be on back-to-back basis, i.e., payment will be made only on receipt of payment from relevant customer. Call reports signed by concerned authority for the billing quarter, accompanied with TAX Invoices are to be submitted quarterly in arrear after satisfactory completion of maintenance.

21. GOVERNING LAWS

This contract should be governed by and interpreted by Arbitration clause in accordance with Laws in force in India. The courts at Kolkata shall have exclusive jurisdiction in all matters arising under the contract. The selected vendor shall keep himself fully informed of all current national, state and municipal law and ordinances. The selected vendor shall at their own expense, obtain all necessary permits and license and pay all fees and taxes required by law. These will be selected vendor's entire obligation regarding any claim of infringement. The selected vendor hereto agrees that it shall comply with all applicable union, state and local laws, ordinances, regulations and codes in performing its obligations hereunder, including the procurement of licenses, permits certificates and payment of taxes where required. The selected vendor shall establish and maintain all proper records (particularly, but without limitation, accounting records) required by any law, code/practice of corporate policy applicable to it from time to time including records and returns as applicable under labor legislation.

22. CORRUPT OR FRAUDULENT

The Tender Committee requires that the bidders under this Tender observe the highest standards of ethics during the procurement and execution of such contracts. For this purpose, the definition of corrupt and fraudulent practices will follow the provisions of the relevant laws in force. The Tender Committee will reject a proposal for award if it detects that the bidder has engaged in corrupt or fraudulent practices in competing for the contract in question. The Tender Committee will declare a firm ineligible, either indefinitely or for a stated period of time, if it at any time determines that the firm has engaged in corrupt and fraudulent practices in competing for, or in executing, a contract.

23. BIDDING CLAUSE

All decisions taken by the Tender Committee regarding the processing of this tender and award of contract shall be final and binding on all parties concerned.

The Tender Committee reserves the right:

- To vary, modify, revise, amend or change any of the terms and conditions mentioned above and,
- To reject any or all the Tender/s without assigning any reason whatsoever thereof or to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

24. WORKMEN'S COMPENSATION

In every case in which by virtue of the provision of the workmen's compensation Act 1923 or any other relevant acts and rules, compensation to a workman employed by the contractor, is payable, then this should be done by the Contractor. If WTL is obliged to make any compensation under the said rules and acts, then the amount shall be recovered without prejudice, from the bills and due of the Contractor. WTL shall not be bound to contest any claim made against the Contractor in respect of workmen's compensation.

25. CONTRACTOR'S EMPLOYEES

The Contractor shall comply with the provision of all labour legislation including the requirement of the payment of Wage Act 1936 and the rules framed there under and modifications thereof in respect of men employed by him in carrying out the contract. The Contractor must ensure that he complies with PF, ESI regulation for all his deployed employees. The Contractor shall see that all authorized Sub Contractors under him similarly complied with the above requirement.

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26. SAFETY MEASURES

The Contractor shall in the course of execution of the work take all necessary precaution for the protection of all persons and property. The Contractor shall take adequate measures to protect the work and prevent accident during the work. In the event of any accident to any person or persons or damage or injury of any description to any person or property due to failure on the part of the contractor in taking proper precautionary measures the contractor shall be responsible for and must make good the loss the damage at his own cost to the satisfaction of the department and employees of the department shall be indemnified from all claims or liabilities arising there from or any expenses incurred on account thereof.

27. EQUIPMENT

All tools & tackles necessary for the work shall have to be procured by the contractor unless otherwise specified elsewhere in these tender documents. The equipment used by the contractor for a particular work must be appropriate for the type of work. The contractor shall maintain the equipment used on the work properly so that they are in good working condition. In no case shall the contractor use defective or imperfect equipment in the work. The contractor shall arrange to replace or repair all defective equipment so that the progress of the work is not hampered. No defective equipment should be left at the site of work and the department shall not be responsible for any loss or damage to any of this equipment during the course of the execution of the work.

28. SUB-CONTRACT

The purchaser (WTL) does not recognize the existence of Sub-Contractors. The Contractor's responsibility is not transferable.

29. TERMINATION FOR DEFAULT

WTL may without prejudice to any other remedy or right of claim for breach of contract by giving not less than 30 days written notice of default sent to the contractor, terminate the order in whole or in part. If the contractor materially fails to render any or all the services within the time period specified in the contract or any extension thereof granted by WTL in writing and fails to remedy its failure within a period of thirty days after receipt of default notice from WTL. If the project (delivery, commissioning as well as warranty maintenance support is not carried out according to specification due to deficiency in service as per terms of the contract. In such case WTL will invoke the amount held back from the contractor as PBG.

30. BANKRUPTCY

If the contractor becomes bankrupt or have a receiving order made against him or compound with his creditors or being a corporation commence to be wound up, not being a voluntary winding up for the purpose only or amalgamation or reconstruction, or carry on their business under a receiver for the benefit of their creditors or any of them, WTL shall be at liberty to terminate the engagement forthwith without any notice in writing to the contractor or to the liquidator or receiver or to any person in whom the contractor may become vested and without any compensation to give such liquidator or receiver or other person the option of carrying out the engagement subject to their providing a guarantee for the due and faithful performance of the engagement up to an amount to be determined by WTL.

31. FORCE MAJEURE

It is hereby defined as any cause, which is beyond the control of the Contractor or WTL as the case may be, which such party could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as

- War, Hostilities or warlike operations (whether a state of war be declared or not), invasion, act of foreign enemy and civil war.
- Rebellion, revolution, insurrection, mutiny, usurpation of civil or military, government, conspiracy, riot, civil commotion and terrorist area.
- Confiscation, nationalization, mobilization, commandeering or requisition by or under the order of any government or de facto authority or ruler, or any other act or failure to act of any local state or national government authority.
- Strike, sabotage, lockout, embargo, import restriction, port congestion, lack of usual means of public transportation and communication, industrial dispute, shipwreck, shortage of power supply epidemics, quarantine and plague.
- Earthquake, landslide, volcanic activity, fire flood or inundation, tidal wave, typhoon or cyclone, hurricane, nuclear and pressure waves or other natural or physical disaster.

If either party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances of the event of Force Majeure within fourteen days after the occurrence of such event. The party who

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has given such notice shall be excused from the performance or punctual performance of its obligations under the Contract for so long as the relevant event of Force Majeure continues and to the extent that such party's performance is prevented, hindered or delayed.

The party or parties affected by the event of Force Majeure shall use reasonable efforts to mitigate the effect of the event of Force Majeure upto its or their performance of the Contract and to fulfill its or their obligation under the Contract but without prejudice to either party's right to terminate the Contract.

No delay or nonperformance by either party to this Contract caused by the occurrence of any event of Force Majeure shall.

- Constitute a default or breach of the contract.
- Give rise to any claim fro damages or additional cost or expense occurred by the delay or nonperformance. If, and to the extent, that such delay or nonperformance is caused by the occurrence of an event of Force Majeure.

32. AMC SUPPORT

The OEM/bidder will provide AMC that service supplied under the contract are newly made and are free from defects in the design, engineering and workmanship. The Contractor would be responsible for the up keep and maintenance of all Devices and necessary deliverables under the scope of work during the entire maintenance period. The Contractor/OEM shall not, without the express prior written consent of WTL, assign to any third party of the contract or part thereof. Service support for the entire maintenance period will be on site and comprehensive (including spares) and free of cost.

The total system will be warranted against bad workmanship and manufacturing defects. Service support for the entire maintenance period will be on site and comprehensive (including spares and all other support) and free of cost for the entire period.

The Response Time and Maximum Downtime at each quarter should be as follows:

Category	Response Time Requirement	Maximum Downtime permitted per instance
Equipment located in around Kolkata	8 Hours	24 Hours
Equipment located in outside Kolkata Area	24 Hours	48 Hours

33. PERFORMANCE BANK GUARANTEE (PBG)

As a guarantee for timely completion of maintenance support including preventive maintenance as well as performance of on-site SLA, as mentioned in tender document, from the date of commencement of the work and pertaining to proper running of the systems, the bidder will have to submit 10% of the contract value as security in the form of Performance Bank Guarantee from any nationalized bank as per format enclosed (Section – P).

34. SI/BIDDER/CONTRACTOR'S RESPONSIBILITIES

Refer Section –A (Scope of Work & Responsibility)

35. NO WAIVER OF RIGHTS

Neither the inspection by WTL or any of their agents nor any order by WTL for payment of money or any payment for or acceptance of the whole or any part of the works by WTL, nor any extension of time, nor any possession taken by WTL shall operate as a waiver of any provision of the contract or of any power reserved to WTL, or any right to damages here in provided, nor shall any waiver of any breach in the contract be held to be a waiver of any other subsequent breach.

36. GRAFTS, COMMISSIONS, GIFTS, ETC.

It is the Purchaser's policy to require that bidders, suppliers, contractors and consultants under contracts, observe the highest standard of ethics during the procurement and execution of such contracts. Any graft, commission, gift or advantage given, promised or offered by or on behalf of the contractor or his partner, agent, officers, director, employee or servant or any one on his or their behalf in relation to the obtaining or to the execution of this or any other contract with WTL shall in addition to any criminal liability which it may incur, subject the contractor to the cancellation of this and all other contracts and also to payment of any loss or damage to WTL resulting from any cancellation. WTL shall then be entitled to deduct the amount so payable from any monies otherwise due to the contractor under contract.

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37. ENFORCEMENT OF TERMS

The failure of either party to enforce at any time any of the provision of this contract or any rights in respect thereto or to exercise any option here in provided shall in no way be construed to be a waiver to such provisions, rights or options or in any way to affect the validity of the contract. The exercise by either party of any of its rights herein shall not preclude or prejudice either party from exercising the same or any other right it may have hereunder.

38. PERIOD OF VALIDITY OF OFFER

For the purpose of placing the order, the proposals shall remain valid till 180 days. During the period of validity of proposals, the rates quoted shall not change. In exceptional circumstances, WTL may ask for extension of the period of validity and such a request shall be binding on Bidders. WTL's request and the response to such a request by various Bidders shall be in writing. A Bidder agreeing to such an extension will not be permitted to increase its rates.

39. TAXES & DUTIES

- The prices shall be inclusive of all taxes & levies including GST and other statutory duties as applicable. Rate of taxes should be indicated separately in the Price Bid.
- Contract Price specified in Price Bid should be based on the taxes & duties and charges prevailing at the date one day prior to the last date of Bid submission.
- Statutory deduction, wherever applicable, shall be made from invoice as per government rules. Necessary certificate will be issued for such deductions.
- Bidder submitting a bid shall produce valid statutory documents / certificates with respect to GST, Income Tax, ROC, Prof. Tax, Trade License, etc. All such documents / certificates shall remain valid on the last date of tender submission.
- In case of inter-state transaction, WTL will provide "Waybill". However, statutory charges, if any will be borne by the bidder.
- GST component of the invoice of the bidder may be kept on hold in case there is any mismatch / irregularity in GST return filing on the part of the bidder.

40. DISCREPANCIES IN BID

- Discrepancy between description in words and figures, the rate which corresponds to the words quoted by the bidder shall be taken as correct.
- Discrepancy in the amount quoted by the bidder due to calculation mistake of the unit rate then the unit rate shall be regarded as firm.
- Discrepancy in totaling or carry forward in the amount quoted by the bidder shall be corrected.

41. BID DUE DATE

The online tender has to be submitted not later than the due date and time specified in the Important Dates Sheet. WTL may at its discretion on giving reasonable notice by fax, or any other written communication to all prospective bidders who have been issued the bid documents, extend the bid due date, in which case all rights and obligations of the WTL and the bidders, previously subject to the bid due date, shall thereafter be subject to the new bid due date as extended.

42. LATE BID

Any proposal received by WTL after the deadline for submission of proposals may not be accepted.

43. OPENING OF BID BY WTL

Bids shall be opened and downloaded electronically through operation of the process in the e-Tender portal in presence of Tender Committee. Bidders interested to remain present during electronic bid opening may attend the bid opening session at WTL premises at scheduled date & time.

44. CONTACTING WTL

Bidder shall not approach WTL officers beyond office hours and/or outside WTL office premises from the time of the Bid opening to the time of finalization of successful bidder. Any effort by bidder to influence WTL office in the decision on Bid evaluation, Bid comparison or finalization may result in rejection of the Bidder's offer. If the bidder wishes to bring additional information to the notice of WTL, it should be in writing following the procedure mentioned hereinabove.

45. WTL'S RIGHT TO REJECT ANY OR ALL BIDS

WTL reserves the right to reject any bid and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

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46. BID CURRENCIES

Prices shall be quoted in Indian Rupees, inclusive of all prevailing taxes, levies, duties, cess etc.

47. PRICE

- Price should be quoted in the BOQ format only. No deviation is acceptable.
- Price quoted should be firm, inclusive of packing, forwarding, insurance and freight charges.
- Percentage/specified amount of taxes & duties should be clearly mentioned otherwise WTL reserves the right to reject such vague offer.
- Price to be quoted inclusive of supply, installation & commissioning charges.

48. CANVASSING

Canvassing or support in any form for the acceptance of any tender is strictly prohibited. Any bidder doing so will render him liable to penalties, which may include removal of this name from the register of approved Contractors.

49. NON-TRANSFERABILITY OF TENDER

This tender document is not transferable.

50. FORMATS AND SIGNING OF BID

The original and all copies of the proposals shall be neatly typed and shall be signed by an authorized signatory(ies) on behalf of the Bidder. The authorization shall be provided by written Power of Attorney accompanying the proposal. All pages of the proposal, except for un-amended printed literature, shall be initialed by the person or persons signing the proposal. The proposal shall contain no interlineations, erase or overwriting. In order to correct errors made by the Bidder, all corrections shall be done & initialed with date by the authorized signatory after striking out the original words/figures completely.

51. WITHDRAWAL OF BID

Bid cannot be withdrawn during the interval between their submission and expiry of Bid's validity period. Fresh Bid may be called from eligible bidders for any additional item(s) of work not mentioned herein, if so required.

52. INTERPRETATION OF DOCUMENTS

If any bidder should find discrepancies or omission in the specifications or other tender documents, or if he should be in doubt as to the true meaning of any part thereof, he shall make a written request to the tender inviting authority for correction/clarification or interpretation or can put in a separate sheet along with his technical bid document.

53. PREPARATION OF TENDER

Tender shall be submitted in accordance with the following instructions:

- a) Tenders shall be submitted in the prescribed forms. Digital signatures shall be used. Where there is conflict between the words and the figures, the words shall govern.
- b) All notations must be in ink or type written. No erasing or overwriting will be permitted. Mistakes may be crossed out and corrections typed or written with ink adjacent thereto and must be initialed in ink by the person or persons signing the tender.
- c) Tenders shall not contain any recapitulation of the work to be done. Alternative proposals will not be considered unless called for. No written, oral, telegraphic or telephonic proposals for modifications will be acceptable.
- d) Tenders shall be uploaded as notified on or before the date and time set for the opening of tenders in the Notice Inviting Tenders.
- e) Tenders subject to any conditions or stipulations imposed by the bidder are liable to be rejected.
- f) Each and every page of the tender document must be signed with company seal by the bidder.
- g) Any bidder may withdraw his tender by written request at any time prior to the scheduled closing time for receipt of tenders and not thereafter.

