

## **BRIEF DETAILS**

Ref No.: WTL/LRS/HW/11-121/001

Date: 07.09.11.

Sealed Tenders are invited for Computer Hardware & Peripherals from Original Equipment Manufacturer (OEM)/Authorised distributors/dealers/reputed organizations/Authorised System Integrator having sufficient experience and credentials for successful completion of similar nature of work preferably in a Govt. Department. Must have adequate Service Engineer posted at districts for providing on-site warranty service within the stipulated time all over West Bengal.

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| 1.  | Brief description of material                       | Supply, Installation & Commissioning of Desktop, UPS & Finger Print Scanner  |
| 2.  | Tender document Fee                                 | Rs.6000.00 (Rupees Six thousand only)  |
| 3.  | Earnest Money Deposit                               | Rs.450000.00 (Rupees Four lacs fifty thousand only) in the form of DD from any Scheduled bank in favour of Webel Technology Limited payable at Kolkata   |
| 4.  | Commencement date of Sale of Tender document        | 07.09.2011   |
| 5.  | Last date of Sale of Tender document                | 22.09.2011   |
| 6.  | Pre-Bid Meeting date & time                         | 16.09.2011. at 12.00 Noon <ul style="list-style-type: none"><li>• Only two persons for each intending bidder's organization, who will buy the tender, will be allowed to attend the Pre Bid Meeting.</li><li>• The person should have proper authorization in respective company Letter Head.</li><li>• Only queries as per format reaching WTL by 14.09.2011 at 16.00 hrs will be taken for decision.</li><li>• Queries will be entertained for those bidders who will procure the Original Tender document.</li><li>• Queries will be sent to Mr. P. S. Mitra.</li></ul> |
| 7.  | Last date & time of Tender Submission               | 22.09.2011. at 14.00 hrs   |
| 8.  | Date of opening of Tender (Technical)               | 22.09.2010 at 15.00 hrs  |
| 9.  | Pre-Bid Meeting, Bid Submission & Bid Opening venue | WEBEL TECHNOLOGY LIMITED<br>(A Govt. of West Bengal Undertaking)<br>Plot - 5, Block – BP, Sector – V, Salt Lake City,<br>Kolkata – 700091.   |
| 10. | Availability of Tender Document                     | Original Bid document will be available at WTL's office on all working days from 10.30 hrs to 16.00 hrs. (WTL's office address is given below) on submission of Demand Draft of Rs.6000.00 (Rupees Six Thousand only). Demand Draft will be in favour of Webel Technology Limited payable at Kolkata.<br>WEBEL TECHNOLOGY LIMITED<br>(A Govt. of West Bengal Undertaking)<br>Plot - 5, Block – BP, Sector – V, Salt Lake City,<br>Kolkata – 700091.  |
| 11. | Contact person                                      | Mr. P. S. Mitra<br>Mr. Arunava Saha  |

## **ELIGIBILITY CRITERIA**

1. The bidder shall be either an Original Equipment Manufacturer (OEM) /Authorised distributors/dealers/reputed organizations/Authorised System Integrator in India. Self Declaration to be submitted.
2. The bidder must have Support Service Center with manpower in at least nine District Head Quarters in West Bengal so that any call reported is attended within the response time. There are 18 District Head Quarters. The detailed Support Service with manpower should be submitted in format (Section – L).
3. The bidder shall have independently executed one single order of at least Rs.70.00 lakhs preferably in a Government Department/PSU situated in the State of West Bengal involving similar nature of items during last three financial years (2008-09, 2009-10 & 2010-2011). References order copy for the project must be provided.
4. The bidder shall have independently executed at least two orders of at least Rs.20 lakhs each in reputed organistaion preferably in the State of West Bengal involving similar nature of item during last three financial years (2008-09, 2009-10 & 2010-2011) over an above of one order as mentioned in above clause. References order copy for the project must be provided.
5. The bidder shall have an annual turnover of not less than Rs.8.00 crore each in last three financial years. Copy of Audited Annual Balance Sheet to be submitted.
6. The bidder should have valid VAT Registration Certificate, Service Tax Registration Certificate and Trade License. Documentary evidence to be submitted.
7. The bidder should have a Call Centre operational on all days of the year except Sundays & National holidays. Each registered call would be provided a unique number. All received calls and their resolution details have to be communicated to WTL on a fortnightly basis during the entire period of the contract. Details to be submitted. OEM's Call center details and escalation matrix are to be furnished.
8. Bidder should submit a declaration on Non Judicial Stamp Paper of Rs.10.00 that they have not been debarred / blacklisted by any Government Agencies or any PSU in India during the last one year. The bidder should mention in the declaration that “they have not been debarred / blacklisted by any Government agencies or any PSUs in India during last one year”.
9. Tender specific Manufacturer's Authorizations for Desktop, UPS & Finger Print Scanner must be submitted as per format (Section - J), without which the offer will be treated as non-responsive and summarily rejected. In case of OEM as a bidder they should submit their declaration as per format (Section - K).
10. The OEM should be in a position to ensure service during the warranty period and availability of spares for minimum period of 2 years after the warranty period. OEM should also mention the Life of the machine quoted. Certificate from OEM to be submitted as per format (Section – J or Section - K).
11. Bidder should submit Earnest Money Deposit (EMD) of Rs.450000.00 (Rupees Four lakhs fifty thousand only) in the form of Demand Draft from any Scheduled Bank in favour of Webel Technology Limited payable at Kolkata.
12. The bidder shall have Quality Certificate (ISO 9001:2008). Copy of certificate to be submitted.

In absence of any one of the above, the offer will be treated as non-responsive and summarily rejected.

## BILL OF MATERIAL

| <b>Sl. No.</b> | <b>Items</b>  | <b>Qty (No)</b> |
|----------------|---|-----------------|
| 1              | Desktop PC, Any Reputed make  | 346             |
| 2              | 600 VA UPS Line Interactive with 12 minutes minimum battery back-up, Any Reputed make | 346             |
| 3              | Finger Print Scanner, Nitzen make   | 328             |