54. SPLITTING OF THE CONTRACT AND CURTAILMENT OF WORK

WTL reserve the right to split up and distribute the work among the successful bidders and to curtail any item of work in the schedule partly or fully.

55. FINAL INSPECTION

Final inspection will be carried by the authorized representative from WTL. / Department.

56. SITE INSPECTION

Bidder can inspect (at their own cost) the sites if required, for which they have to take necessary permission from WTL in writing.

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57. ERASURES OR ALTERNATIONS

The offers with overwriting and erasures may make the tender liable for rejection if each of such overwriting/erasures/manuscript ions is not only signed by the authorized signatory of the bidder. There should be no hand-written material, corrections or alterations in the offer. Technical details must be completely filled up. Correct technical information of the product being offered must be filled in. Filling up of the information using terms such as "OK", "accepted", "noted", "as given in brochure/manual" is not acceptable. The Customer may treat offers not adhering to these guidelines as unacceptable. The Customer may, at its discretion, waive any minor non-conformity or any minor irregularity in the offer. This shall be binding on all bidders and the Tender Committee reserves the right for such waivers.

58. COMPLIANCE WITH LAW

The contractor hereto agrees that it shall comply with all applicable union, state and local laws, ordinances, regulations and codes in performing its obligations hereunder, including the procurement of licenses, permits certificates and payment of taxes where required. The contractor shall establish and maintain all proper records (particularly, but without limitation, accounting records) required by any law, code/practice of corporate policy applicable to it from time to time including records and returns as applicable under labor legislation.

59. CLARIFICATION OF BIDS

During evaluation of the bids, the Customer/Tender Committee, at its discretion may ask the bidder for clarification of its bid. The request for the clarification and the response shall be in writing (fax/email) and no change in the substance of the bid shall seek offered or permitted.

60. DEEMED ACCEPTANCE

Deliverables will be deemed to be fully and finally accepted by the Department in the event Department has not submitted such Deliverable/Service Review Statement to Bidder/Implementation Partner before the expiration of the review period, or when Department uses the Deliverable in its business, whichever occurs earlier ("Deemed Acceptance").

61. QUALITY CONTROL

- The contractor is obliged to work closely with WTL and/or Department, act within its authority and abide by directive issued by them on implementation activities.
- The contractor will abide by the safety measures and free WTL and the concerned Department from all demands or responsibilities arising from accident/loss of life, the cause of which is due to their negligence. The bidder will pay all indemnities arising from such incidents and will not hold WTL and Department responsible.
- The contractor will treat as confidential all data and information about the system, obtained in the execution of its responsibilities in strict confidence and will not reveal such information to any party without the prior written approval of WTL/Department.
- WTL reserves the right to inspect all phases of contractor's operation to ensure conformity to the specifications. WTL shall have engineers, inspectors or other duly authorized representatives made known to the contractor, present during the progress of the work and such representatives shall have free access to the work at all times. The presence or absence of representatives of WTL does not relieve the contractor of the responsibility for quality control in all phases.
- The Court of Kolkata only will have the jurisdiction to deal with and decide any legal matters or dispute whatsoever arising out of the contract.

62. GENERAL TERMS

- a) All the pages of the bid document including documents submitted therein must be duly signed and stamped failing which the offer shall be liable to be rejected.
- b) All the documents to be submitted by the bidder along with their offer should be duly authenticated by the person signing the offer and if at any point of time during procurement process or subsequently it is detected that documents submitted are forged/tampered/manipulated in any way, the total responsibility lies with the bidder and WTL reserves the full right to take action as may be deemed fit including rejection of the offer and such case is to be kept recorded for any future dealing with them.
- c) No Technical/Commercial clarification will be entertained after opening of the tender.
- d) Overwriting and erasures may make the tender liable for rejection if each of such overwriting/erasures/manuscript ion is not only signed by the authorized signatory of the bidder. All overwriting should be separately written and signed by the authorized signatory of the bidder.
- e) Quantity mentioned in the tender document is indicative only and orders shall be placed subject to actual requirement. WTL reserve the right to increase or decrease the quantity specified in the tender.

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- f) WTL reserve the right to reject or accept or withdraw the tender in full or part as the case may be without assigning the reasons thereof. No dispute of any kind can be raised the right of buyer in any court of law or elsewhere.
- g) WTL reserve the right to ask for clarification in the bid documents submitted by the bidder. Documents may be taken if decided by the committee.
- h) Supporting technical brochures/catalogues indicating each feature in respect of offered model and make must be submitted along with the offer, in absence of which the offer is liable to be ignored.
- i) No dispute by the bidders in regard to Technical/Commercial points will be entertained by WTL and decision taken by the Tender Committee will be final.
- j) Discrepancy in the amount quoted by the bidder due to calculation mistake, the unit rate shall be regarded as firm and the totaling or carry in the amount quoted by the bidder shall be corrected accordingly.
- k) The price offers shall remain firm within the currency of contract and no escalation of price will be allowed.
- l) The acceptance of the tender will rest with the accepting authority who is not bound to accept the lowest or any tender and reserves the right to reject in part or in full any or all tender(s) received and to split up the work among participants without assigning any reason thereof.
- m) The customer/WTL at its discretion may extend the deadline for the submission of Bids.
- n) The Court of Kolkata only will have the jurisdiction to deal with and decide any legal matters or dispute whatsoever arising out of the contract.

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SECTION – E

BID FORM

(Bidders are requested to furnish the Bid Form in the Format given in this section, filling the entire Blank and to be submitted on Letter Head in original)

To

Webel Technology Limited
Plot – 5, Block – BP, Sector - V,
Salt Lake City,
Kolkata – 700091.

Sub: Annual Comprehensive Maintenance of existing of Desktop Computers at various PoP rooms under WBSWAN project throughout West Bengal.

Dear Sir,

1. We the undersigned bidder/(s), having read and examined in details the specifications and other documents of the subject tender no. WTL/WBSWAN/AMC/21-22/005d dated 09.06.2021, do hereby propose to execute the job as per specification as set forth in your Bid documents.
2. The prices of all items stated in the bid are firm during the entire period of job irrespective of date of completion and not subject to any price adjusted as per in line with the bidding documents. All prices and other terms & conditions of this proposal are valid for a period of 180 (one hundred eighty) days from the date of opening of bid. We further declare that prices stated in our proposal are in accordance with your bidding.
3. We confirm that our bid prices include all other taxes and duties and levies applicable on bought out components, materials, equipments and other items and confirm that any such taxes, duties and levies additionally payable shall be to our account.
4. Earnest Money Deposit: We have enclosed EMD remittance details for a sum of Rs. 75000.00.
5. We declare that items shall be executed strictly in accordance with the specifications and documents irrespective of whatever has been stated to the contrary anywhere else in our proposal. Further, we agree that additional conditions, deviations, if any, found in the proposal documents other than those stated in our deviation schedule, save that pertaining to any rebates offered shall not be given effect to.
6. If this proposal is accepted by you, we agree to provide services and complete the entire work, in accordance with schedule indicated in the proposal. We fully understand that the work completion schedule stipulated in the proposal is the essence of the job, if awarded.
7. We further agree that if our proposal is accepted, we shall provide a Performance Bank Guarantee of the value equivalent to ten percent (10%) of the Order value as stipulated in Financial Bid (BOQ).
8. We agree that WTL reserves the right to accept in full/part or reject any or all the bids received without any explanation to bidders and his decision on the subject will be final and binding on Bidder.

Thanking you, we remain,

WEBEL TECHNOLOGY LIMITED

Yours faithfully

.....
Signature

.....
Name in full

.....
Designation

Signature & Authorized Verified by

.....
Signature

.....
Name in full

.....
Designation

.....
Company Stamp

Dated, thisday of2021

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SECTION – F

TECHNO COMMERCIAL EVALUATION & AWARDING OF CONTRACT

1. EVALUATION PROCEDURE

- The Eligibility Criteria (Section - B) will be evaluated by Tender Committee and those qualify will be considered for further evaluation.
- After qualifying in Eligibility Criteria, the qualified bidders will only be considered for Financial Bid evaluation.

2. FINAL EVALUATION

Financial Proposal of the bidders qualifying in the evaluation of Eligibility Criteria will be evaluated. The bidder who has qualified in the Eligibility Criteria evaluation and returns with lowest quote (L1) in financial bid would normally be awarded the contract subject to Post Qualification.

3. AWARDING OF CONTRACT

An affirmative Post Qualification determination will be prerequisite for award of the contract to the lowest quoted bidder. A negative determination will result in rejection of bidder's bid, in which event the WTL will proceed to the next lowest evaluated bidder to make a similar determination of that bidder's capability to perform satisfactorily. The successful bidder (s) will have to give security deposit in the form of Performance Bank Guarantee.

4. POST QUALIFICATION

The determination will evaluate the Bidder's financial, technical, design, integration, customization, production, management and support capabilities and will be based on an examination of the documentary evidence of the Bidder's qualification, as well as other information WTL deems necessary and appropriate. This determination may include visits or interviews with the Bidder's client's reference in its bid, site inspection, and any other measures.

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SECTION – G

GUIDANCE FOR E-TENDERING

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the Bidders to participate in e-Tendering.

- **Registration of Bidder:**
Any Bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System through logging on to <https://wbtenders.gov.in>. The Bidder is to click on the link for e-Tendering site as given on the web portal.
- **Digital Signature Certificate (DSC):**
Each Bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated above. DSC is given as a USB e-Token.
- The Bidder can search & download N.I.T. & BOQ electronically from computer once he logs on to the website mentioned above using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- **Participation in more than one work:**
A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If, found to be applied severally in a single job all the applications will be rejected.
- **Submission of Tenders:**
Tenders are to be submitted through online to the website stated above in two folders at a time, one in Techno Commercial Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats)

The proposal should contain scanned copies of the following in two covers (folders).

Techno Commercial Cover:

Technical Document1 (scanned & join in pdf format then upload)

1. Copy of Remittance details of Earnest Money Deposit (EMD)
2. Copy of Remittance details of Tender Fee

Technical Document2 (scanned & join in pdf format then upload)

1. N I T Declaration duly stamped & signed in letter head, Section - Q
2. Bid Form as per format (Section – E)

Technical Compliance (scanned & joins in pdf format then upload)

1. Manufacturer Authorization Form

Financial Cover:

BOQ will be downloaded and same will be uploaded with quoted rates. While uploading BOQ file name shall remain unchanged. Absence of this document shall lead to summary rejection of the bid.

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NON-STATUTORY COVER (MY SPACE) CONTAIN FOLLOWING DOCUMENT:

(In each folder, scanned copy will be uploaded with single file having multiple pages)

Sl. No.	Category Name	Sub Category Name	Sub Category Description
A	CERTIFICATES	A1. CERTIFICATES	<ul style="list-style-type: none"> • GST Registration Certificate • PAN • Trade License • Document as per Section – B
B	COMPANY DETAILS	B1. COMPANY DETAILS 1	<ul style="list-style-type: none"> • Document as per Section – B • Document as per Section – B
		B2. COMPANY DETAILS 2	<ul style="list-style-type: none"> • Company Profile (Not more than 3 pages) • Document as per Section – B
C	CREDENTIAL	CREDENTIAL 1	Order copy & performance certificate as per Section – B
		CREDENTIAL 2	<ul style="list-style-type: none"> • Other documents, if any • Support Service & Manpower as per Section - B
D	DECLARATION	DECLARATION 1	<ul style="list-style-type: none"> • List of Clients as per format (Section – O) • Support Service Centre & Manpower (Section – M)
		DECLARATION 2	Financial Capability of Bidder as per format (Section – K)
		DECLARATION 3	Bidder's Details as per format (Section – L)
		DECLARATION 4	Details of Order Executed as per format (Section – J)
		DECLARATION 5	Document as per Section – B Financial document as per Section – B
F	FINANCIAL INFO	P/L & BALANCE SHEET 2016-2017	P/L & BALANCE SHEET 2017-2018
		P/L & BALANCE SHEET 2017-2018	P/L & BALANCE SHEET 2018-2019
		P/L & BALANCE SHEET 2018-2019	P/L & BALANCE SHEET 2019-2020

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SECTION – H

EXISTING INFRASTRUCTURE

SL No	Item Description	Location
1	Dell Optiplex 3050 MT (Intel Core i5-7500, QC/6MB/4T/4GB/3.4 GHz/65W/ Windows 10/19" Monitor) with keyboard and mouse	One Desktop at All WBSWAN PoP ROOM Including SHQNOG and Writers' Building (Details in Section-R)
2	Logitech External Web Camera	One Camera at All WBSWAN PoP ROOM Including SHQNOG and Writers' Building (Details in Section-R)
3	I-Ball Microphone	One Microphone at All WBSWAN PoP ROOM Including SHQNOG and Writers' Building (Details in Section-R)
4	Logitech External Speakers	One set of Speaker at All WBSWAN PoP ROOM Including SHQNOG and Writers' Building (Details in Section-R)
5	Assembled PC (intel pentium Dual core 2.8 Ghz, RAM:512MB-1 GB, HDD:80GGB-300 GB, Monitor:15" TFT with other accessories	One Desktop at All DHQ and SDHQ including SHQNOG and Writers' Building (Details in Section-R)

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SECTION – I

BILL OF MATERIAL OF EXISTING UPS

SL No	Item Description	Unit	Qty
1	Dell Optiplex 3050 MT (Intel Core i5-7500, QC/6MB/4T/4GB/3.4 GHz/65W/ Windows 10/19" Monitor) with keyboard and mouse	Nos	425
2	Logitech External Web Camera	Nos	425
3	I-Ball Microphone	Nos	425
4	Logitech External Speakers	Nos	425
5	Assembled PC (intel pentium Dual core 2.8 Ghz, RAM:512MB-1 GB, HDD:80GGB-300 GB, Monitor:15" TFT with other accessories	Nos	106

***Assets are likely to increase/decrease as per administrative requirement.**

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SECTION – J

DETAILS OF ORDERS EXECUTED BY BIDDER

(Tender No. WTL/WBSWAN/AMC/21-22/005)

Sl. No.	Order No.	Order Date	Order Value	Brief description of items and job details	Completed (Yes/NO)	Name of the Customer	Contact details of the Customer

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

Note:

- A. Type of Project shall indicate the implementation of services (Delivery & Installation of Network Security Device).
- B. Scope of work shall indicate whether it is implementation, Operation or maintenance.
- C. Submit Customer Order Copy details of the order indicating the project value, customer contact details.

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SECTION – K

FINANCIAL CAPABILITY OF BIDDER

(Tender No. WTL/WBSWAN/AMC/21-22/005)

FINANCIAL INFORMATION

Sl. No.	Name of the Bidder	Turnover (Rs. / Crores)		
		2017-18	2018-19	2019-20
1				

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

Note:

Submit the audited financial statement/ audited annual report of the last three financial years.

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SECTION – L

BIDDERS'S DETAILS

(Tender No. WTL/WBSWAN/AMC/21-22/005)

1	Name of the Firm	
2	Registered Office Address	
	Contact Number	
	Fax Number	
	E-mail	
3	Correspondence / Contact address	
	Name & Designation of Contact person	
	Address	
	Contact Number	
	Fax Number	
	E-mail	
4	Is the firm a registered company? If yes, submit documentary proof	
	Year and Place of the establishment of the company	
6	Former name of the company, if any	
7	<p>Is the firm</p> <ul style="list-style-type: none"> ▪ a Government/ Public Sector Undertaking ▪ a propriety firms ▪ a partnership firm (if yes, give partnership deed) ▪ a limited company or limited corporation ▪ a member of a group of companies, (if yes, give name and address and description of other companies) ▪ a subsidiary of a large corporation (if yes give the name and address of the parent organization). If the company is subsidiary, state what involvement if any, will the parent company have in the project. 	
8	Is the firm registered with Sales Tax department? If yes, submit valid GST Registration certificate.	
9	Is the firm registered for Service Tax with Central Excise Department (Service Tax Cell)? If yes, submit valid Service Tax registration certificate.	
10	Total number of employees. Attach the organizational chart showing the structure of the organization.	
11	Are you registered with any Government/ Department/ Public Sector Undertaking (if yes, give details)	
12	How many years has your organization been in business under your present name? What were your fields when you established your organization	
13	<p>What type best describes your firm? (Purchaser reserves the right to verify the claims if necessary)</p> <ul style="list-style-type: none"> ▪ Manufacturer ▪ Supplier ▪ System Integrator ▪ Consultant ▪ Service Provider (Pl. specify details) ▪ Software Development ▪ Total Solution provider (Design, Supply, Integration, O&M) 	

WEBEL TECHNOLOGY LIMITED

	▪ IT Company	
14	Number of Offices in district headquarters in West Bengal	
15	Is your organization having ISO 9001:2015 certificates?	
16	List the major clients with whom your organization has been / is currently associated.	
17	Have you in any capacity not completed any work awarded to you? (If so, give the name of project and reason for not completing the work)	
18	Have you ever been denied tendering facilities by any Government / Department / Public sector Undertaking? (Give details)	

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Company Rubber Stamp: _____

WEBEL TECHNOLOGY LIMITED

SECTION - M

SUPPORT SERVICE CENTER & MANPOWER DETAILS OF BIDDER

(Tender No. WTL/WBSWAN/AMC/21-22/005)

Sl. No.	Name of Place	Address	Name of Support Personnel	Contact Number

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Company Rubber Stamp: _____

WEBEL TECHNOLOGY LIMITED

SECTION – N

FORMAT FOR PRE-BID MEETING QUERY

(Tender No. WTL/WBSWAN/AMC/21-22/005)

Name of the Bidder:

Queries

Sl. No.	Section No.	Clause No.	Page No.	Queries

Note: The filled form to be submitted in XLS & PDF Format. There is a cutoff date for receiving of queries before Pre Bid Meeting. Queries received after the cutoff period will not be accepted. The Purchaser reserves the right to respond all queries over e-mail.

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Company Rubber Stamp: _____

WEBEL TECHNOLOGY LIMITED

SECTION – O

LIST OF CLIENTS OF SIMILAR ORDERS

(Tender No. WTL/WBSWAN/AMC/21-22/005)

Sl. No.	Name of the Client	Address	Contact Person	Designation	Contact Numbers

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Company Rubber Stamp: _____

WEBEL TECHNOLOGY LIMITED

SECTION – P

PROFORMA FOR PERFORMANCE BANK GUARANTEE

(On non-judicial stamp paper of appropriate value to be purchased in the name of executing Bank)

PROFORMA OF BANK GUARANTEE FOR SECURITY DEPOSIT –CUM-PRFORMANCE GUARANTEE

Ref Bank Guarantee no.....

Date.....

PROFORMA OF BG FOR SECURITY DEPOSIT

KNOW ALL MEN BY THESE PRESENTS that in consideration of WEBEL TECHNOLOGY LIMITED, a Government of West Bengal Undertaking incorporated under the Companies Act, 1956 having its Registered office at Webel Bhavan, Block EP&GP, Sector V, Kolkata-700 091 (hereinafter called "The Purchaser") having agreed to accept from _____ (hereinafter called "The Contractor") Having its Head Office at _____, a Bank guarantee for Rs. _____ in lieu of Cash Security Deposit for the due fulfillment by the Contractor of the terms & conditions of the Work Order No. _____ dated _____ issued by the Purchaser for _____ (hereinafter called "the said work order _____ dated _____)". We _____ (Name & detailed address of the branch) (hereinafter called "the Guarantor") do hereby undertake to indemnify and keep indemnified the Purchaser to the extent of Rs. _____ (Rupees _____) only against any loss or damage caused to or suffered by the Purchaser by reason of any breach by the Contractor of any of the terms and conditions contained in the said Work Order No. _____ dated _____ of which breach the opinion of the Purchaser shall be final and conclusive.

(2) AND WE, _____ DO HEREBY Guarantee and undertake to pay forthwith on demand to the Purchaser such sum not exceeding the said sum of _____ Rupees _____) only as may be specified in such demand, in the event of the Contractor failing or neglecting to execute fully efficiently and satisfactorily the order for _____ Work Order no. _____, dated _____

(3) WE _____ further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said order as laid down in the said Work Order No. _____ dated _____ including the warranty obligations and that it shall continue to be enforceable till all the dues of the Purchaser under or by virtue of the said Work Order No. _____ dated _____ have been fully paid and its claims satisfied or is charged or till the Purchaser or its authorized representative certified that the terms and conditions of the said Work Order No. _____ dated _____ have been fully and properly carried out by the said contractor and accordingly discharged the guarantee.

(4) We _____ the Guarantor undertake to extend the validity of Bank Guarantee at the request of the contractor for further period of periods from time to time beyond its present validity period failing which we shall pay the Purchaser the amount of Guarantee.

(5) The liability under the Guarantee is restricted to Rs. _____ (Rupees _____) only and will expire on _____ and unless a claim in writing is presented to us or an action or suit to enforce the claim is filed against us within 6 months from _____ all your rights will be forfeited and we shall be relieved of and discharged from all our liabilities (thereinafter)

(6) The Guarantee herein contained shall not be determined or affected by liquidation or winding up or insolvency or closer of the Contractor.

WEBEL TECHNOLOGY LIMITED

(7) The executants has the power to issue this guarantee on behalf of Guarantor and holds full and valid power of Attorney granted in his favour by the Guarantor authorizing him to execute the Guarantee.

(8) Notwithstanding anything contained herein above, our liability under this guarantee is restricted to Rs. _____ (Rupees _____) only and our guarantee shall remain in force up to _____ and unless a demand or claim under the guarantee is made on us in writing on or before _____ all your rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

WE, _____ lastly undertake not to revoke this guarantee during the currency except with the previous consent of the Purchaser in writing. In witness whereof we _____ have set and subscribed our hand on this _____ day of _____.

SIGNED, SEALED AND DELIVERED

(Stamp of the executants)

WITNESS

1) _____

2) _____

(Name & address in full with Rubber Stamp)

WEBEL TECHNOLOGY LIMITED

INSTRUCTIONS FOR FURNISHING BANK GUARANTEE

1. Bank Guarantee (B.G.) for Advance payment, Mobilization Advance, B.G. for security Deposit-cum-Performance Guarantee, Earnest Money should be executed on the Non- Judicial Stamp paper of the applicable value and to be purchased in the name of the Bank.
2. The Executor (Bank authorities) may mention the Power of Attorney No. and date of execution in his/her favour with authorization to sign the documents. The Power of Attorney is to be witnessed by two persons mentioning their full name and address.
3. The B.G. should be executed by a Nationalised Bank/ Scheduled Commercial Bank preferably on a branch located in Kolkata. B.G. from Co-operative Bank / Rural Banks is not acceptable.
4. A Confirmation Letter of the concerned Bank must be furnished as a proof of genuineness of the Guarantee issued by them.
5. Any B.G. if executed on Non-Judicial Stamp paper after 6 (six) months of the purchase of such stamp shall be treated as Non-valid.
6. Each page of the B.G. must bear signature and seal of the Bank and B.G. Number.
7. The content of the B.G. shall be strictly as Proforma prescribed by WTL in line with Purchase Order /LOI/ Work Order etc. and must contain all factual details.
8. Any correction, deletion etc. in the B.G. should be authenticated by the Bank Officials signing the B.G.
9. In case of extension of a Contract the validity of the B.G. must be extended accordingly.
10. B.G. must be furnished within the stipulated period as mentioned in Purchase Order / LOI / Work Order etc.
11. Issuing Bank / The Bidder are requested to mention the Purchase Order / Contract / Work Order reference along with the B.G. No. For making any future queries to WTL.

WEBEL TECHNOLOGY LIMITED

SECTION - Q

NIT DECLARATION

(Bidders are requested to furnish the Form at given in this section, filling the entire Blank and to be submitted on Bidder’sLetterHead)

To
WebelTechnologyLimited
Plot-5, Block-BP, Sector-V,
SaltLakeCity,
Kolkata-700091.

Sub: Annual Comprehensive Maintenance of existiting of Desktop Computers at various PoP rooms under WBSWAN project throughout West Bengal.

DearSir,

We the undersigned bidder/(s) declare that we have read and examined in details the specifications and other documents of thesubject Tenderno.WTL/WBSWAN/AMC/21-22/005 dated 09.06.21 for Annual Comprehensive Maintenance of existiting of Desktop Computers at various PoP rooms under WBSWAN project throughout West Bengal published by Webel Technology Limited in e-Tender website.

We further declare that we have agreed and accepted all the clauses / sub-clauses / formats / terms & conditions other requirements related to the said tender and we will abide by the same as mentioned in the tender document while participating and executing the said tender.

Thanking you, we remain

Yoursfaithfully

.....
Signature

.....
Nameinfull

.....
Designation

.....
CompanyStamp

Dated,this.....dayof.....2021

WEBEL TECHNOLOGY LIMITED

SECTION -R

LIST OF LOCATIONS

District Head Quarters (DHQs)

1	South 24 PGS	OFFICE OF THE DISTRICT MAGISTRATE-ALIPORE, NEW ADMINISTRATIVE BUILDING, WBSWAN VIDEO CONFERENCE ROOM (3rd FLOOR), 12A, BIPLABI KANAI BHATTACHARYA SARANI, KOLKATA-700027
2	Dakshin Dinajpur	WBSWAN PoP VIDEO CONFERENCE ROOM, COLLECTORATE BUILDING, P. O+P.S- BALURGHAT, DAKSHIN DINAJPUR, PIN - 733101.
3	Bankura	OFFICE OF THE DISTRICT MAGISTRATE ADMINISTRATIVE BUILDING, 1ST FLOOR, WBSWAN POP ROOM, MACHANTOLA MORE P.O. – BANKURA, BANKURA, PIN – 722101, WEST BENGAL
4	North 24 PGS	District Magistrate Office, Barasat, WBSWAN-Room, Hesting Complex, Opp. RTO Office. R.B.C Road, North 24 Parganas, Kolkata-700124
5	Murshidabad	WBSWAN VC Room, Gr. Floor Horticulture Building, Collectorate Compound (DM Office), P.O. + Vill. + P.S. – Berhampore, Dist. - Murshidabad. PIN - 742101
6	East Burdwan	WBSWAN VIDEO CONFERENCE ROOM, Treasury building (3rd Floor) Court Compound, Opposite Burdwan women Police station, Burdwan, PIN- 713101, West Bengal
7	Hooghly	WBSWAN POP room, Treasury building, 1st floor, DM office, Chinsurah, Hooghly, PIN - 712101
8	Coochbehar	WBSWAN PoP ROOM, 2nd floor, New DM Office Building, Post: Coochbehar, PIN - 736101
9	Darjeeling	DISTRICT MAGISTRATE, O/O DISTRICT MAGISTRATE, KUTCHERY BUILDING, DARJEELING, PIN - 734101
10	Howrah	123, Rishi Bankim Chandra Rd, Old Collectorate Building (VC Room), Howrah Maidan, Howrah, West Bengal 711101
11	Jalpaiguri	WBSWAN PoP, 1st Floor D.M office, P.O/Dist.-Jalpaiguri, PIN-735101
12	Alipurduar	WBSWAN PoP, DOOARS KANYA, 6TH FLOOR (ROOM NO. 612) P.O: ALIPURDUAR COURT, PS+DIST: ALIPURDUAR, PIN:736122
13	Uttar Dinajpur	District Magistrate & Collectorate Office, WBSWAN (VC Room), 1st Floor, P.O. - Karnajora, P.S. - Raiganj, District - Uttar Dinajpur, PIN - 733130
14	Nadia	OFFICE OF THE DISTRICT MAGISTRATE, DISTRICT ADMINISTRATIVE BUILDING, 1st FLOOR, ROOM NO 207, P.O. - KRISHNAGAR, NADIA, PIN - 741101
15	Malda	Malda DM office, WBSWAN VC room, 3rd floor, room no-301, P.O-Malda, Dist.-Malda, PIN -732101
16	West Medinipur	WBSWAN PoP Room, Video Conference Room, New Administrative Building (Ground Floor), Medinipur Collectorate Compound, Office of the District Magistrate, Paschim Dinajpur, Midnapore-721101, Dist.: Paschim Medinipur

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17	Purulia	At: Purulia District Magistrate Office P. O+P.S: Purulia, PIN 723101
18	Birbhum	WBSWAN POP, Suri DM office, 1st floor, Room no 219, P.O-Suri, Dist.- Birbhum, PIN -731101
19	East Medinipur	Office of the district magistrate office, Tamluk, P.S.-Tamluk, Purba Medinipur, PIN-721636
20	Kalimpong	SUB DIVISIONAL OFFICE, KALIMPONG, DIST- DARJEELING, PO & PS- KALIMPONG, PIN- 734301.
21	Jhargram	WBSWAN PoP Room, Office of the District Magistrate, Jhargram, P.O.: Jhargram, Dist. Jhargram, PIN-721507 (Near Jhargram Railway Station)
22	West Burdwan	Paschim Bardhaman DM office, ADDA Building, Asansol, Post office- Ramkrishna Mission, PIN - 713305

Sub Divisional Head Quarters (SDHQs)

Sl No.	Name of SDHQ	District	Mailing Address
1	Bidhannagar Colo	North 24 PGS	Office of The Sub-Divisional Officer, Bidhannagar, DJ-4, 2nd Avenue, DJ Block, Sector II, Saltlake City, Kolkata, West Bengal 700091
2	Basirhat	North 24 PGS	Bashirhat SDO Office, Boardghat, North 24 Parganas, Pin -743411
3	Bongaon	North 24 PGS	Office of The Sub-Divisional Officer, Court Road, Bongaon, North 24 Parganas. Pin - 743235
4	Barrackpore	North 24 PGS	Administrative Building, S.N. Bannerjee Road, Barrackpore, kolkata -700120
5	Barasat Sadar Colo	North 24 PGS	Office of the District Magistrate, New Administrative Building (2 nd floor) Barasat, North 24-Parganas, Kolkata-700 124,
6	Alipore Sadar Colo	South 24 PGS	OFFICE OF THE DISTRICT MAGISTRATE-ALIPORE, NEW TREASSUARRY BUILDING, WBSWAN VIDEO CONFERENCE ROOM (3 rd FLOOR), 12A, BIPLABI KANAI BHATTACHARYA SARANI, KOL-700027
7	Kakdwip	South 24 PGS	KAKDWIP SUB-DIVISION OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1 st FLOOR), ROOM NO. 206, VILL-PASCHIM BERAR CHAK, PO: KAK-KALINAGAR PS-HARWOOD POINT COASTAL, PIN-743347 (L/M -, NEAR KASHINAGAR SCHOOLMORE BUS STOP)
8	Diamond Harbour	South 24 PGS	DIAMONDHARBOUR SDO OFFICE, PRASASHANIK BHABAN, WBSWAN VIDEO CONFERENCE ROOM (3 rd FLOOR), WARD NO.10, MADHABPUR, COURTPARA, PO+PS-DIAMONDHARBOUR, PIN-743331
9	Canning	South 24 PGS	CANNING-SDO OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1 st FLOOR), ROOM NO. 215, P.O. - CANNING TOWN, P.S.CANNING, NEAR MATLAR CHAR (L/M - SONAKHALI AUTO STAND), PIN-743329

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10	Baruipur	South 24 PGS	BARUIPUR-SDO OFFICE, KULPIROAD, P.O.+P.S.-BARUIPUR, ZILA PARISHAD BUILDING, WBSWAN VIDEO CONFERENCE ROOM (3rd FLOOR), KOLKATA-700144 (L/M - BESIDE BARUIPUR POST OFFICE)
11	Gangarampur	Dakshin Dinajpur	WBSWAN PoP, BANSHIHSRI DEVELOPMENT BLOCK, P.O- BUNIADPUR, P.S- BANSHIHARI, DIST-DAKSHIN DINAJPUR, PIN-733121.
12	Balurghat Sadar Colo	Dakshin Dinajpur	WBSWAN PoP VIDEO CONFERENCE ROOM, COLLECTORATE BUILDING, P. O+P.S- BALURGHAT, DAKSHIN DINAJPUR, PIN - 733101.
13	Khatra	Bankura	OFFICE OF THE SUB-DIVISIONAL OFFICER ADMINISTRATIVE BUILDING, 1ST FLOOR, WBSWAN POP ROOM, AT+ P.O. - KHATRA, DIST.- BANKURA, PIN - 722140, WEST BENGAL
14	Bishnupur	Bankura	BISHNUPUR SUB-DIVISIONAL OFFICE, BAILA PARA, NEAR RABINDRA STATUE, WBSWAN POP ROOM, 1ST FLOOR, P.O. - BISHNUPUR, BANKURA PIN - 722122, WEST BENGAL
15	Lalbagh	Murshidabad	WBSWAN PoP ROOM, 2nd Floor, S.D.O Office Lalbagh, P.O + P. S+Vill- Murshidabad, Dist- Murshidabad, Pin- 742149
16	Jangipur	Murshidabad	SDO OFFICE JANGIPUR, Vill-FANSITALA, P. O+P.S- RAGHUNATHGANJ, Dist-Murshidabad, Pin-742225
17	Kandi	Murshidabad	WBSWAN PoP ROOM 1st Floor (Beside S.D.O 's Antichamber), Room no -14 (CA to S.D.O) S.D.O Office Kandi, P.O + P. S+Vill- Kandi, Dist- Murshidabad, Pin- 742137
18	Domkol	Murshidabad	WBSWAN PoP ROOM, 1st Floor, (Beside SDO court) Domkol SDO Office, Vill. & P.O & P.S- Domkol, Dist- Murshidabad, West Bengal, Pin.742303
19	Asansol	West Burdwan	SDO Office, Asansol. Near Asansol Court. Asansol, Dist - Paschim Burdwan, Pin- 713304.
20	Durgapur	West Burdwan	SDO Office, Durgapur. City Centre, Durgapur, Dist - Paschim Bardhaman, Pin - 713216
21	PurbaBardhaman Sadar North	East Burdwan	Office of the District Magistrate, Admin Building, GroundFloor, PurbaBardhaman, PIN- 713101 (No PoP)
22	PurbaBardhaman Sadar South	East Burdwan	Office of the District Magistrate, Admin Building, 2nd Floor, PurbaBardhaman, PIN- 713101 (No PoP)
23	Kalna	East Burdwan	SDO Office, Kalna, Near Ambika Kalna Rly Station. Dist - PurbaBurdwan, PIN - 713409
24	Katwa	East Burdwan	SDO Office, Katwa. Court Compound. 2nd floor. KatwaDist - Purba Burdwan, PIN - 713130
25	Chandannagar	Hooghly	SDO office, WBSWAN POP room, GroundFloor, Chandannagar, Hooghly 712136
26	Arambagh	Hooghly	SDO office, WBSWAN POP room, GroundFloor, Arambag, Hooghly 712601
27	Srirampur	Hooghly	SDO office, WBSWAN POP room, Treasury-1 building, 1st Floor, Sreerampur, Hooghly, 712201

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28	Coochbehar Sadar Co	Coochbehar	WBSWAN PoP ROOM,2nd floor, CoochbeharSadar SDO Office Building, Post: Coochbehar, Pin-736101
29	Mekhliganj	Coochbehar	WBSWAN PoPROOM, Mekhligunj SDO Office, Post: Mekhligunj, Pin-735304
30	Tufangunj	Coochbehar	WBSWAN PoPROOM, Tufangunj SDO Office, Tresury Building,2nd Floor, Post: Tufangunj, Pin-736159
31	Mathabhanga	Coochbehar	WBSWAN PoPROOM, Mathabhanga SDO office, TrasuryBuilding, GroundFloor, Post: Mathabhanga, Pin-736146
32	Dinhata	Coochbehar	WBSWAN PoPROOM, Dinhata SDO office, Post: Dinhata, Pin-736135
33	Siliguri	Darjeeling	Siliguri SDO Bunglow, Near BSNL Office, Haren mukherjee road Hakim para, Siliguri 734001
34	Kurseong	Darjeeling	Sub Divisional Officer (SDO), Kurseong, Pankhari Road, P.O. Kurseong, 734203, Darjeeling, West Bengal.
35	Kalimpong	Kalimpong	SUB DIVISIONAL OFFICE, KALIMPONG, DIST-DARJEELING, PO & PS- KALIMPONG, PIN- 734301.
36	Uluberia	Howrah	Uluberia Sub-Division Office, OT Road, Near Uluberia Lock-Gate, Uluberia, Howrah, West Bengal 711315
37	Jalpaiguri Sadar Co	Jalpaiguri	WBSWAN PoP, Sadar SDO office, Groundfloor, P.O/Dist-Jalpaiguri, PIN-735101
38	Malbazar	Jalpaiguri	WBSWAN PoP, TreasurySection, SDOoffice (PWD campus) P.O-Mal Dist-Jalpaiguri PIN-735221
39	Raigunj Sadar Colo	Uttar Dinajpur	District Magistrate & Collectorate Office, WBSWAN (VC Room), 1st Floor, P.O. - Karnajora, P.S. - Raiganj, District - Uttar Dinajpur, Pin - 733130
40	Islampur	Uttar Dinajpur	Amit Sarkar, Shankar Sarkar, Islampur SDO office, WBSWAN, Ground Floor, P.O. + P.S. - Islampur, District - Uttar Dinajpur, Pin - 733202
41	Ranaghat	Nadia	OFFICE OF THE SUB-DIVISIONAL OFFICER RANAGHAT, RANAGHAT COURT PARA, P.O. - RANAGHAT, NADIA, PIN - 741201
42	Tehatta	Nadia	OFFICE OF THE SUB-DIVISIONAL OFFICER TEHATTA, P.O. - TEHATTA, NADIA, PIN - 741160
43	Kalyani	Nadia	OFFICE OF THE SUB-DIVISIONAL OFFICER KALYANI, P.O. - KALYANI, NADIA, PIN - 741235
44	Krishnagar Sadar Co	Nadia	OFFICE OF THE SUB-DIVISIONAL OFFICER SADAR, NADIA COLLECTORATE, P.O. - KRISHNAGAR, NADIA, PIN - 741101
45	Malda Sadar Co	Malda	Malda DM office 1st floor, P.O-Malda, Dist-Malda, Pin-732101
46	Chachol	Malda	Chanchal SDO office, WBSWAN VC room 1st floor, P.O-clanchal, DistMalda, Pin-732123
47	Ghatal	West Medinipur	WBSWAN PoP Room, Office of the Sub-Divisional Officer, Ghatal, Konnagar, Ghatal, Dist. Paschim Medinipur, PIN-721212, (Near Ghatal Vidyasagar High School)
48	Kharagpur	West Medinipur	WBSWAN PoP Room,1st Floor, Office of the Sub-Divisional Officer, Kharagpur, P.O.: Kharagpur, Dist. Paschim Medinipur, PIN-721301, (Near Kharagpur Railway Station)

WEBEL TECHNOLOGY LIMITED

49	Jhargram	Jhargram	WBSWAN PoP Room, Office of the District Magistrate, Jhargram, P.O.: Jhargram, Dist. Jhargram, PIN-721507, (Near Jhargram Railway Station)
50	Raghunathpur	Purulia	At: Raghunathpur Sub-Division Office, P. O+P.S: Raghunathpur Pin 723133
51	Bolpur	Birbhum	WBSWAN POP, Bolpur SDO office, P.O-Bolpur, Pin-731204
52	Rampurhat	Birbhum	WBSWAN POP, Rampurhat SDO office, P.O-Rampurhat, Pin-731224
53	Tamluk Sadar Co	East Medinipur	Office of the district magistrate office, tamluk, p.s.-Tamluk, purba medinipur,721636
54	Contai	East Medinipur	Office of the Contaisdooffice, AT-Contai, p.s.-Contai, purba medinipur,721401
55	Haldia	East Medinipur	Office of the additional district magistrate office(basudevpur), At-manjushree, p.s.-Durgachak, po-Khanjanachak, purbamedinipur, PIN-721602
56	Egra	East Medinipur	Office of the Egrasdo office, At- Aklabad, word no-10, p.s.-Egra, purba medinipur,721429

Block Head Quarters (BHQs)

Sl No.	Name of BHQ	District	Mailing Address
1	Bankura I	Bankura	BANKURA - I BLOCK DEVELOPMENT OFFICE, P.O. - BANKURA, BANKURA, PIN - 722101, WEST BENGAL
2	Bankura II	Bankura	BANKURA-II BLOCK DEVELOPMENT OFFICE, P.O. - KASHIAKOL, BIKNA, BANKURA, PIN - 722155, WEST BENGAL
3	Barjora	Bankura	BARJORA BLOCK DEVELOPMENT OFFICE, P.O. - BARJORA, BANKURA, PIN - 722202, WEST BENGAL
4	Chhatna	Bankura	CHHATNA BLOCK DEVELOPMENT OFFICE, P.O. - CHHATNA, BANKURA, PIN - 722132, WEST BENGAL
5	Gangajalghati	Bankura	GANGAJALGHATI BLOCK DEVELOPMENT OFFICE, P.O. - AMARKANAN, BANKURA, PIN - 722133, WEST BENGAL
6	Mejia	Bankura	MEJIA BLOCK DEVELOPMENT OFFICE, P.O. - MEJIA, BANKURA, PIN - 722143, WEST BENGAL
7	Onda	Bankura	ONDA BLOCK DEVELOPMENT OFFICE, P.O. - ONDA, BANKURA, PIN - 722144, WEST BENGAL
8	Shaltora	Bankura	SALTORA BLOCK DEVELOPMENT OFFICE, P.O. - SALTORA, BANKURA, PIN - 722158, WEST BENGAL
9	Khatra	Bankura	KHATRA BLOCK DEVELOPMENT OFFICE, P.O. - KHATRA, BANKURA, PIN - 722140, WEST BENGAL
10	Indpur	Bankura	INDPUR BLOCK DEVELOPMENT OFFICE, P.O. - INDPUR, BANKURA, PIN - 722136, WEST BENGAL
11	Hirbandh	Bankura	HIRBANDH BLOCK DEVELOPMENT OFFICE, P.O. - HIRBANDH, BANKURA, PIN - 722121, WEST BENGAL
12	Raipur	Bankura	, RAIPUR BLOCK DEVELOPMENT OFFICE, P.O. - GAR RAIPUR, BANKURA, PIN - 722134, WEST BENGAL
13	Sarenga	Bankura	SARENGA BLOCK DEVELOPMENT OFFICE, P.O. - SARANGA, BANKURA, PIN - 722150, WEST BENGAL
14	Ranibandh	Bankura	RANIBANDH BLOCK DEVELOPMENT OFFICE, P.O. - RANIBANDH, BANKURA, PIN - 722135, WEST BENGAL

WEBEL TECHNOLOGY LIMITED

15	Simlapal	Bankura	SIMLAPAL BLOCK DEVELOPMENT OFFICE, P.O. - SIMLAPAL, BANKURA, PIN - 722151, WEST BENGAL
16	Taldangra	Bankura	TALDANGRA BLOCK DEVELOPMENT OFFICE, P.O. - TALDANGRA, BANKURA, PIN - 722152, WEST BENGAL
17	Bishnupur	Bankura	BISHNUPUR BLOCK DEVELOPMENT OFFICE, P.O. - BISHNUPUR, BANKURA, PIN - 722122, WEST BENGAL
18	Indas	Bankura	INDUS BLOCK DEVELOPMENT OFFICE, P.O. - INDUS, BANKURA, PIN - 722205, WEST BENGAL
19	Joypur	Bankura	JOYPUR BLOCK DEVELOPMENT OFFICE, P.O. - JOYPUR, BANKURA, PIN - 722138, WEST BENGAL
20	Patrasayar	Bankura	PATRASAYER BLOCK DEVELOPMENT OFFICE, P.O. - PATRASAYER, BANKURA, PIN - 722206, WEST BENGAL
21	Kotulpur	Bankura	KOTULPUR BLOCK DEVELOPMENT OFFICE, P.O. - KOTULPUR, BANKURA, PIN - 722141, WEST BENGAL
22	Sonamukhi	Bankura	SONAMUKHI BLOCK DEVELOPMENT OFFICE, P.O. - SONAMUKHI, BANKURA, PIN - 722207, WEST BENGAL
23	Balurghat	Dakshin Dinajpur	WBSWAN PoP, BALURGHAT DEVELOPMENT BLOCK, P.O. - BELTOLA PARK, P.S- BALURGHAT, DAKSHIN DINAJPUR, PIN - 733103
24	Hili	Dakshin Dinajpur	WBSWAN PoP, HILI DEVELOPMENT BLOCK, P.O. +P. S - HILI, DAKSHIN DINAJPUR, PIN - 733126
25	Kumarganj	Dakshin Dinajpur	WBSWAN PoP, KUMARGANJ DEVELOPMENT BLOCK, P.O. - GOPALGUNJ, P.S- KUMARGANJ, DAKSHIN DINAJPUR, PIN - 733141
26	Tapan	Dakshin Dinajpur	WBSWAN PoP, TAPAN DEVELOPMENT BLOCK, P.O. +P. S- TAPAN, DAKSHIN DINAJPUR, PIN - 733127
27	Banshihari	Dakshin Dinajpur	WBSWAN PoP, OFFICE OF THE SUB-DIVISIONAL MEGISTRATE & SUB-DIVISIONAL OFFICER, GANGARAMPUR SUB-DIVISION AT BUNIADPUR, P.O. - BUNIADPUR, P.S- BANSHIHARI, DAKSHIN DINAJPUR, PIN - 733121
28	Gangarampur	Dakshin Dinajpur	WBSWAN PoP, GANGARAMPUR DEVELOPMENT BLOCK, P.O. + P.S- GANGARAMPUR, DAKSHIN DINAJPUR, PIN - 733124
29	Harirampur	Dakshin Dinajpur	WBSWAN PoP, HARIRAMPUR DEVELOPMENT BLOCK, P.O.+P.S- HARIRAMPUR, DAKSHIN DINAJPUR, PIN - 733125
30	Kushmandi	Dakshin Dinajpur	WBSWAN PoP, KUSHMONDI DEVELOPMENT BLOCK, P.O.+P.S - KUSHMANDI, DAKSHIN DINAJPUR, PIN - 733132
31	Coochbehar-I	Coochbehar	WBSWAN PoPROOM, Coochbehar-I BDO office, Dhaluabari, Post: Ghughumari, Pin-736170
32	Coochbehar-II	Coochbehar	WBSWAN PoPROOM, Coochbehar-II BDO office, Post: Pundibari, Pin-736165
33	Dinhata-I BDO	Coochbehar	WBSWAN PoPROOM, Dinhata-I BDO office, Post: Dinhata, Pin-736135
34	Dinhata-II	Coochbehar	WBSWAN PoPROOM, Dinhata-II BDO office, Post: Sahebgunj, Pin-736176
35	Sitai	Coochbehar	WBSWAN PoPROOM, Sitai BDO office, Post: Sitai, Pin-736167
36	Mathabhanga-I	Coochbehar	WBSWAN PoPROOM, Mathabhanga-I BDO office, Post: Shikarpur, Pin-736146

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37	Mathabhanga-II	Coochbehar	WBSWAN PoPROOM, Mathabhanga-II BDO office, Post: Matiarkuthi, Pin-736157
38	Sitalkuchi	Coochbehar	WBSWAN PoPROOM, Sitalkuchi BDO office, Post: Sitalkuchi, Pin-736158
39	Tufangunj-I	Coochbehar	WBSWAN PoPROOM, Tufangunj-I BDO Office, Tufangunj Main Road, 2nd Floor, Post: Tufangunj, Pin-736159
40	Tufangunj-II	Coochbehar	WBSWAN PoPROOM, Tufangunj-II BDO Office, Post: Boxirhat, Pin-736131
41	Mekhlignunj	Coochbehar	WBSWAN PoPROOM, Mekhlignunj BDO Office, Post: Changrabandha, Pin-735301
42	Haldibari	Coochbehar	WBSWAN PoPROOM, Haldibari BDO Office, Post: Haldibari, Pin-735122
43	Krishnanagar-I	Nadia	KRISHNANAGAR I BLOCK DEVELOPMENT OFFICE, P.O. - KRISHNAGAR ROAD STATION, NADIA, PIN - 741101
44	Krishnanagar-II	Nadia	KRISHNANAGAR II BLOCK DEVELOPMENT OFFICE, P.O. - DHUBULIA, NADIA, PIN - 741140
45	Kaliganj	Nadia	KALIGANJ BLOCK DEVELOPMENT OFFICE, P.O. - DEBOGRAM, NADIA, PIN - 741137
46	Nakashipara	Nadia	NAKASHIPARA BLOCK DEVELOPMENT OFFICE, P.O. - BETHUADAHARI, NADIA, PIN - 741126
47	Chapra	Nadia	CHAPRA BLOCK DEVELOPMENT OFFICE, P.O. - BANGALJHI, NADIA, PIN - 741123
48	Nabadwip	Nadia	NABADWIP BLOCK DEVELOPMENT OFFICE, P.O. - MAHESGANJ, NADIA, PIN - 741302
49	Krishnaganj	Nadia	KRISHNAGANJ BLOCK DEVELOPMENT OFFICE, P.O. - KRISHNAGANJ, NADIA, PIN - 741506
50	Haringhata	Nadia	HARINGHATA BLOCK DEVELOPMENT OFFICE, P.O. - SUBARNAPUR, NADIA, PIN - 741249
51	Ranaghat-I	Nadia	RANAGHAT I BLOCK DEVELOPMENT OFFICE, P.O. - HOBIBPUR, NADIA, PIN - 741403
52	Ranaghat-II	Nadia	RANAGHAT II BLOCK DEVELOPMENT OFFICE, P.O. - NOKARI, NADIA, PIN - 741202
53	Hanskhali	Nadia	HANSKHALI BLOCK DEVELOPMENT OFFICE, P.O. - HANSKHALI, NADIA, PIN - 741505
54	Shantipur	Nadia	SANTIPUR BLOCK DEVELOPMENT OFFICE, P.O. - FULIA COLONI, NADIA, PIN - 741402
55	Chakdah	Nadia	CHAKDAH BLOCK DEVELOPMENT OFFICE, P.O. - CHAKDAHA, NADIA PIN 741222
56	Tehatta-I Co	Nadia	TEHATTA I BLOCK DEVELOPMENT OFFICE, P.O. - TEHATTA, NADIA, PIN - 741160
57	Tehatta-II	Nadia	TEHATTA II BLOCK DEVELOPMENT OFFICE, P.O. - PALASHIPARA, NADIA PIN - 741155
58	Karimpur-II	Nadia	KARIMPUR II BLOCK DEVELOPMENT OFFICE, P.O. - RAHAMATPUR, NADIA, PIN - 741165
59	Karimpur-I	Nadia	KARIMPURI BLOCK DEVELOPMENT OFFICE, P.O. - SIKARPUR, NADIA, PIN - 741152
60	Jhargram	Jhargram	WBSWAN PoP Room, Office Of the Block Development Officer, Jhargram Sadar, Ghoradhara, P.O.: Jhargram, Dist.: Jhargram, PIN: 721507, (Near Jhargram Stadium)

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61	Binpur-I	Jhargram	WBSWAN PoP Room, Office of the Block Development Officer, Binpur-1, Vill. +P.O.: Lalgarh, Dist.: Jhargram, PIN:721516 (Near Lalgarh BDO Office Bus stand)
62	Binpur-II	Jhargram	WBSWAN PoP Room, Office of the Block Development Officer, Binpur-2 P.O.: Belapahari, Dist.: Jhargram, PIN:721501 (Near Belpahari Bus-Stand)
63	Jamboni	Jhargram	WBSWAN PoP Room, Office of the Block Development Officer, Jamboni, P.O.: Gidhani, Dist.: Jhargram, PIN:721505 (Near Gidhani Railway Station)
64	Gopiballavpur-I	Jhargram	WBSWAN PoP Room, Office of the Block Development Officer, Gopiballavpur-1 P.O.: Chatinasole, Dist.: Jhargram, PIN:721506 (Near Chatinasole Bus-Stand)
65	Gopiballavpur-II	Jhargram	WBSWAN PoP Room, Office of the Block Development Officer, Gopiballavpur-2 P.O.: Beliabera, Dist.: Jhargram, PIN:721517 (Near Beliabera Bus-Stand)
66	Nayagram	Jhargram	Office of the Block Development Officer, Nayagram, Post Office: Baligeria, Pin-721125, District- Jhargram State – West Bengal
67	Sankrail	Jhargram	WBSWAN PoP Room, Office of the Block Development Officer, Sankrail, P.O.: Rohini, Dist.: Jhargram, PIN:721143, (Near Rohini Bus-Stand)
68	Barasat-I	North 24 PGS	P.O. Chota Jaguliya, Duttapukur P.S: Barasat, pin 743294
69	Barasat-II	North 24 PGS	Vill- Bagbandasaiberia, p.o.- MadanpurKrishnapur, Pin-700128
70	Amdanga	North 24 PGS	Vill- Rafipur, P.O ArkhaliAmdanga, P.S. Amdanga, Dist. North 24 Parganas Pin 743221
71	Deganga	North 24 PGS	Vill + P.O. DebaloyBerachapa P.S. Deganga, North 24 Parganas Pin 743424
72	Habra-I	North 24 PGS	Prafullanagar, Habra, North 24 Parganas, Pin -743268
73	Habra-II	North 24 PGS	PO-Guma, P.S: Ashoknagar, near Railway Station, North 24 Parganas Pin -743704
74	Rajarhat	North 24 PGS	Bishnupur road, chottochandpur, Bishnupue, North 24 Parganas, kolkata pin 700135
75	Barrackpore-I	North 24 PGS	Panpur, P.O. –Narayanpur, North 24 Parganas Pin.: 7431265
76	Barrackpore-II	North 24 PGS	Vill - Karnamadhappur, PO - Muragacha, Kolkata - 700113
77	Basirhat-1	North 24 PGS	BDO, Basirhat-I, Basirhat, North 24-Parganas. Pin-743411
78	Basirhat-II	North 24 PGS	Vill +PO:Kholapota, Basirhat, North 24-Parganas, Pin-743428

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79	Baduria	North 24 PGS	Vill- Iswarigachha, P.O - Baduria, P.S - Baduria, Pin - 743401
80	Haroa	North 24 PGS	Vill& P.O.- Haroa, Dist - North 24 Parganas, Pin- 743425
81	Hasnabad	North 24 PGS	Village & PO- Hasnabad, Dist- North 24-Parganas, PIN - 743426
82	Hingalganj	North 24 PGS	P.O + P.S - Hingalganj, North 24 Parganas Pin-743435
83	Minakhan	North 24 PGS	Vill +PO:Bamanpukur, Minakhan, North 24-Parganas Pin-743425
84	Sandeshkhali-I	North 24 PGS	Vill +PO: Nazat, North 24-Parganas Pin-743442
85	Sandeshkhali-II	North 24 PGS	Vill+PO+PS-Sandeshkhali, Dist-North 24-Parganas, Pin- 743446
86	Swarupnagar	North 24 PGS	Vill+P.O+P. S-Swarupnagar, Dist-North 24-Parganas, PIN-743286
87	Bongaon	North 24 PGS	Kuttybadi, P.O.- Bongaon, P.S. Bongaon North 24 Pgs. Pin -743235
88	Bagda	North 24 PGS	Vill. &PO. -Bagdah, P.S.Bagdah, North 24 Pgs. Pin - 743232
89	Gaighata	North 24 PGS	Vill- Chandpara, - Chandpara Bazar, PS- Gaighata, North 24 Pgs. Pin -743245
90	BISHNUPUR-1	South 24 PGS	BISHNUPUR-I BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (2nd FLOOR), P.O. +P.S. - BISHNUPUR, SOUTH 24 PARGANAS, PIN - 743503
91	BISHNUPUR-2	South 24 PGS	BISHNUPUR-II BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (GROUND FLOOR), P.O. - BAKHRAHAT, SOUTH 24 PARGANAS, PIN - 743377
92	BUDGE BUDGE-1	South 24 PGS	BUDGE BUDGE-I BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (GROUND FLOOR), VILL-KALIPUR, P.O. - PURBA NISCHINTAPUR, P.S. BUDGE BUDGE, SOUTH 24 PARGANAS, PIN - 700138
93	BUDGE BUDGE-2	South 24 PGS	BUDGE BUDGE-II BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1st FLOOR), P.O. - DONGARIA, P.S. NODAKHALI, SOUTH 24 PARGANAS, PIN: 743318
94	THAKURPUKUR MAHESHTALA	South 24 PGS	THAKURPUKUR-MAHESHTALA BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (2nd FLOOR),39, B.N.ROY ROAD (EAST), SOUTH 24 PARGANAS, KOLKATA- 700008
95	BARUIPUR	South 24 PGS	BARUIPUR BLOCK DEV. OFFICE, WBSWAN VIDEO CONFERENCE ROOM (2nd FLOOR), FULTALA, 1 NO. GATE, P.O. PIYALI TOWN, PS-BARUIPUR, PIN-700144
96	SONARPUR	South 24 PGS	SONARPUR BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (GROUND FLOOR), P.O. - RAJPUR, P.S. SONARPUR, PIN - 700150
97	KULTALI	South 24 PGS	KULTALI BLOCK DEVELOPMENT OFFICE, PS-KULTALI, WBSWAN VIDEO CONFERENCE ROOM (2nd FLOOR), P.O. - JAMTALAHAT, SOUTH 24 PARGANAS,

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			PIN - 743338
98	BHANGORE-1	South 24 PGS	BHANGORE-1-DEVELOPMENT BLOCK OFFICE, WBSWAN VIDEO CONFERENCE ROOM (GROUND FLOOR), VILL-DAKSHINKALIKAPUR, PO-B. GOVINDAPUR, P.S-BHANGORE, SOUTH 24 PARGANAS, PIN-743502
99	BHANGORE-2	South 24 PGS	BHANGORE -2 BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1st FLOOR), BIJAYGUNJBAZAR, PO-BHANGORE, PS-KASIPORE, SOUTH 24 PARGANAS, PIN-743502
100	JAYNAGAR-1	South 24 PGS	JOYNAGAR-I BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (GROUND FLOOR), P.O. - BAHARU, P.S. JAYNAGAR, SOUTH 24 PARGANAS, PIN - 743372
101	JAYNAGAR-2	South 24 PGS	JOYNAGAR-II BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1st FLOOR), P.O. - RAMKRISHNA ASHRAM, P.S. BAKULTALA, KAIKHALI ROAD, NYMPITH, SOUTH 24 PARGANAS, PIN - 743338
102	CANNING-1	South 24 PGS	CANNING-1-DEVELOPMENT BLOCK OFFICE, WBSWAN VIDEO CONFERENCE ROOM (GROUND FLOOR), P.O - CANNING TOWN, P.S- CANNING, MATLARCHAR, SOUTH 24 PGS, PIN-743329 (L/M - SONAKHALI AUTO STAND)
103	CANNING-2	South 24 PGS	CANNING-2-DEVELOPMENT BLOCK OFFICE, WBSWAN VIDEO CONFERENCE ROOM (GROUND FLOOR),P.S.- JIBANTALA, P.O.-J.S.BAD, SOUTH 24 PARGANAS, PIN-743376
104	BASANTI	South 24 PGS	BASANTI BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1ST FLOOR), VILL. + P.O. - SONAKHALI, SOUTH 24 PARGANAS, PIN - 743312
105	GOSABA	South 24 PGS	GOSABA-DEVELOPMENT BLOCK OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1ST FLOOR), PS+PO-GOSABA, SOUTH 24 PARGANAS,PIN-743370
106	DIAMOND HARBOUR-1	South 24 PGS	DIAMONDHARBOUR-1 BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1ST FLOOR), VILL-RAINAGAR, PO+PS-DAMONDHARBOUR, SOUTH 24 PARGANAS, PIN-743331
107	DIAMOND HARBOUR-2	South 24 PGS	DIAMOND HARBOUR-II BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1ST FLOOR), VILL - BHUSHNA, P.O. - SARISHA,P. S. PARULIA COASTAL, SOUTH 24 PARGANAS, PIN - 743368
108	KULPI	South 24 PGS	KULPI BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (GROUND FLOOR), VILL. ULKIMARI, P.O. PASCHIM GOPALNAGAR, P.S-KULPI, SOUTH 24 PARGANAS, PIN-743351
109	MANDIRBAZAR	South 24 PGS	MANDIRBAZAR BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1st FLOOR), VILL. KRISHNADEVPUR, P.O. + P.S. - MANDIRBAZAR, SOUTH 24 PARGANAS, PIN - 743394

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110	FALTA	South 24 PGS	FALTA BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (2nd FLOOR), VILL. HARINDANGA, P.O. - CHABERIA, P.S. FALTA, SOUTH 24 PARGANAS, PIN - 743504
111	MATHURAPUR-1	South 24 PGS	MATHURAPUR-I BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (2nd FLOOR), BAPULIBAZAR, P.O.+P.S - MATHURAPUR, SOUTH 24 PARGANAS, PIN - 743354
112	MATHURAPUR-2	South 24 PGS	MATHURAPUR-II BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1st FLOOR), VILL. - BARIBHANGABAD, P.O. BAKULTALA, P.S. RAIDIGHI, SOUTH 24 PARGANAS, PIN - 743349
113	MAGRAHAT-1	South 24 PGS	MOGRAHAT-I BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (2nd FLOOR), P.O.+ P.S. - USTHI, SOUTH 24 PARGANAS, PIN - 743375
114	MAGRAHAT-2	South 24 PGS	MAGRAHAT-2 DEV. BLOCK (BDOOFFICE), WBSWAN VIDEO CONFERENCE ROOM (1st FLOOR), VILL. WEST BELARIA, P.S. + P.O. MAGRAHAT,SOUTH 24 PARGANAS, PIN - 743355
115	KAKDWIP	South 24 PGS	KAKDWIP BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1st FLOOR), VILL+PO- PUKURBERIA, PS-KAKDWIP, SOUTH 24 PARGANAS, PIN-743347
116	NAMKHANA	South 24 PGS	NAMKHANA BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1st FLOOR), P.O. - NAMKHANA, SOUTH 24 PARGANAS, PIN - 743357
117	SAGAR	South 24 PGS	SAGAR BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1st FLOOR), P.O. - RUDRANAGAR, P.S. - SAGAR, SOUTH 24 PARGANAS, PIN - 743373
118	PATHAR PRATIMA	South 24 PGS	PATHARPRATIMA BLOCK DEVELOPMENT OFFICE, WBSWAN VIDEO CONFERENCE ROOM (1st FLOOR), VILL. + P.O. - RAMGANGA, P.S. PATHRPRATIMA, SOUTH 24 PARGANAS, PIN - 743371
119	Raiganj	Uttar Dinajpur	O/O- Block Development Office, Raiganj, WBSWAN, Ground Floor, P.O. + P.S. - Raiganj, District - Uttar Dinajpur, Pin - 733134
120	Itahar	Uttar Dinajpur	O/O- Block Development Office, Itahar, WBSWAN, 1st Floor, P.O. + P.S. - Itahar, District - Uttar Dinajpur, Pin - 733128
121	Kaliyaganj	Uttar Dinajpur	O/O- Block Development Office, Kaliyaganj, WBSWAN, Ground Floor, P.O. + P.S. - Kaliyaganj, District - Uttar Dinajpur, Pin - 733129
122	Hemtabad	Uttar Dinajpur	O/O- Block Development Office, Hemtabad, WBSWAN, Ground Floor, P.O. + P.S. - Hemtabad, District - Uttar Dinajpur, Pin - 733130
123	Islampur (Co-located)	Uttar Dinajpur	O/O- Block Development Office, Islampur, WBSWAN, 1st Floor, P.O. + P.S. - Islampur, District - Uttar Dinajpur, Pin - 733202
124	Chopra	Uttar Dinajpur	O/O- Block Development Office, Chopra, WBSWAN, Ground Floor, P.O. + P.S. - Chopra, District - Uttar Dinajpur, Pin - 733207

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125	Goyalpokhor-I	Uttar Dinajpur	O/O- Block Development Office, Goalpokher-I, WBSWAN, 1st Floor, P.O. - Gochinagar, P.S. - Goalpokher, District - Uttar Dinajpur, Pin - 733210
126	Goyalpokhor-II	Uttar Dinajpur	O/O- Block Development Office, Goalpokher-II, WBSWAN, Ground Floor, P.O. + P.S. - Chakulia, District - Uttar Dinajpur, Pin - 733208
127	Karqandighi	Uttar Dinajpur	O/O- Block Development Office, Karandighi, WBSWAN, 1st Floor, P.O. + P.S. - Karandighi, District - Uttar Dinajpur, Pin - 733215
128	Kanksa	West Burdwan	Block Development Officer, Kanksa, Vill. - Izzatganj, P.O. - PanagarhBazar, Dist - Paschim Burdwan, PIN - 713 148
129	Durgapur Faridpur	West Burdwan	Block Development Officer, Faridpur-Durgapur, Vill. +P.O. - Loudaha, Dist. - Paschim Burdwan, Pin - 713385,
130	Andal	West Burdwan	Block Development Officer, Andal, Vill. - Andal More, P.O. - Andal, Dist - Paschim Burdwan, PIN - 713 321,
131	Pandabeswar	West Burdwan	Block Development Officer, Pandabeswar, Vill. +P.O. - Pandabeswar, Dist - Paschim Bardhaman, PIN - 713346,
132	Barabani	West Burdwan	Block Development Officer, Barabani, P.O - Domahani Bazar, Dist - Paschim Burdwan, PIN - 713 334
133	Salanpur	West Burdwan	Block Development Officer, Salanpur, P.O. - Rupnarayanpur Bazar (Near Dabour More), Dist. - Paschim Burdwan, PIN - 713364,
134	Raniganj	West Burdwan	Block Development Officer, Raniganj, P.O - Searsole Rajbari, Dist - Paschim Bardhaman, PIN - 713358,
135	Jamuria	West Burdwan	Block Development Officer, Jamuria, P.O. - Bahadurpur, Dist. - Paschim Bardhaman, PIN - 713 362
136	Suri-1	Birbhum	WBSWAN PoP, SURI-I BLOCK DEVELOPMENT OFFICE, P.O. - BARABAGAN, BIRBHUM, PIN - 731103
137	Suri-2	Birbhum	WBSWAN PoP, SURI-II BLOCK DEVELOPMENT OFFICE, P.O. - PURANDARPUR, BIRBHUM, PIN - 731129
138	Sainthia	Birbhum	WBSWAN PoP, SAINTHIA BLOCK DEVELOPMENT OFFICE, P.O. - AHAMADPUR, BIRBHUM, PIN - 731201
139	Dubrajpur	Birbhum	WBSWAN PoP, DUBRAJPUR BLOCK DEVELOPMENT OFFICE, P.O. - DUBRAJPUR, BIRBHUM, PIN - 731123
140	Rajnagar	Birbhum	WBSWAN PoP, RAJNAGAR BLOCK DEVELOPMENT OFFICE, P.O. - RAJNAGAR, BIRBHUM, PIN - 731130
141	Khyrasole	Birbhum	WBSWAN PoP, KHOYRASOLE BLOCK DEVELOPMENT OFFICE, P.O. - KHOYRASOLE, BIRBHUM, PIN - 731125
142	MD.Bazar	Birbhum	WBSWAN PoP, MOHAMMAD BAZAR BLOCK DEVELOPMENT OFFICE, P.O. - PATALNAGAR, BIRBHUM, PIN - 731132
143	Sriniketan	Birbhum	WBSWAN PoP, BOLPUR-SRINIKETAN BLOCK DEVELOPMENT OFFICE, P.O. - SRINIKATAN, BIRBHUM, PIN - 731236
144	Labpur	Birbhum	WBSWAN PoP, LABPUR BLOCK DEVELOPMENT OFFICE, P.O. - LABPUR, BIRBHUM, PIN - 731303
145	Illambazar	Birbhum	WBSWAN PoP, ILLAMBAZAR BLOCK DEVELOPMENT OFFICE, P.O. - ILLAMBAZAR, BIRBHUM, PIN - 731214
146	Nanoor	Birbhum	WBSWAN PoP, NANOOR BLOCK DEVELOPMENT OFFICE, P.O. - CHANDIDAS-NANOOR, BIRBHUM, PIN - 731301

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147	Rampurhat-1	Birbhum	WBSWAN PoP, RAMPURHAT-I BLOCK DEVELOPMENT OFFICE, P.O. - RAMPURHAT, BIRBHUM, PIN - 731224
148	Rampurhat-2	Birbhum	WBSWAN PoP, RAMPURHAT-II BLOCK DEVELOPMENT OFFICE, P.O. - Margram, BIRBHUM, PIN - 731202
149	Mayureswar-1	Birbhum	WBSWAN PoP, MAYURESWAR-I BLOCK DEVELOPMENT OFFICE, P.O. - MALLARPUR, BIRBHUM, PIN - 731216
150	Mayureswar-2	Birbhum	WBSWAN PoP, MAYURESWAR-II BLOCK DEVELOPMENT OFFICE, P.O. - KOTASUR, BIRBHUM, PIN - 731218
151	Murarai-1	Birbhum	WBSWAN PoP, MURARAI-I BLOCK DEVELOPMENT OFFICE, P.O. - MURARAI, BIRBHUM, PIN - 731219
152	Murarai-2	Birbhum	WBSWAN PoP, MURARAI-II BLOCK DEVELOPMENT OFFICE, P.O. - PAIKAR, BIRBHUM, PIN - 731221
153	Nalhati-1	Birbhum	WBSWAN PoP, NALHATI-I BLOCK DEVELOPMENT OFFICE, P.O. - NALHATI, BIRBHUM, PIN - 731243
154	Nalhati-2	Birbhum	WBSWAN PoP, NALHATI-II BLOCK DEVELOPMENT OFFICE, P.O. - LOHAPUR, BIRBHUM, PIN - 731237
155	Alipurduar-I	Alipurduar	WBSWAN PoP, ALIPURDUAR-I BLOCK DEVELOPMENT OFFICE, P.O. - PANCHKALGURI, ALIPURDUAR, PIN - 736121
156	Alipurduar-II	Alipurduar	WBSWAN PoP, ALIPURDUAR-II BLOCK DEVELOPMENT OFFICE, P.O. - JOSODANGA, ALIPURDUAR, PIN - 706208
157	Madarihat-Birpara	Alipurduar	WBSWAN PoP, MADARIHAT BIRPARA BLOCK DEVELOPMENT OFFICE, P.O. - MADARIHAT, ALIPURDUAR, PIN - 735220
158	Falakata	Alipurduar	WBSWAN PoP, FALAKATA BLOCK DEVELOPMENT OFFICE, P.O. - FALAKATA, ALIPURDUAR, PIN - 735211
159	Kalchini	Alipurduar	WBSWAN PoP, KALCHINI BLOCK DEVELOPMENT OFFICE, P.O. - HAMILTANGANJ, ALIPURDUAR, PIN - 735214
160	Kumargram	Alipurduar	WBSWAN PoP, KUMARGRAM BLOCK DEVELOPMENT OFFICE, P.O. - KUMARGRAM, ALIPURDUAR, PIN - 735203
161	Tamluk	East Medinipur	Office of the Tamluk block development office, P.O-Naikuri, P.S.-Tamluk, Dist.- Purbamedinipur, Pin-721630
162	Nandakumar	East Medinipur	Office of the Nandakumar block development office, P.O-Nandakumar, P.S.-Nandakumar, Dist.- Purbamedinipur, Pin-721632
163	Moyna	East Medinipur	Office of the Moyna block development office, P.O-moyna, P.S.-Moyna, Dist.- Purbamedinipur, Pin-721639
164	Shahid Matangini	East Medinipur	Office of the Shahid matangini block development office, P.O-Burarihat, P.S.-kolaghat, Dist.- Purbamedinipur, Pin-721137
165	Panskura-I	East Medinipur	Office of the Panskura block development office, P.O-Balidingri, P.S.-panskura, Dist.- PurbaMedinipur, Pin-721139
166	Kolaghat	East Medinipur	Office of the Kolaghat block development office, Vill-paikpari, P.O-kolaghat, P.S.-kolaghat, Dist.- PurbaMedinipur, Pin-721134
167	Chandipur	East Medinipur	Office of the Chandipur block development office, P.O-Chandipur, P.S.-Chandipur, Dist.- PurbaMedinipur, Pin-756025

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168	Haldia	East Medinipur	Office of the haldia block development office, Vill - Brajalalchak, P.O. - Dakhinchak, P.S. - Bhabanipur, Dist- Purba Medinipur,721654
169	Mahishadal	East Medinipur	Office of the mahishadal block development office, Vill - Basulia, P.O. + P.S. - Mahishadal, Dist- Purba Medinipur,721628
170	Nandigram-I	East Medinipur	Office of the Nandigram-1 block development office, Vill. + P.O. + P.S. - Nandigram, Dist - Purba Medinipur,721631
171	Nandigram-II	East Medinipur	Office of the Nandigram-2 block development office, Vill. + P.O. - Reapara, P.S. - Nandigram, Dist - Purba Medinipur,721650
172	Sutahata	East Medinipur	Office of the Sutahata block development office, Vill - Amlat, P.o. + P.S. - Sutahata, Dist- Purba Medinipur,721635
173	Egra-I	East Medinipur	Office of the Egra-1 block development office, Vill-Kudi, P.O-Rasan, P.S.-Egra, Dist.- PurbaMedinipur, Pin-721429
174	Egra-II	East Medinipur	Office of the EGRA-2 block development office, P.O-Balighai, P.S.-Balighai, Dist.- PurbaMedinipur, Pin-721422
175	Bhagawanpur-I	East Medinipur	Office of the Bhagawanpur-1 block development office, P.O-Kajlagarh, P.S.-Bhagwanpur, Dist.- PurbaMedinipur, Pin-721626
176	Pataspur-I	East Medinipur	Office of the Pataspur-1 block development office, P.O-Amarshee, P.S.-Patashpur, Dist.- PurbaMedinipur, Pin-721454
177	Pataspur-II	East Medinipur	Office of the Pataspur-2 block development office, P.O-Pratapdighi, P.S.-Pataspur, Dist.- PurbaMedinipur, Pin-721440
178	Kanthi-I	East Medinipur	Office of the Contai -1 block development office, Vill. - Kumarpur, P.O-Contai, P.S.-Contai, Dist.- PurbaMedinipur, Pin-721401
179	Kanthi-II	East Medinipur	Office of the Contai -2 block development office, P.O-Safiabad, P.S.-Contai, Dist.- PurbaMedinipur, Pin-721442
180	Kanthi-III	East Medinipur	Office of the Contai -3 block development office, Vill-Sillibari, P.O-Marishda, P.S.-Marishda, Dist.- PurbaMedinipur, Pin-721449
181	Khejuri-I	East Medinipur	Office of the Khejuri-1 block development office, Vill. - Kalagechia, P.O-Kamarda bazar., P.S.-Khejuri, Dist.- PurbaMedinipur, Pin-721432
182	Khejuri-II	East Medinipur	Office of the Khejuri -2 block development office, Vill. - Janka, P.O-Janka, P.S.-khejuri, Dist.- PurbaMedinipur, Pin-721431
183	Ramnagar-I	East Medinipur	Office of the Ramnagar -1 block development office, Vill. -Talgachhari, P.O-Ramnagar, P.S.-Ramnagar, Dist.- PurbaMedinipur, Pin-721441
184	Ramnagar-II	East Medinipur	Office of the Ramnagar -2 block development office, Vill. -Bararankua, P.O-Balisai, P.S.-Ramnagar, Dist.- PurbaMedinipur, Pin-721423
185	Bhagawanpur-II	East Medinipur	Office of the Bhagwanpur -2 block development office, Vill. -Bhupatinagar, P.O-Bhupatinagar, P.S.- Bhupatinagar, Dist.- PurbaMedinipur, Pin-721425

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186	English Bazar	Malda	English Bazar BDO office, P.O-Malda, Dist-Malda, Pin-732101
187	Old Malda	Malda	Old Malda BDO office, P.O-Narayan pur, Dist-Malda, Pin-732141
188	Gazole	Malda	Gazole BDO office, P.O-Gazole, Dist-Malda, Pin-732124
189	Habib Pur	Malda	Habibpur BDO office, P.o-Habibpur, Dist Malda, Pin-732122
190	Bamongola	Malda	Bamongola BDO office, P.o-Pakuahat, Dist-Malda, Pin-732138
191	Kaliachak-I	Malda	Kaliachak-I BDO office, P.O-Kaliachak, Dist-Malda, Pin-732201
192	Kaliachak-II	Malda	Kaliachak-II BDO office, P.O-Mothabari, Dist-Malda, Pin-732207
193	Kaliachak-III	Malda	Kaliachak-III BDO office, P.O-Baisnabnagar, Dist-Malda, Pin-732210
194	Manikchak	Malda	Manikchak BDO Office, P.o-Manikchak, Dist-Malda, Pin-732202
195	Ratua-I	Malda	Ratua-I BDO office, P.O-Ratua, Dist-Malda, Pin-732205
196	Ratua-II	Malda	Ratua-IIBDO office, P.O-Pukhuria, Dist-Malda, Pin-732204
197	Chanchal-I	Malda	Chanchal-I BDO office, P.o-Chanchal, Dist-Malda, Pin-732123
198	Chanchal-II	Malda	Chanchal-II BDO office, P.O-Malotipur, Dist-Malda, Pin-732123
199	Harishchandra Pur-I	Malda	Harishchandra Pur-I BDO office, P.O-Harishchandra pur, Dist-Malda, Pin-732125
200	Harishchandra Pur-II	Malda	Harishchandra Pur-II BDO office, P.O-Barduari, Dist-Malda, Pin-732125
201	Bally Jagacha	Howrah	Bally Jagacha Block Development Office, Bally Jagacha BHQ PoP Room, Vill-Khalia, Post-Chamrial, P.S.- Liluah, Pin-711114, Dist-Howrah
202	Domjur	Howrah	Domjur Block Development Office, Domjur BHQ PoP Room, Vill+Po+P.S.-Domjur, Pin-711405, Dist-Howrah
203	Panchla	Howrah	Panchla Block Development Office, Panchla BHQ PoP Room, Post-Bikihakola, P.S.-panchla, Pin-711322, Dist-Howrah
204	Sankrail	Howrah	Sankrail Block Development Office, Sankrail BHQ PoP Room, Vill-Sankrail, Post- Andul Mouri, P.S-Argori, Pin-711302, Dist-Howrah
205	Jagatballavpur	Howrah	Jagatballavpur Block Development Office, Jagatballavpur BHQ PoP Room, Vill-Shankarhati, Post office- Munsirhat, Police Station-Jagatballavpur, Pin-711410, Dist-Howrah
206	Amta-1	Howrah	Amta-1 Block Development Office, Amta-1 BHQ PoP room, Vill+Post+P.S.-Amta, Pin-711401, Dist-Howrah
207	Amta-2	Howrah	Amta-2 Block Development Office, Amta-2 BHQ PoP Room, Vill-Joypur, P.O.-JoypurFakirdas, P.S.-Joypur, Pin-711401, Dist-Howrah
208	Bagnan-1	Howrah	Bagnan-1 Block Development Office, Bagnan-1 BHQ PoP Room, Vill+Post+P.S.-Bagnan, Pin-711303, Dist.- Howrah

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209	Bagnan-2	Howrah	Bagnan-2 Block Development Office, Bagnan-2 BHQ PoP Room, Vill-Gunanandapur, P.O.-Antila, P.S.-Bagnan, Pin-711312, Dist-Howrah
210	Shyampur-1	Howrah	Shyampur-1 Block Development Office, Shyampur-1 BHQ PoP Room, Vill + P.O + P.S - Shyampur, Pin No. - 711314, Dist.- Howrah
211	Shyampur-2	Howrah	Shyampur-2 Block Development Office, Shyampur-2 BHQ PoP Room, Vill. -Gourangapur, PO. -Sasati, P.S.- Shyampur, Pin No. - 711312, Dist.- Howrah
212	Udaynarayanpur	Howrah	Udaynarayanpur Block Development Office, Udaynarayanpur BHQ PoP Room, Vill+PO+P.S.- Udaynarayanpur, Pin-711226, Dist-Howrah
213	Uluberia-1(CO- Located)	Howrah	Uluberia-1 Block Development Office, Uluberia-1 BHQ PoP Room, Vill-Bazarpara, Post-Bazarpara, P.S.-Uluberia, Pin-711316, Dist-Howrah
214	Uluberia-2	Howrah	Uluberia-2 BHQ PoP Room Uluberia-2, BLOCK DEVELOPMENT OFFICE, Vill- Rajapur, P.O- Karatberia, P.S- Uluberia, DIST.- HOWRAH PIN - 711316
215	KURSEONG CO LOC	Darjeeling	BLOCK DEVELOPMENT OFFICE, FATAK DARA, PANKHABARI ROAD, P.O KURSEONG PIN-734203, DIST DARJEELING.
216	RONGLI	Darjeeling	Block Development office, RangliRangliotDevelopment Block, P.O – Takdah, Dist- Darjeeling, Pin- 734222, Mob no-9832347021 Bara Babu office.
217	PULBAZAR	Darjeeling	Darjeeling Pulbazar Development Block, Bijanbari, P.O: Bijanbari, P.S: Pulbazar, Pin: 734201
218	SHUKIYA PUKRI	Darjeeling	JorebunglowSukhiapokhriDevelopmentoffice, po-Sukhai pokhari, pin code-734221, WEST BENGAL
219	MIRIK	Darjeeling	Mirik BDO Office, Ward No-ThanalineMirik, P.O Mirik, Dist- Darjeeling 734214 West-Bengal
220	MATIGARA	Darjeeling	Matigara Block Development Office, P.O- kadamtala, P.S-Matigara, Dist-Darjeeling, WestBengal, PIN-734011
221	NAXALBARI	Darjeeling	Nxalbari Block Development Office, Panchayat Samity (1st floor), P.O. Naxalbari, Dist-Darjeeling Pin: 734429
222	KHARIBARI	Darjeeling	Kharibari Block Development Office, Kharibari, Darjeeling, West Bengal, Pin- 734427
223	PHANSIDEWA	Darjeeling	PHANSIDWA DEVELOPMENT BLOCK, POST – PHANSIDEWA, DIST DARJEELING, WEST BENGAL, PIN- 734434
224	KALIMPONG I CO LOC	Kalimpong	BLOCK DEVELOPMENT OFFICE, OPPOSITE KALIMPONG NEWTREASURY BUILDING, KALIMPONG, DIST- DARJEELING, PO & PS- KALIMPONG, PIN- 734301.
225	KALIMPONG II ALGARAH	Kalimpong	Kalimpong II Block DevelopmentAlgarah, PO: Algarah, PS: Kalimpong, PIN: 734314
226	KALIMPONG III GORUBATHAN	Kalimpong	BLOCK DEVELOPMENT OFFICE, GORUBATHAN, PO - FAGU, GORUBATHAN-735231, KALIMPONG, DARJEELING
227	Purulia-I	Purulia	At- Chakda, P.O.- Kotloi, Dist - Purulia, Pin- 723102 (Purulia -I DBO Office)
228	Purulia-II	Purulia	At: BongabariP. O: V. nagar P.S Purulia Pin-723147 (Purulia-II BDO office)
229	Manbazar-I	Purulia	At: Patharmohara, P. O+P.S: Manbazar Pin: 723131 (Manbazar-I BDO office)

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230	Manbazar-II	Purulia	At: Boro, P. O+P.S: Boro, Pin 723131 (Manbazar-II BDO office)
231	Puncha	Purulia	At+P.O+P. S: Puncha, pin 723151 (Punch BDO office)
232	Bandwan	Purulia	At+P.O+P. S; Bandwan Pin:723129 (Bandwan BDO office)
233	Hura	Purulia	At: Matipur, P. O+ P.S: Hura, Pin:723130 (Hura BDO office)
234	Arsha	Purulia	At- Sirkabad, P.O-Sirkabad, P.S-Arsha, Pin-723154(Arsha BDO office)
235	Bagmundi	Purulia	At: Bagmundi, P.O-Partardih, P.S-Bagmundi, Pin-723152(Bagmundi BDO office)
236	Balarampur	Purulia	At-Rangadih, P. O+P.S-Balarampur, Pin-723143(Balarampur BDO office)
237	Burrabazar	Purulia	At-Barabazar, P.O-Barabhum, P.S-Barabazar, Pin-723127(Barabazar BDO office)
238	Joypur	Purulia	At+P.O: GarhJoypurP.S:GarhJoypur Pin 723201 (Joypur BDO office)
239	Jhalda-I	Purulia	At: Masina P.O: Masina P.S Jhalda, Pin 723202 (Jhalda-I BDO office)
240	Jhalda-II	Purulia	At: Kotshila,P.O: Jiudaru P.S: Kotshila Pin 723213 (Jhalda-II BDO office)
241	Raghunathpur-I	Purulia	At: Raghunathpur, P.O.+P.S.: Raghunathpur, Pin: 723133 (Raghunathpur -I BDO Office)
242	Raghunathpur-II	Purulia	At+P.O: chelyma, P.S: Raghunathpur pin 723146(Raghunathpur -II BDO Office)
243	Kashipur	Purulia	At-Kalloli, P.O-P. KRaj, P.s-Kashipur, Pin-723132(Kashipur BDO office)
244	Neturia	Purulia	At-Gobag, P.O-Ramkanali, P.S-Neturia, Pin-723142(Neturia BDO office)
245	Para	Purulia	At: Para, P.O.+P.S.:Para, Pin: 723155(Para BDO Office)
246	Santuri	Purulia	At+P.O-Talberia, P.S-Santuri, Pin-723156(Santuri BDO office)
247	Bardhaman-I	East Burdwan	Block Development Officer, Burdwan-I, Vill. - Kamnara, P.O.- Mirzapur, Dist - PurbaBurdwan, PIN - 713 102
248	Bardhaman-II	East Burdwan	Block Development Officer, Burdwan-II Vill. -Borsul, P.O - Borsul (Unnayani), Dist - Purba Burdwan, PIN - 713 124
249	Bhatar	East Burdwan	Block Development Officer, Bhatar Vill. +P. O-Bhatar, Dist - Purba Burdwan, PIN - 713125
250	Galsi-II	East Burdwan	Block Development Officer, Galsi-II Vill. +P. O-Galsi, Dist - Purba Burdwan. PIN - 713 406
251	Ausgram-I	East Burdwan	Block Development Officer, Ausgram-I Vill. +P. O-Gushkara, Dist -Purba Burdwan, PIN - 713 128
252	Ausgram-II	East Burdwan	Block Development Officer, Ausgram-II Vill. +P. O-Omrargarh, Dist - Purba Burdwan, PIN - 713 155

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253	Raina-I	East Burdwan	Block Development Officer, Raina-I Vill. +P. O– Shyamsundar, Dist - Purba Burdwan PIN - 713 424
254	Raina-II	East Burdwan	Block Development Officer, Raina-II Vill. +P. O–Madhabdihi, Dist - Purba Burdwan PIN - 713 424
255	Khandaghosh	East Burdwan	Block Development Officer, Khandaghosh Vill. +P. O–Sagrai, Dist - Purba Burdwan, PIN - 713 424
256	Jamalpur	East Burdwan	Block Development Officer, Jamalpur Vill. +P. O– Jamalpur, Dist - Purba Burdwan, PIN - 713 408
257	Memari-I	East Burdwan	Block Development Officer, Memari-I Vill. +P. O–Memari, Dist - Purba Burdwan, PIN - 713 146
258	Memari-II	East Burdwan	Block Development Officer, Memari-II Vill. +P. O–Paharhati, Dist - Purba Burdwan, PIN - 713 168
259	Kalna-I	East Burdwan	Block Development Officer, Kalna-I Vill. -Rangpara, Lichutala, P. O– Kalna, Dist - Purba Burdwan, PIN - 713 409
260	Kalna-II	East Burdwan	Block Development Officer, Kalna-II Vill. +P. O–Singarkone, Dist - Purba Burdwan, PIN - 713 170
261	Purbasthali-I	East Burdwan	Block Development Officer, Purbasthali-I Vill. +P. O– Srirampur, Dist - Purba Burdwan, PIN - 713 502
262	Purbasthali-II	East Burdwan	Block Development Officer, Purbasthali-II Vill. +P. O–Patuli, Dist - Purba Burdwan, PIN - 713 512
263	Monteswar	East Burdwan	Block Development Officer, Monteswar Vill. +P. O–Monteswar, Dist - Purba Burdwan, PIN - 713 145
264	Katwa-I	East Burdwan	Block Development Officer, Katwa-I Vill. –Panchghara, P.O –Khajurdihi, Dist - Purba Burdwan, PIN - 713 156
265	Katwa-II	East Burdwan	Block Development Officer, Katwa-II Vill. +P. O–Dainhat, Dist - Purba Burdwan, PIN - 713 502
266	Ketugram-I	East Burdwan	Block Development Officer, Ketugram-I Vill. +P. O– Kandra, Dist - Purba Burdwan, PIN - 713 129
267	Ketugram-II	East Burdwan	Block Development Officer, Ketugram-II Vill. +P. O–Gangatikuri, Dist-Purba Burdwan, PIN-713 515
268	Mangalkote	East Burdwan	Block Development Officer, Mongalkote Vill. +P. O–Natunhat, Dist-Purba Burdwan, PIN - 713 147
269	Galsi-1	East Burdwan	Block Development Officer, Galsi-I Vill. +P. O–Budbud, Dist - Purba Burdwan, PIN - 713 403
270	Raghunathganj-I CO.	Murshidabad	BLOCK DEVELOPMENT OFFICE RAGHUNATHGANJ-I, Vill-Fansitala, P.O-Raghunathganj, P.S-Raghunathganj, Dist-Murshidabad, West Bengal Pin-742225, WBSWAN PoP ROOM 1st FLOOR

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271	Raghunathganj-II	Murshidabad	BLOCK DEVELOPMENT OFFICE RAGHUNATHGANJ-II, VILL-HARI SAVA, P.O.- JANGIPUR, P.S.- RAGHUNATHGANJ, DIST-MURSHIDABAD, WEST-BENGAL, PIN-742213, WBSWAN PoP ROOM GR. FLOOR
272	Sagardighi	Murshidabad	BLOCK DEVELOPMENT OFFICE SAGARDIGHI, VILL+ P. O+ P.S- SAGARDIGHI, DIST- MURSHIDABAD, PIN- 742226, WBSWAN PoP ROOM GR. FLOOR
273	Suti I	Murshidabad	BLOCK DEVELOPMENT OFFICE SUTI-1, VILL & P.O- AHIRAN, P.S- SUTI, DIST-MURSHIDABAD, WEST-BENGAL, PIN-742223, WBSWAN PoP ROOM 1st FLOOR
274	Suti II	Murshidabad	BLOCK DEVELOPMENT OFFICE SUTI -2 , VILL- DAFAHAT, PO- DAFAHAT, PS- SUTI, DIST- MURSHIDABAD, PIN NO - 742224, WBSWAN PoP ROOM GR. FLOOR
275	Samserganj	Murshidabad	Samserganj BDO Office, PO - Ratanpur, PS - Samserganj, Dist - Murshidabad (WB), PIN - 742202, WBSWAN PoP ROOM 2nd FLOOR
276	Farakka	Murshidabad	Block Development Office Farakka, Room No. 12, Vill+P.O-Beniagram, P.S-Farakka, Dist-Murshidabad, West-bengal, Pin-742212, WBSWAN PoP ROOM 1st FLOOR
277	Kandi CO.	Murshidabad	WBSWAN PoP ROOM, 1st Floor, Room No -15, Block Development Office Kandi,P.O + P. S+Vill- Kandi, Dist- Murshidabad, Pin- 742137
278	Bharatpur I	Murshidabad	WBSWAN PoP ROOM, 2nd Floor into MIS CELL, Block Development Office, Bharatpur-I, P.O + P. S+Vill- Bharatpur, Dist- Murshidabad, Pin- 742301
279	Bharatpur II	Murshidabad	WBSWAN PoP ROOM, 1st floor MIS CELL Block Development Office, Bharatpur-II, P.O + P. S+Vill- Salar, Dist- Murshidabad, Pin- 742401
280	Khargram	Murshidabad	WBSWAN PoP ROOM, Ground Floor, Block Development Office, P.O + Vill- Nagar, P.S - Khargram, Dist- Murshidabad, Pin- 742159
281	Burwan	Murshidabad	WBSWAN PoP ROOM, ANANDADHARA BHABAN, Block Development Office, Burwan, Vill+ PO - Gramsalika, PS - Bruwan, Dist -Murshidabad, PIN -742132
282	Domkol CO.	Murshidabad	BLOCK DEVELOPMENT OFFICE DOMKOL, VILL- BABLABONA, P.O- P.T. RASULPUR, P.S- DOMKOL, DIST- MURSHIDABAD, PIN- 742303, WBSWAN PoP ROOM 1st FLOOR
283	Raninagar I	Murshidabad	BLOCK DEVELOPMENT OFFICE RANINAGAR-1, VILL & P.O- GOAS, P.S - ISLAMPUR, DIST -MURSHIDABAD, STATE- WEST BENGAL, PIN -742304, WBSWAN PoP ROOM 2nd BUILDING GROUND FLOOR
284	Raninagar II	Murshidabad	BLOCK DEVELOPMENT OFFICE RANINAGAR-II, VILL+ P.O- RANINAGAR, P.S- RANINAGAR, PIN-742308, DIST- MURSHIDABAD, WBSWAN PoP ROOM GR. FLOOR MAIN BUILDING
285	Jalangi	Murshidabad	BLOCK DEVELOPMENT OFFICE JALANGI, Vill- Sahebrampur(Jortala), P.O- Sahebrampur, P.S- Jalangi, Dist- Murshidabad, Pin- 742305, GR. FLOOR WBSWAN PoP ROOM

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286	Berhampore	Murshidabad	BLOCK DEVELOPMENT OFFICE BERHAMPORE, Vill: Panchanantala, P.O & P.S- Berhampore, Dist: Murshidabad, Pin: 742101, WBSWAN PoP ROOM 1st FLOOR
287	Beldanga I	Murshidabad	BELDANGA-I BLOCK DEVELOPMENT OFFICE, Vill-Sarulia, P.O & P.S- Beldanga, Dist-Murshidabad, Pin-742189, West-Bengal, WBSWAN PoP Room 1st floor under Election room
288	Beldanga II	Murshidabad	BELDANGA-II BLOCK DEVELOPMENT OFFICE, WBSWAN PoP ROOM, 2ND FLOOR MAIN BUILDING, VILL+ P.O- SAKTIPUR, P.S- SAKTIPUR, DIST-MURSHIDABAD, PIN-742163 (WB)
289	Hariharpara	Murshidabad	BLOCK DEVELOPMENT OFFICE HARIHARPARA, Vill+P.O+P. S- Hariharpara, Dist- Murshidabad, Pin-742166, Hariharpara pop room under MISS CELL,Ground floor (Panchayet Samiti Building)
290	Nowda	Murshidabad	BLOCK DEVELOPMENT OFFICE NOWDA, VILL+POST-AMTALA, P.S-NOWDA, DIST-MURSHIDABAD, WEST BENGAL, PIN-742121, 1st FLOOR WBSWAN PoP ROOM
291	Jiaganj CO.	Murshidabad	WBSWAN PoP ROOM, 1st floor, Room No -12, Block Development Office, Murshidabad Jiaganj, Vill - Murshidabad, PO + PS - Murshidabad, Dist - Murshidabad, PIN -742149
292	Nabagram	Murshidabad	WBSWAN PoP ROOM, 1st floor, Room no 8, Block Development Office, Nabagram, Vill+ PO+PS - Nabagram, Dist -Murshidabad, PIN -742184
293	Lalgola	Murshidabad	WBSWAN POP ROOM, Ground floor under MIS cell, Block Development Office Lalgola, Vill - Lalgola, PO+PS - Lalgola, Dist -Murshidabad, PIN -742148
294	Bhagawangola I	Murshidabad	WBSWAN PoP ROOM, 1st Floor (Beside B.I.O Room), Block Development Office, Bhagwangola- I, Vill - Alta Bottla P.O + P.S -Bhagwangola, Dist -Murshidabad, PIN -742135
295	Bhagawangola II	Murshidabad	WBSWAN PoP ROOM, 1st floor under MIS cell, Block Development Office, Bhagwangola- II, Vill+ P.O - NasipurBalagachi, P.S - Ranitala, Dist -Murshidabad, PIN -742135
296	Jalpaiguri Sadar	Jalpaiguri	WBSWAN PoP, JALPAIGURI SADAR BLOCK DEVELOPMENT OFFICE, P.O. - JALPAIGURI, JALPAIGURI, PIN - 735101
297	Moynaguri	Jalpaiguri	WBSWAN PoP, MAYNAGURI BLOCK DEVELOPMENT OFFICE, P.O. - MAYNAGURI, JALPAIGURI, PIN - 735224
298	Dhupguri	Jalpaiguri	WBSWAN PoP, DHUPGURI BLOCK DEVELOPMENT OFFICE, P.O. - DHUPGURI, JALPAIGURI, PIN - 735210
299	Rajgunj	Jalpaiguri	WBSWAN PoP, RAJGANJ BLOCK DEVELOPMENT OFFICE, P.O. - RAJGANJ, JALPAIGURI, PIN - 735234
300	Mal	Jalpaiguri	WBSWAN PoP, MAL BLOCK DEVELOPMENT OFFICE, P.O. - MAL, JALPAIGURI, PIN - 735201
301	Metiali	Jalpaiguri	WBSWAN PoP, MATIALI BLOCK DEVELOPMENT OFFICE, P.O. - CHALSA, JALPAIGURI, PIN - 735206

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302	Nagrakata	Jalpaiguri	WBSWAN PoP, NAGRAKATA BLOCK DEVELOPMENT OFFICE, P.O. - NAGRAKATA, JALPAIGURI, PIN - 735225
303	Medinipur Sadar BHQ	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Medinipur Sadar, Barapathar Cantonment, Kuikota, P.O.: Midnapore, Dist.: Paschim Medinipur, PIN-721101 (Opp. SBSTC Bus Depot)
304	Garbeta-I	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Garbeta-1, P.O.: Garbeta, Dist.: Paschim Medinipur, PIN: 721127
305	Garbeta-II	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Garbeta-2, P.O.: Goaltore, Dist.: Paschim Medinipur, PIN: 721126 (Near Goaltore Bus Stop)
306	Garhbeta-III	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Garbeta-3, P.O.: Sat Bankura, Dist.: Paschim Medinipur, PIN: 721253 (Near Chandrakona Road Bus Stop)
307	Keshpur	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Keshpur, P.O.: Keshpur, Dist.: Paschim Medinipur, PIN: 721150 (Near Keshpur Central Bus Stop)
308	Shalboni	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Shalboni, P.O.: Shalboni, Dist.: Paschim Medinipur, PIN: 721147 (Near Shalboni Railway Station)
309	Kharagpur-I	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Kharagpur-1, P.O.: Matkatpur, Dist.: Paschim Medinipur, PIN: 721305 (Near Satkui Bus Stop)
310	Kharagpur-II	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Kharagpur-2, P.O.: Madpur, Dist.: Paschim Medinipur, PIN: 721149 (Near Madpur Railway Station)
311	Dantan-I	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Dantan-1, P.O.: Dantan, Dist.: Paschim Medinipur, PIN: 721426 (Near Dantan Police Station)
312	Dantan-II	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Dantan-2, P.O.: Khakurda, Dist.: Paschim Medinipur, PIN: 721445 (Near Khakurda Bus Stop)
313	Pingla	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Pingla, P.O.: Pingla, Dist.: Paschim Medinipur, PIN: 721140 (Near Pingla Police Station)
314	Sabang	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Sabang, P.O.: Sabang, Dist.: Paschim Medinipur, PIN: 721144 (Near SabangBaazar Bus-Stand)

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315	Mohanpur	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Mohanpur, P.O.: Mohanpur, Dist.: Paschim Medinipur, PIN: 721436 (Near Mohanpur Bus Stand)
316	Narayangarh	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Narayangarh, P.O.: Belda, Dist.: Paschim Medinipur, PIN: 721426 (Near Belda BDO Office Bus Stand)
317	Keshiari	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Keshiari P.O.: Keshiari, Dist.: Paschim Medinipur, PIN: 721133 (Near Keshiari Hospital)
318	Debra	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Debra, P.O.: Balichak, Dist.: Paschim Medinipur, PIN: 721124 (Near Railway Crossing)
319	Ghatal	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Ghatal Sadar, Nirmal Bazar, P.O.: Rathipur, P.S.: Ghatal Dist.: Paschim Medinipur, PIN: 721212 (Near Barda Chowkan Bus Stop)
320	Chandrakona-I	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Chandrakona- 1, P.O.: Khirpai, Dist.: Paschim Medinipur, PIN: 721232 (Near Khirpai Halder Dighi Bus-Stand)
321	Chandrakona-II	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Chandrakona- 2, P.O.: Chandrakona Town, Dist.: Paschim Medinipur, PIN: 721201 (Near Chandrakona Town Central Bus-Stand)
322	Daspur-I	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Daspur-1 P.O.: Daspur, Dist.: Paschim Medinipur, PIN: 721211 (Near Daspur Bus-Stand)
323	Daspur-II	West Medinipur	WBSWAN PoP Room, Office of the Block Development Officer, Daspur-2, P.O.: Sonakhali, Dist.: Paschim Medinipur, PIN: 721146 (Near Sonakhali BDO Office Bus Stop)
324	Balagarh	Hooghly	BDO Office, WBSWAN POP room (Computer section), Ground Floor, Balagarh, Hooghly, 712501
325	Pandua	Hooghly	BDO Office, WBSWAN POP room, 3rd Floor, Pandua, Hooghly, 712149
326	Khanakul-1	Hooghly	BDO office, WBSWAN POP room, Ground Floor, Khanakul, Hooghly, 712406
327	Dhaniakhali	Hooghly	BDO office, WBSWAN POP room, CLRC building, 1st Floor, Dhaniakhali, Hooghly, 712302
328	Singur	Hooghly	BDO office, WBSWAN POP room, Ground Floor, Singur, Hooghly, 712409
329	Goghat-2	Hooghly	BDO office, WBSWAN POP room, 2nd Floor, Kamarpukur, Goghat-2 BDO, Hooghly, 712612
330	Tarakeswar	Hooghly	BDO office, WBSWAN POP room, 2nd Floor, Tarakeswar, Hooghly, 712410

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331	Chanditala -1	Hooghly	BDO office, WBSWAN POP room, 1st Floor, Chanditala-1, Masat Bazar, Hooghly, 712701
332	Chanditala-2	Hooghly	BDO office, WBSWAN POP room, 1st Floor, Chanditala, Hooghly, 712702
333	Jangipara	Hooghly	BDO office, WBSWAN POP room, Ground Floor, Jangipara, Hooghly, 712404
334	Sreerampur - Uttarpara	Hooghly	BDO office, Joint BDO room, 1st Floor, Sreerampur, Hooghly, 712201
335	Arambag	Hooghly	BDO office, WBSWAN POP room, 2nd Floor, Arambag BDO, Hooghly, 712601
336	Polbadadpur	Hooghly	BDO office, WBSWAN POP room, Ground Floor, Barunanpara, Polba-dadpara, Hooghly, 712148
337	Khanakul -2	Hooghly	BDO office, WBSWAN POP room, 2nd Floor, Rajhati, Khanakul, Hooghly, 712417
338	Goghat-1	Hooghly	BDO office, WBSWAN POP room, Ground Floor, Goghat-1 BDO, Hooghly, 712614
339	Chinsurah-Mogra	Hooghly	BDO office, WBSWAN POP room, 1st Floor, (beside of BDO office building), Kola, Mogra, Hooghly, 712148
340	Haripal	Hooghly	BDO office, WBSWAN POP room, 2nd Floor, Haripal, Hooghly, 712405
341	Pursurah	Hooghly	BDO office, WBSWAN POP room, 1st Floor, room no-211, Pursurah, Hooghly, 712401